

## INSPECTION TIPS FOR HOUSING CHOICE VOUCHER HOUSING

Below is a list of the most common discrepancies found during Housing Choice Voucher housing quality standards (HQS) inspections:

1. Smoke detector(s) not working.
2. Peeling, cracking or flaking interior or exterior paint.
3. Leaking plumbing, such as faucets, pipe joints and toilets.
4. Tripping hazards from permanently installed floor coverings.
5. Electrical outlet plates missing, cracked, or missing screws.
6. Inoperable burners or missing control knobs on stoves.
7. Windows which require a prop to keep them open.
8. Windows with missing or broken locks.
9. Cracked or broken window panes.
10. Missing or inoperable window cranking mechanisms in mobile homes.
11. Rotten wood in soffits and fascia.
12. Lack of tenant-supplied utilities (usually caused by failure of tenant to pay utility bill).
13. Soft spots in bathroom floor around tub or toilet.

Your cooperation in seeing that these common failure items are corrected **before** the HQS inspection date will be greatly appreciated. Please call our office at 739-7419 if you have any questions.