

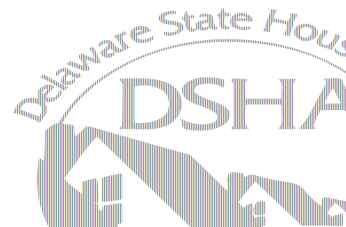
Housing Outreach & Stability Services NOFA: Information Session

April 10, 2023



Agenda

- Welcome & introduction
- Overview of Housing Outreach & Stability Services Program
- Review key dates and pre-application requirements
- Review application requirements & scoring
- Q&A - please add questions to the chat throughout & we will respond at the end



Welcome & introductions



Devon Manning

DSHA



Marva Hammond

DSHA



Justina Brinkley

DSHA



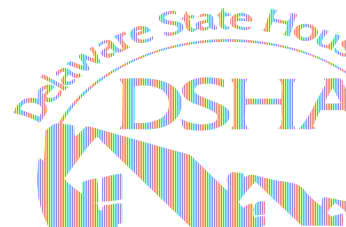
Kyle Jones-Bey

DSHA



Kiersten Sweeney

Social Contract



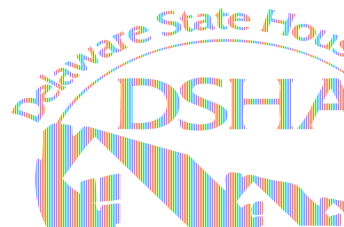
Housing Outreach & Stability Services Program



Overarching goal of the Program

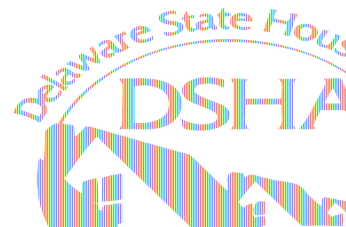
The goal of this Program is to assist eligible individuals and families in identifying and accessing services that would support their ability to obtain and sustain housing.

The Notice of Funding Availability can be found [here](#).



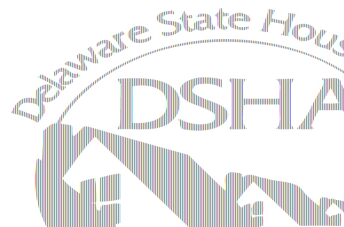
Funding source & availability

- DSHA is making \$2M available to support the Housing Outreach & Stability Services Program for the 12-month period from July 5, 2023 - July 5, 2024. Program delivery must begin no later than July 5, 2023.
- There is no limit on the amount of each funding request, but DSHA may not award the full amount requested based on the number of awardees.
- Applicants awarded Program funding will be required to draw down grant funds quarterly on a reimbursement basis.
- Up to 90% of funds can be used for program delivery; up to 10% of funds can be used for program administration



Eligible applicants & required agreements

- All applicants for this Program must be non-profit organizations with a physical presence in Delaware
- State agencies are not eligible to apply for this Program
- All grantees will be required to sign a grant agreement with DSHA
- Organizations may apply alone or with one partner organization; partnership applications will require a memorandum of understanding between partners
- Each organization may only apply as part of one application



Program component requirements

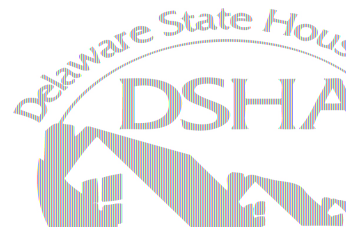
This Program has two components: **Community Outreach & Case Management**

All applications **must include both components** in one of two ways:

- 1 organization applies to provide both components
- 2 organizations apply jointly, with each providing one component

All applicants, whether singular or joint, must:

1. propose 1 or more counties where they will provide Program; applicants must have a physical presence in each proposed geography;
2. demonstrate experience successfully providing similar activities as required by Program; and
3. demonstrate at least 1 full-time Community Outreach Specialist (or equivalent) & 1 full-time Case Manager (or equivalent) on staff that has time for this Program (must be two separate people playing these roles).



Program components: community outreach

Purpose: provide outreach, education, & referral support to eligible community members that may benefit from legal aid & wraparound services

01

Outreach & education

02

Initial eligibility screen

03

Referral services

04

Data tracking & reporting

05

Training

Program components: case management

Purpose: provide holistic support to eligible community members that may benefit from more robust and long-term housing support.

01

Intake

02

Needs & goals assessment

03

Case management plan development

04

Connection to wraparound services

05

Continuous communication & follow-up

06

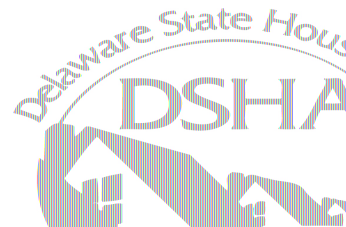
Data tracking & reporting

07

Training

Key performance indicators

- Awardees will be required to provide monthly reports to DSHA that include data & documentation to allow for monitoring of key performance indicators (KPI).
- A complete list of KPIs & target metrics will be provided alongside templates for submission of required data & documentation. Awardees will work with DSHA to identify goals for each KPI.
- The data collected will be used to monitor performance toward Program goals & provide ongoing support to improve performance as needed.



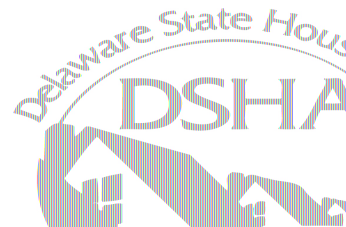
Application & timeline



NOFA timeline

April 3, 2023	Funding round opens
April 10, 2023	Information session held virtually from 2-3p ET (mandatory)
April 14, 2023	Deadline to schedule Technical Assistance meeting with DSHA
April 12-21, 2023	Technical Assistance meetings held
April 21, 2023	Deadline to submit NOFA questions by 5:00p ET*
May 5, 2023	Responses for all NOFA questions will be sent via email
May 22, 2023	Applications due to DSHA via email by <u>4:00p ET*</u>
May 22-31, 2023	Ranking Committee reviews, scores, and ranks applications
June 2023	DSHA announces funding awards
June 30-July 5, 2023	Grant agreements executed, <i>effective date of July 1, 2023</i>

*Questions & application materials can be sent to dshanofa@socialcontract.org

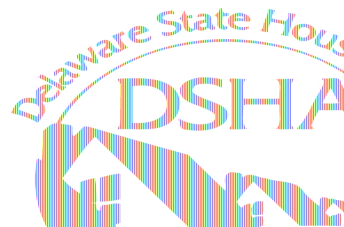


Application components

The following information must be submitted via email at dshanofa@socialcontract.org by May 22, 2023 at 4:00p ET:

1. Completed and signed Organizational Information Form;
2. Proposal narrative;
3. Required exhibits;
4. Program budget (template provided); and
5. For Applicants submitting a joint application, each partner must submit a letter of commitment

Further guidance on submitting application materials can be found in the NOFA, which can be found [here](#).



Technical assistance meetings

- Applicants **that have never received DSHA funding** are required to set up a technical assistance meeting prior to submitting an application.
- All technical meetings must be scheduled **by April 14, 2023**. To schedule, email dshanofa@socialcontract.org and include the organization name, names and emails of all desired meeting attendees, at least three date/time options, and your goal for the meeting.
- If you are not sure a meeting is required prior to the submission of your application, please contact Devon@destatehousing.com.
- Applications from applicants who are required to meet with DSHA and do not meet with DSHA prior to application submission will be deemed incomplete and ineligible for a grant.

Q&A