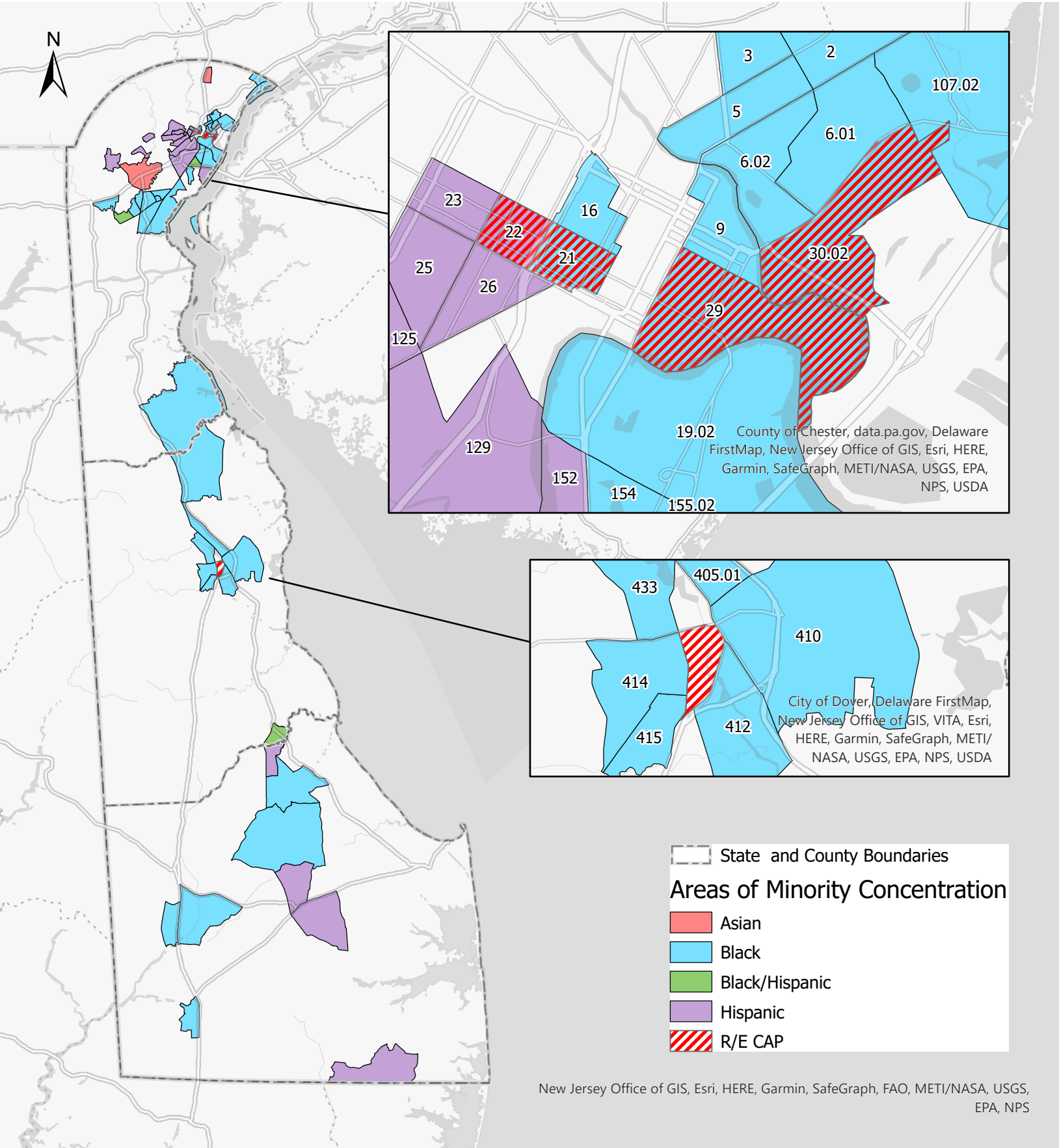


# Maps

# Areas of Minority Concentration FY20

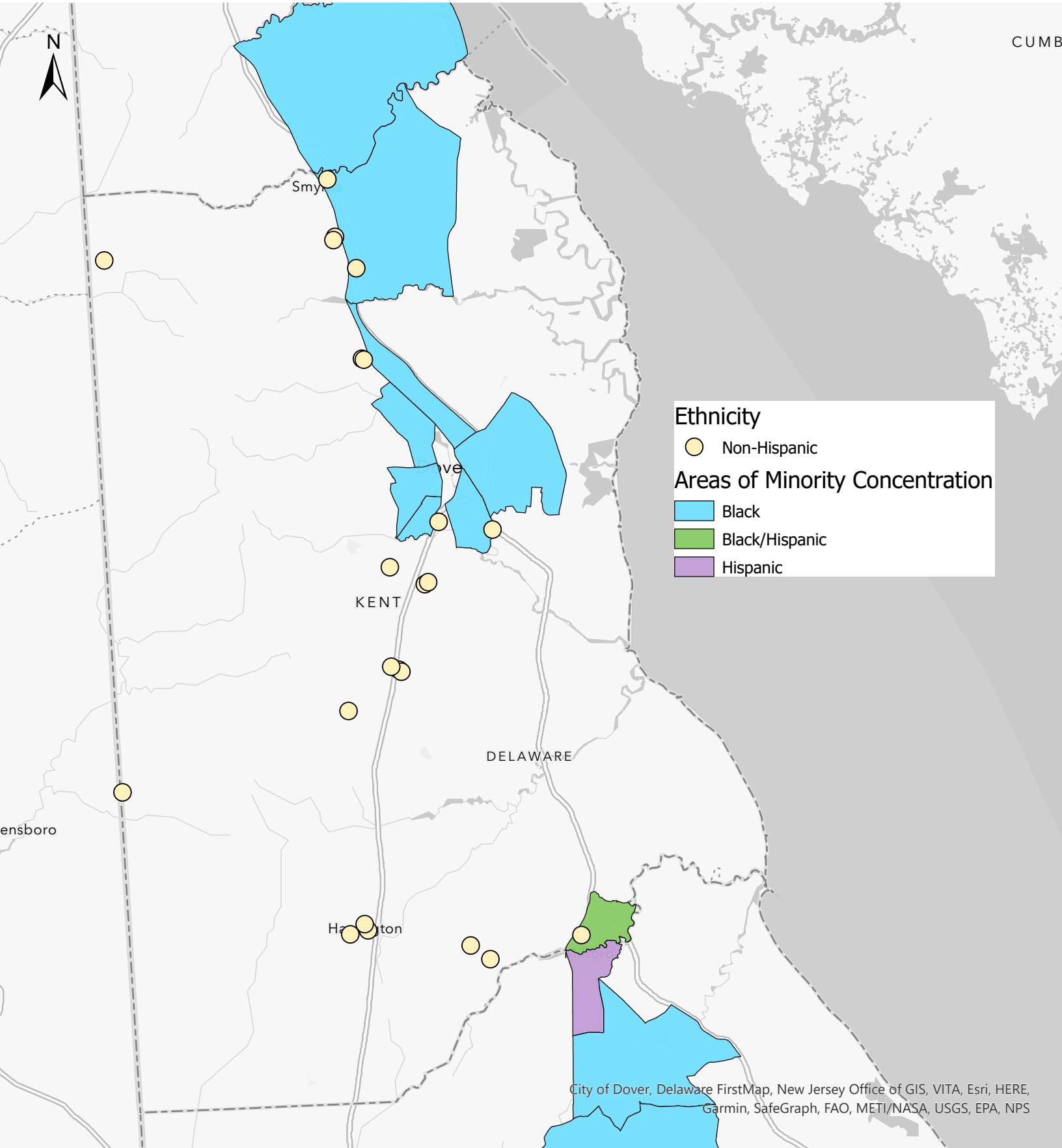
Census Tracts identified as areas of concentration of minority households as compared to the Racially/Ethnically Concentrated Areas of Poverty (R/E CAPs).



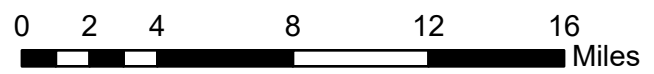


# Community Development Block Grant (CDBG) and HOME Funds by Ethnicity FY20

Kent County



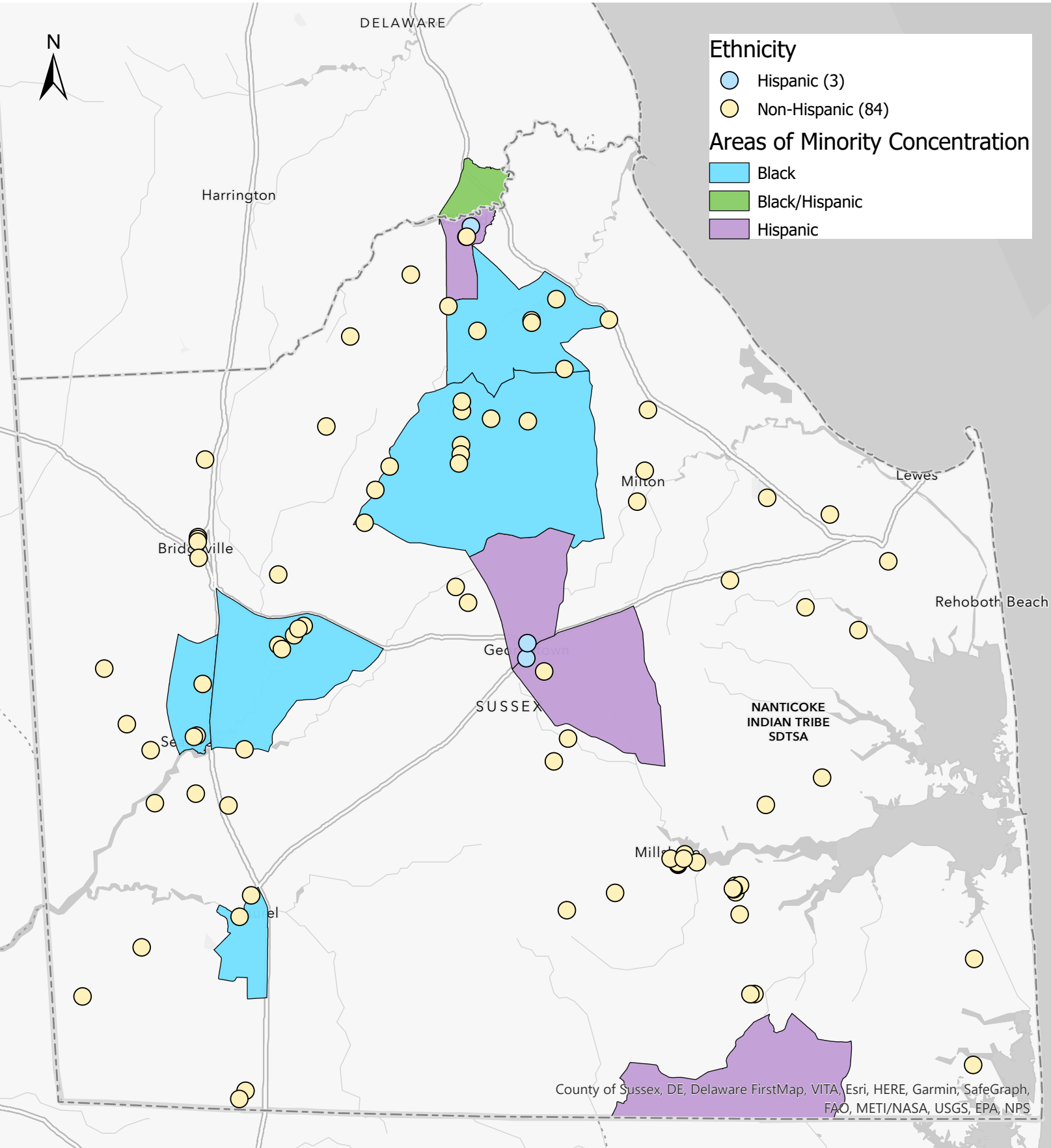
City of Dover, Delaware FirstMap, New Jersey Office of GIS, VITA, Esri, HERE, Garmin, SafeGraph, FAO, METI/NASA, USGS, EPA, NPS



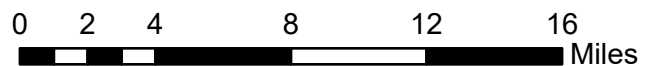


# Community Development Block Grant (CDBG) and HOME Funds by Ethnicity FY20

## Sussex County

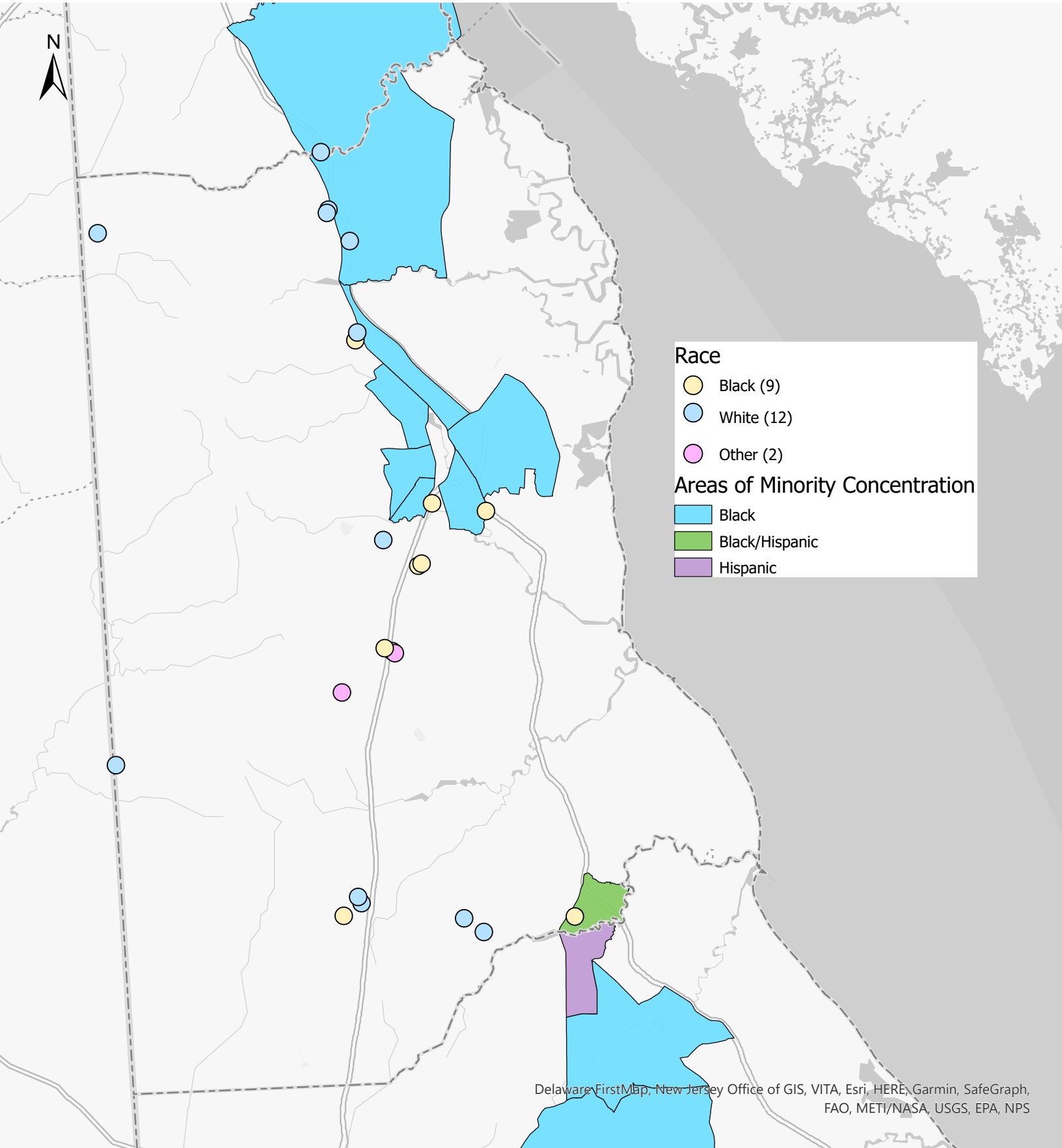


County of Sussex, DE, Delaware FirstMap, VITA, Esri, HERE, Garmin, SafeGraph, FAO, METI/NASA, USGS, EPA, NPS



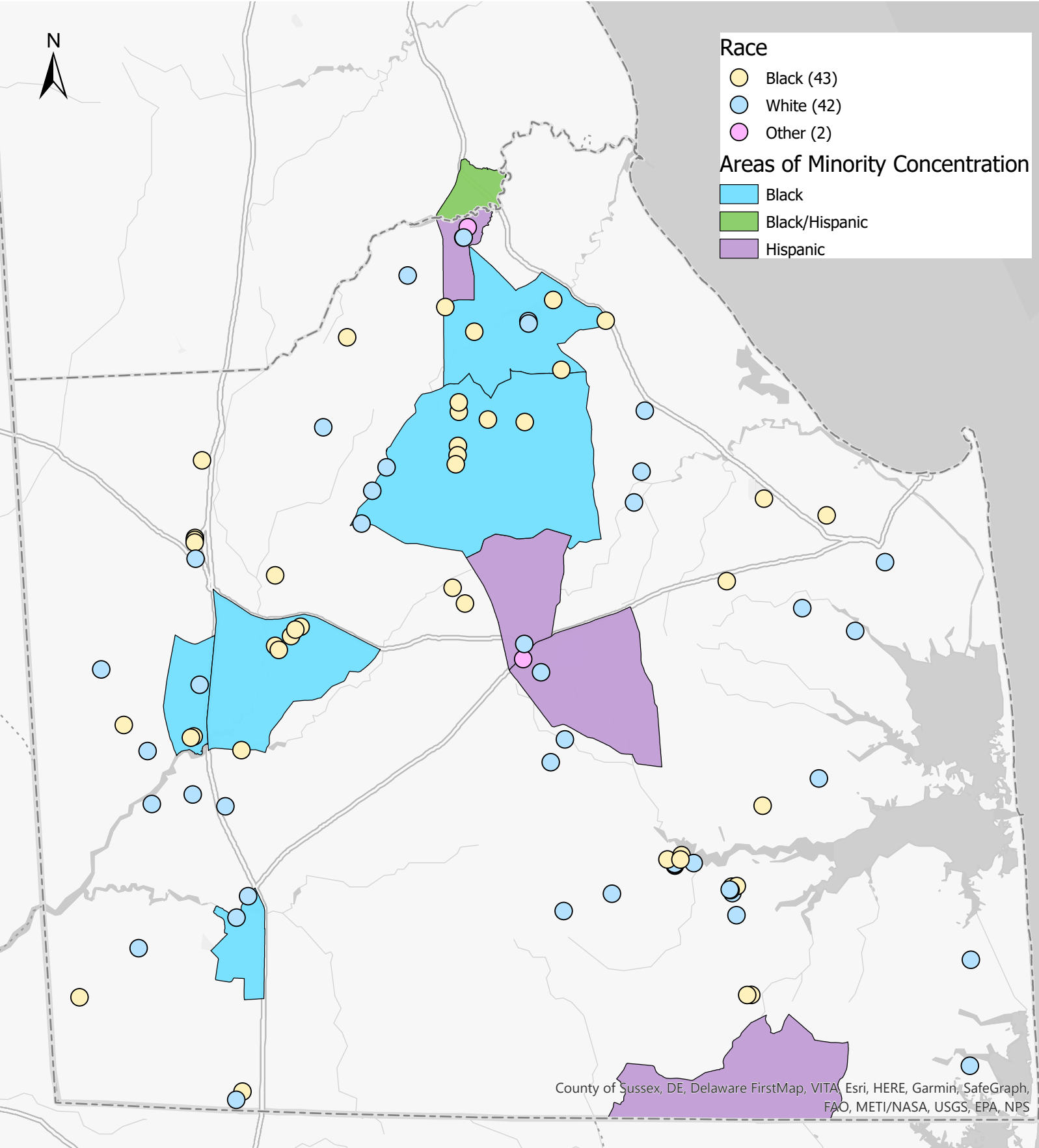
# Community Development Block Grant (CDBG) and HOME Funds by Race FY20

Kent County



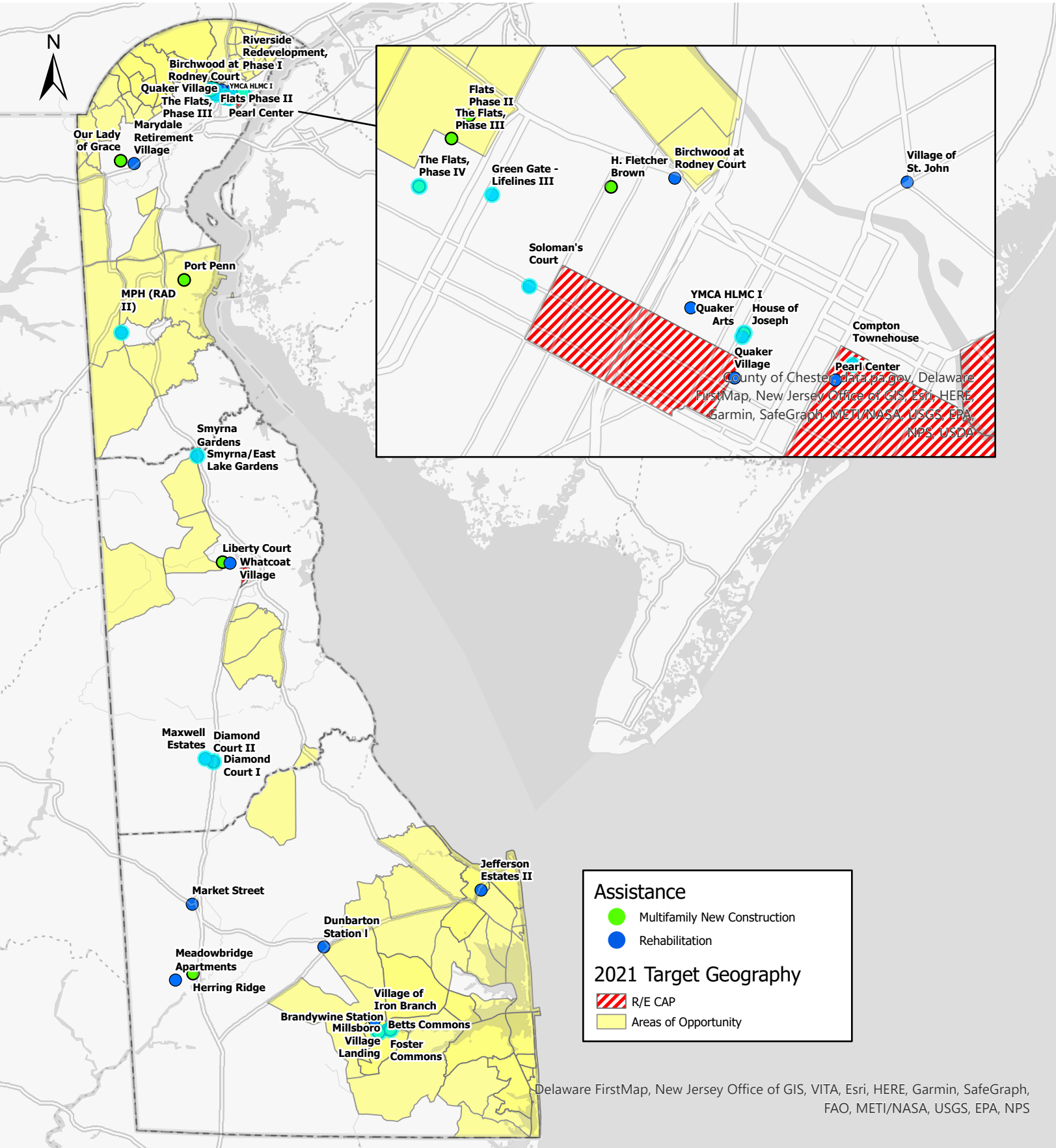
# Community Development Block Grant (CDBG) and HOME Funds by Race FY20

Sussex County



# Rental Community Activity FY20

8 of the 17 (47%) sites assisted from 2019 to 2021 were in an Area of Opportunity.

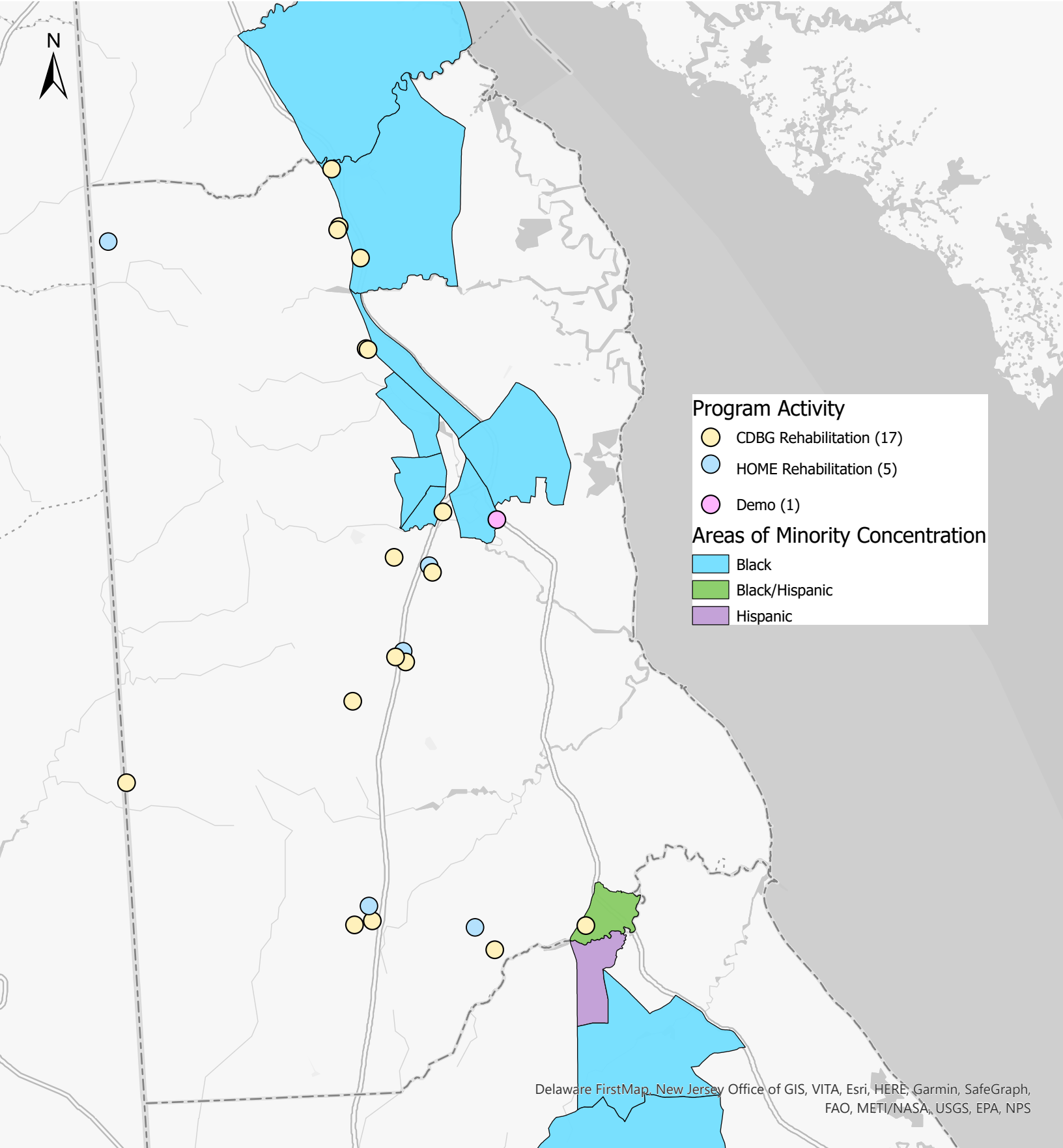


Delaware FirstMap, New Jersey Office of GIS, VITA, Esri, HERE, Garmin, SafeGraph, FAO, METI/NASA, USGS, EPA, NPS



# Community Development Block Grant (CDBG) and HOME Funds Activity FY20

Kent County



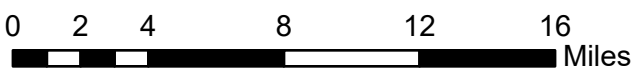
**Program Activity**

- CDBG Rehabilitation (17)
- HOME Rehabilitation (5)
- Demo (1)

**Areas of Minority Concentration**

- Black
- Black/Hispanic
- Hispanic

Delaware FirstMap, New Jersey Office of GIS, VITA, Esri, HERE, Garmin, SafeGraph, FAO, METI/NASA, USGS, EPA, NPS

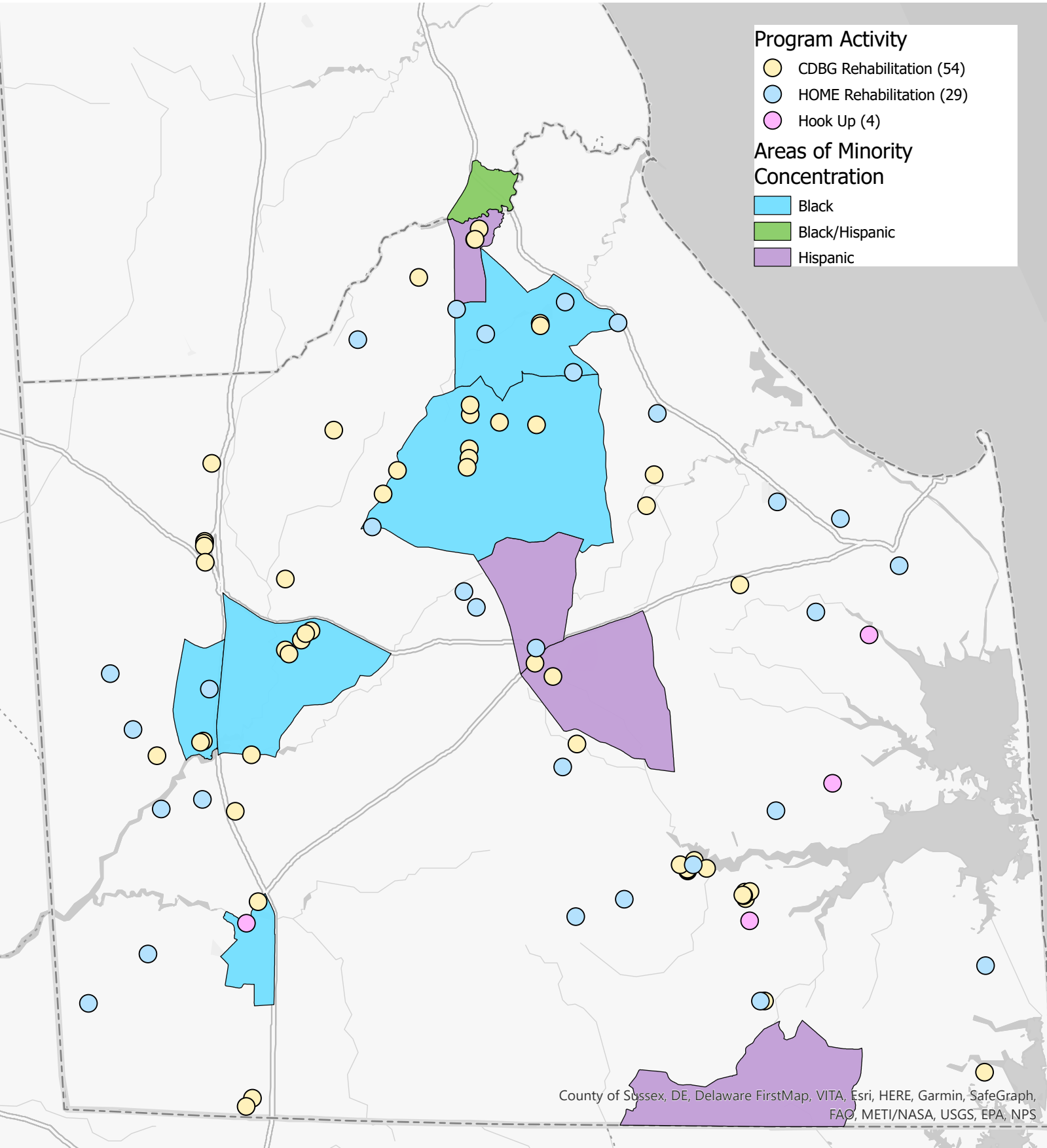






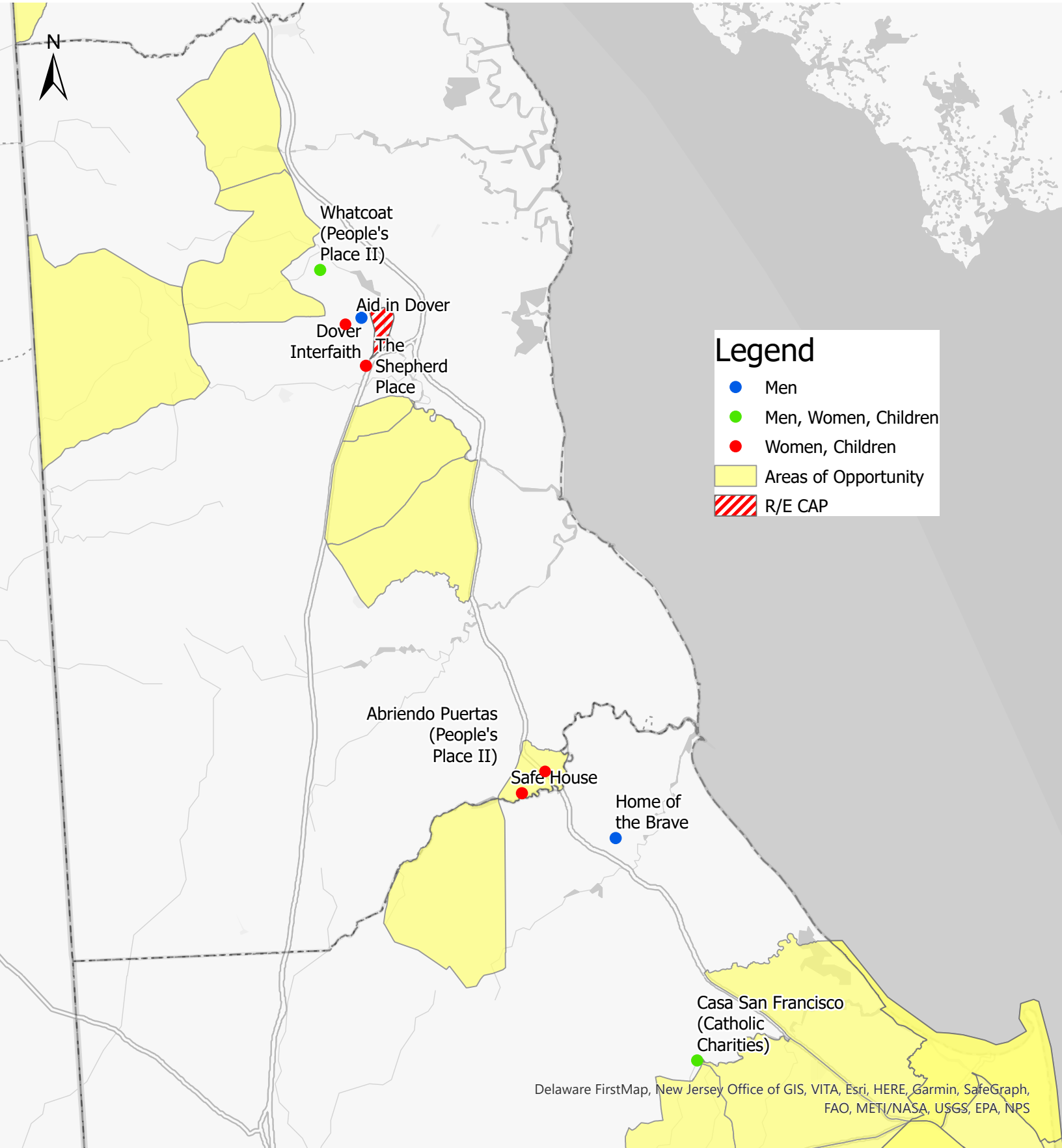
# Community Development Block Grant (CDBG) and HOME Funds Activity FY20

Sussex County

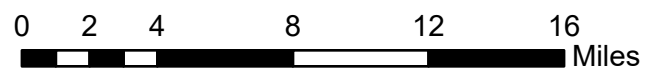




# Emergency Solutions Grant (ESG) FY20



Delaware FirstMap, New Jersey Office of GIS, VITA, Esri, HERE, Garmin, SafeGraph, FAO, METI/NASA, USGS, EPA, NPS



## Analysis of Impediments to Fair Housing Choice

# 2020 Delaware Statewide Analysis of Impediments to Fair Housing Choice

## GOAL #1: Increase Supply of Affordable Housing in High-opportunity Areas

Strategies	Counties - Cities	PHAs	Task Force	State	Other Entities
<p><b>1. Prioritize CDBG and HOME funding and further incentivize LIHTC for family units in high-opportunity areas.</b></p> <ul style="list-style-type: none"> <li>• <u>City of Newark/Newark Housing Authority (NHA)</u> June 2020, NHA began a redevelopment with LNWA to rebuild 54 Low Income Public Housing units under HUD’s Section 18. This development will also increase the number of units from 54 to 64.</li> <li>• <u>DSHA</u> supported the creation of 46 units in high-opportunity areas through LIHTC incentives and Housing Development Funds.</li> </ul>	X			X	
<p><b>2.a. Explore creating inclusionary zoning (IZ) and/or housing trust fund programs in Kent County and Cities of Wilmington, Newark, and Dover.</b></p> <ul style="list-style-type: none"> <li>• See Goal 1. Strategy 3. City of Newark/Newark Housing Authority Rental Workgroup recommendations.</li> <li>• <u>City of Wilmington</u> is working with City Council to explore IZ options.</li> </ul>	X				
<p><b>2.b. Improve existing IZ programs and/or housing trust funds in New Castle and Sussex Counties to increase affordable family units in high-opportunity areas.</b></p> <ul style="list-style-type: none"> <li>• <u>City of Wilmington</u> is working with Council to explore higher density options.</li> <li>• <u>Sussex County</u> June 2021, County Council approved a Housing Trust Fund with an initial allotment of \$500,000. The fund will assist: affordable housing developers and service providers with pre-development costs through a 0% interest loan; and, homebuyers with down-payment and settlement costs in the form of a 0% pro-rated forgivable mortgage.</li> </ul>	X				

**GOAL #1: Increase Supply of Affordable Housing in High-opportunity Areas – Cont’d.**

Strategies	Counties - Cities	PHAs	Task Force	State	Other Entities
<p><b>3. Change existing building and zoning codes to expand housing options to better fit housing needs, such as accessory dwelling units, multifamily housing, and smaller lot sizes.</b></p> <ul style="list-style-type: none"> <li>• <u>African American Task Force (AATF) IE Subcommittee</u> Recommended DSHA conduct a study on ways that General Assembly can address supply of and access to affordable housing in all its forms. <i>Presented to Full AATF July 19<sup>th</sup> but not voted until further DSHA input.</i></li> <li>• <u>City of Newark/Newark Housing Authority</u> June 2020, City Council approved 80-unit rental development in downtown, expanding existing supply and helping alleviate the high demand for rental housing. The city provided a density bonus for smaller units, and parking waiver.</li> <li>• <u>City of Newark/Newark Housing Authority</u> Since April 2020, NHA has been active on the City’s Rental Workgroup to determine housing needs within Newark. Several recommendations were approved by City Council and include: inclusionary zoning; set-aside for affordable housing in new construction; fee-in-lieu; density bonus; and incorporating deed restrictions to ensure affordability.</li> <li>• <u>City of Dover</u> Dover updated its Zoning Ordinance to relax setback and bulk standards to develop different styles of housing in Downtown Development District. Several incentives including waivers and tax abatement are provided for affordable housing in this area.</li> <li>• See Goal 1 Strategy 2b. City of Wilmington.</li> <li>• <u>Sussex County Government</u> October 2019, County Council approved Ordinance 2684 that establishes Administrative Approval Process for Manufactured Home-Type Structures, Garage Studio Apartments (i.e. ADU) and Manufactured Home-Type Structures in an Emergency or Hardship Situation. This drastically reduces the cost, time, and procedural burden on applicants pursuing these special use exceptions.</li> </ul>	X			X	X
<p><b>4. Encourage counties/cities to waive or reduce fees for affordable housing.</b></p> <ul style="list-style-type: none"> <li>• See Goal 1 Strategy 3. City of Newark/Newark Housing Authority</li> <li>• See Goal 1 Strategy 3. City of Dover</li> <li>• <u>City of Wilmington</u> The City is not in a financial position to reduce fees but is exploring ways to increase affordable housing that does not disrupt the tax base.</li> </ul>	X				

**GOAL #1: Increase Supply of Affordable Housing in High-opportunity Areas – Cont’d.**

Strategies	Counties - Cities	PHAs	Task Force	State	Other Entities
5. In an effort to eliminate policies that perpetuate segregation, New Castle County will continue to prioritize its HOME funds for family affordable units in high-opportunity areas.	X				
6. Repeal Senate Bill 400, which requires DSHA to notify state senators and representatives of tax credit, loan, or grant awards for affordable housing development in their district.			X	X	X

**GOAL #2: Preserve the Existing Stock of Affordable Rental Housing**

Strategies	Counties - Cities	PHAs	Task Force	State	Other Entities
1. For municipalities with complaint-driven code enforcement, revise to require regular inspections to reduce displacement and fear of retaliation by landlords against tenants.	X				
<p>2. Continue extending affordability restrictions for properties with expiring subsidies through loan extensions, workouts, and buy-downs.</p> <ul style="list-style-type: none"> <li>• <u>City of Wilmington:</u> The City of Wilmington currently negotiates with developers to extend affordability through re-syndication.</li> <li>• <u>DSHA</u> In FY20, two affordable developments with expiring contracts were re-syndicated – ensuring affordability of 149 units for an additional 30 years.</li> </ul>				X	

**GOAL #3: Prevent displacement of Black and Hispanic low- and moderate-income residents**

Strategies	Counties - Cities	PHAS	Task Force	State	Other Entities
<p><b>1. Improve protections for manufactured homeowners in leased land communities including support for their conversion to cooperative or nonprofit ownership.</b></p> <ul style="list-style-type: none"> <li>The Office of the Manufacture Housing Ombudsperson was launched in 2019 within the Delaware Department of Justice (DOJ) to resolve disputes between home owners and community owners. A legal fund also established via a fee collected. DOJ administers the fund and CLASI provides representation.</li> </ul>	X			X	
<p><b>2. Pilot a “Right to Counsel” program for low-income tenants facing eviction. This program can expand upon eviction defense and appeals efforts recently launched with funding through DSHA and Federal Home Loan (FHL) Bank of Pittsburgh’s Home4Good program.</b></p> <ul style="list-style-type: none"> <li><u>Senate Bill 101: Right to Council</u> Provides civil legal assistance to households facing eviction. <i>General Assembly tabled in 151<sup>st</sup>.</i></li> <li><u>AATF IE Subcommittee Recommendation</u> Recommendation related to Right to Council, establishing minimum arrears, and creating pre-filing diversion program. <i>Presented to Full AATF July 19<sup>th</sup> but no vote until further development.</i></li> <li><u>Sussex County</u> September 2020, County awarded CLASI \$50,000 through the CDBG-CV1 CARES ACT funding to provide legal representation to tenants facing eviction.</li> <li><u>DSHA</u> Through the Home4Good program, DSHA also provided funding to expand legal services for eviction prevention and test new program models identified as priorities in the Continuum of Care Action Plan, such as housing locators.</li> </ul>			X	X	X
<p><b>3. Advocate change to Delaware Code to permit tenants to appeal decisions from Justice of the Peace Court to Superior Court and from there, to appellate courts.</b></p>			X	X	X

**GOAL #3: Prevent displacement of Black and Hispanic low- and moderate-income residents, Cont'd.**

Strategies	Counties - Cities	PHAs	Task Force	State	Other Entities
<p><b>4. Establish minimum non-payment of rent threshold for evictions of \$100 and adopt a rule allowing tenants to cure by paying full amount owed up to and including date of trial.</b></p> <ul style="list-style-type: none"> <li>• <u>Senate Bill 101: Right to Council</u> Establishing \$500 threshold. <i>General Assembly tabled in 151<sup>st</sup>.</i></li> <li>• <u>AATF IE Subcommittee Recommendation</u> Recommendation related to Right to Council, establishing minimum arrears, and creating pre-filing diversion program. <i>Presented to Full AATF July 19<sup>th</sup> but no vote until further development.</i></li> </ul>			X	X	X

**GOAL #4: Increase Community Integration for Persons with Disabilities**

Strategies	Counties - Cities	PHA	Task Force	State	Other Entities
<p><b>1. Develop project-based rental assistance to create new permanent supportive housing through LIHTC and other financing programs, which is currently allowed and incentivized but lack ongoing rental assistance.</b></p> <ul style="list-style-type: none"> <li>• <u>DSHA</u> Made project-based rental assistance available in recent NOFAs for the Housing Trust Fund and Housing Development Fund. Also established a pre-development loan product with the HDF specifically to support supportive housing projects.</li> <li>• There is a \$1 M increase to the SRAP budget in the Governor’s recommended budget. Exploring project-basing SRAP is one of the possible uses.</li> <li>• Delaware’s homeless system, providers and funders have focused on building a greater inventory of permanent housing resources – permanent supportive housing and rapid rehousing. In an effort to use shelter beds more effectively, Delaware has developed scattered-site permanent supportive housing.</li> </ul>				X	X



**GOAL #4: Increase Community Integration for Persons with Disabilities, Cont'd.**

<p><b>Strategies</b></p>	<p>Counties - Cities</p>	<p>PHA</p>	<p>Task Force</p>	<p>State</p>	<p>Other Entities</p>
<p><b>2. Adopt preferences for persons with disabilities, at risk of institutionalization or recently left institutions, in Administrative Plans for PHAs with no such preferences.</b></p> <ul style="list-style-type: none"> <li> <p><u>DSHA</u> Adopted preferences for the elderly and disabled in its Federal Subsidy Programs. Their State Rental Assistance Program (SRAP) provides housing assistance for individuals exiting or in the danger of being placed into institutions.</p> </li> </ul>		<p>X</p>			
<p><b>3. Revise State Housing Code and encourage other jurisdictions to change the definition of family so it does not limit the number of unrelated persons who can live together in a unit.</b></p>	<p>X</p>		<p>X</p>	<p>X</p>	<p>X</p>
<p><b>4. Continue to increase the supply of accessible units by continuing to incentivize additional accessible units in LIHTC developments.</b></p> <ul style="list-style-type: none"> <li> <p><u>DSHA</u> In FY20, 43 additional accessible units were completed over the required 5% or 19 units for a total of 62 units.</p> </li> </ul>				<p>X</p>	

**GOAL #5: Ensure Equal Access to Housing for Persons with Protected Characteristics, Lower-income, and Experiencing Homelessness**

Strategies	Counties - Cities	PHAs	Task Force	State	Other Entities
<p><b>1. Expand Delaware Fair Housing Act’s Source of Income protections to include voucher holders.</b></p> <ul style="list-style-type: none"> <li>• <u>Senate Bill 90: Source of Income Protections</u></li> <li>• <u>AATF IE Subcommittee Recommendation</u> General Assembly should pass Senate Bill 90, which prohibits landlords from discriminating against tenants with housing vouchers. <i>Presented to Full AATF July 19<sup>th</sup> but no vote until further development.</i></li> </ul>			X	X	X
<p><b>2. For municipalities with crime-free housing and nuisance ordinances, advocate for removal; advocate for legislation banning such ordinances.</b></p> <ul style="list-style-type: none"> <li>• <u>AATF IE Subcommittee Recommendation</u> General Assembly should pass legislation banning municipal “crime-free” housing and nuisance ordinances. <i>Presented to Full AATF July 19<sup>th</sup>. With significant debate, there was no vote as it required more information/education.</i></li> </ul>	X		X	X	X
<p><b>3. Require all rental and homeownership applications be available in Spanish and ensure paper copies are available for those without computer access.</b></p> <ul style="list-style-type: none"> <li>• <u>City of Wilmington:</u> Provides all documents related to rental and homeownership applications in Spanish and encourages landlords to do the same.</li> <li>• <u>DSHA</u> Provides rental assistance applications in Spanish.</li> </ul>	X	X		X	
<p><b>4. Ensure housing authorities have culturally competent translators available to their customers.</b></p> <ul style="list-style-type: none"> <li>• <u>City of Wilmington:</u> The Wilmington Housing authority provides translation services to customers.</li> <li>• <u>DSHA:</u> Provides translation services for Spanish via culturally competent translators.</li> </ul>		X			
<p><b>5. Cap rental application fees and eliminate fees for voucher holders in accordance with best practices.</b></p> <ul style="list-style-type: none"> <li>• <u>DSHA:</u> Does not charge rental application fees at any of its RAD-LIHTC developments.</li> </ul>		X	X	X	X

**GOAL #5: Ensure Equal Access to Housing for Persons with Protected Characteristics, Lower-income, and Experiencing Homelessness, Cont'd.**

<p><b>Strategies</b></p>	<p>Counties - Cities</p>	<p>PHAs</p>	<p>Task Force</p>	<p>State</p>	<p>Other Entities</p>
<p><b>6. Encourage landlords to follow HUD’s guidance on the use of criminal backgrounds in screening tenants.</b></p> <ul style="list-style-type: none"> <li>• <u>AATF IE Subcommittee Recommendation</u> General Assembly should pass joint resolution encouraging landlord and third-party tenant screening companies to review and revise tenant screening practices to include following HUD’s guidance on use of criminal backgrounds and eliminating the reliance on FICO scores. <i>Presented to Full AATF July 19<sup>th</sup> but no vote until further development.</i></li> <li>• <u>AATF IE Subcommittee Recommendation</u> General Assembly should pass joint resolution to request a study of the relationship between tenants’ criminal backgrounds and housing outcomes. <i>Presented to Full AATF July 19<sup>th</sup> and voted yes to adopt.</i></li> <li>• <u>DSHA</u> Provides landlords with best practices for screening criteria for HCV via landlord information packets.</li> </ul>		<p>X</p>	<p>X</p>	<p>X</p>	<p>X</p>
<p><b>7. Encourage inclusive credit screening practices that do not rely on FICO scores.</b></p> <ul style="list-style-type: none"> <li>• See Goal 5 Strategy 6 - AATF IE Subcommittee Recommendation.</li> </ul>			<p>X</p>	<p>X</p>	<p>X</p>
<p><b>8. Convene Fair Housing Task Force (FHTF) on a quarterly schedule to implement recommendations in the AI that are regional in nature.</b></p> <ul style="list-style-type: none"> <li>• Dec to March – Established structure to share administrative burden and dedicated ongoing regional collaboration.</li> <li>• March to present – Meeting monthly and will transition to quarterly Fall 2021.</li> </ul>	<p>X</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>X</p>

## GOAL #6: Expand Access to Opportunity for Protected Classes

Strategies	Counties - Cities	PHAs	Task Force	State	Other Entities
<p><b>1. Study and make recommendations to improve Sussex County’s public transportation so members of protected classes can access jobs. Review public transportation options in New Castle and Kent Counties to ensure sufficient access to job centers.</b></p>	X			X	X
<p><b>2. Address racial disparities in water and sewer hookups, water quality, and utility costs in Sussex County by targeting CDBG funding for infrastructure and public utility improvements to unincorporated communities of color where possible, and with community support.</b></p>	X			X	X

## GOAL #7: Reduce Barriers to Mobility

Strategies	Countries - Cities	PHAs	Task Force	State	Other Entities
<p><b>1. Enact policies for periodic reviews of residency and other preferences for fair housing impacts.</b></p> <ul style="list-style-type: none"> <li>• <u>DSHA</u> Reviews and modifies its Administrative Policy periodically and when there are changes in HUD Regulations.</li> </ul>		X			
<p><b>2. Explore selective use of payment standards based on Small Area Fair Market Rents, to expand housing choice specifically in zip codes of opportunity.</b></p> <ul style="list-style-type: none"> <li>• <u>DSHA</u> Uses SAFMR for New Castle County (SRAP/FUP/811).</li> </ul>		X			
<p><b>3. Ensure both written and oral briefing content for voucher holders addresses moves to opportunity; expand content as needed.</b></p> <ul style="list-style-type: none"> <li>• <u>DSHA</u> Provides voucher participants with this information in the briefing packets provided during the issuance of vouchers.</li> </ul>		X			
<p><b>4. Explore creation of mobility counseling program to support moves to opportunity.</b></p>		X			
<p><b>5. Regularly encourage landlord/developer participation in voucher programs; encourage use of the landlord listing service <i>DelawareHousingSearch</i> to increase units in high-opportunity areas.</b></p> <ul style="list-style-type: none"> <li>• An Advisory Group of State, County, local governments, advocacy organizations, and non-profits continue to support DEHS. In FY20, the group successfully worked to add new landlord increasing the number of landlords by 5% over the prior year and increased its inventory to 28,000 units.</li> </ul>		X			X
<p><b>6. Develop model Affirmative Fair Housing Marketing Plan and expand affirmative marketing, including to Hispanic communities.</b></p> <ul style="list-style-type: none"> <li>• <u>City of Wilmington</u> Updated their HOME application, requiring an affirmative marketing plan and completed neighborhood site standards questionnaire.</li> <li>• <u>DSHA</u> Updates Affirmative Fair Housing Marketing Plans for Public Housing developments as they convert to RAD-LIHTC format.</li> </ul>		X			

## Additional Housing Activities and Issues

### Education and Training

**The Fair Housing Task Force continues to hold general fair housing education events or training for target audiences regarding specific fair housing issues.**

#### DSHA

- Partnered with U of D's Institute of Public Administration to provide a webinar for local officials on 'Anticipating Housing Needs in Your Community During the COVID-19'. Information on local policies and strategies to mitigate housing problems was provided to 45 attendees. Strategies included: loosening regulations for accessory dwelling units; revisiting definition of 'family' and occupancy limits; and, repealing crime-free ordinances.
- Partnered with New Castle County to present the *2020 Statewide Analysis of Impediments to Fair Housing Choice* to DSHA's Council on Housing Policy Committee
- Facilitated FH training for all DSHA employees in accordance with DSHA FH Employee Training Plan.

#### City of Newark/Newark Housing Authority

- June, the Planning and Development Department arranged a training for Planning Commissioners on local land use laws, including fair housing issues. The training was open to all citizen committee members, including Council and the general public.

#### City of Wilmington

- April 2021, hosted FH training for 83 housing providers, other service providers and key city staff.

#### DE-NAHRO

- May 2021 - Hosted a free three-part webinar series on the *2020 Statewide Analysis of Impediments to Fair Housing Choice*. The sessions provided an overview of the AI's key findings and recommendations, as well as its impact on local communities, and how upcoming Federal and State legislation will impact the Housing Sector.

#### HOND

- April 2021 - Hosted the Fair Housing Law Observance Symposium "Fulfilling the Promise" which include a presentation of the *2020 Statewide Analysis of Impediments to Fair Housing Choice* followed by a group discussion of the AI's key findings and recommendations.

#### Sussex County

- September 2019 – Hosted two fair housing trainings presented by Enterprise Community Partners. The first training was held for elected and appointed officials and the second was for county and local municipal staff.

#### Delaware Continuum of Care (CoC)

- February 2021 – Hosted fair housing training in partnership with CLASI for case managers, housing providers, and service providers.

## Need for Inclusive Communication and Engagement

**FHTF identified need to actively engage community members, stakeholders, and historically underrepresented groups especially impacted by discriminatory housing policies, to provide their voice and input to influence outcomes.**

**Partners to reach out to:**

- H.O.M.E.S. Campaign <https://www.homecampaignde.org/>
- Southern Delaware Alliance for Racial Justice <https://sdarj.org/>
- League of Women Voters of Delaware <https://www.lwv.org/local-leagues/lwv-delaware>
- League of Women Voters of Sussex County <https://my.lwv.org/delaware/sussex-county-delaware/about-league>

## Need to Align FHTF with Related Policy Efforts

**FHTF identified need to support and partner with existing groups and initiatives underway with similar goals to complement and leverage one another's efforts and amplify impact.**

**Homelessness**

- House Bill 235: Homeless Bill of Rights  
*General Assembly tabled in 151<sup>st</sup>.*
- AATF IE Subcommittee Recommendation  
*General Assembly should pass a Bill of Rights to protect persons experiencing homelessness. Presented to Full AATF July 19<sup>th</sup> with yes vote and adopted.*

**Partners or Groups to reach out to:**

- African American Task Force
- Housing Alliance Delaware <https://www.housingalliancede.org/sussex-housing-group>
- Sussex Housing Group <https://www.housingalliancede.org/sussex-housing-group>
- WILMAPCO Environmental Justice [www.wilmapco.org/tj](http://www.wilmapco.org/tj)
- ACLU Delaware <https://www.aclu-de.org/>

## Data and Information

**FHTF identified need to use data to measure, visualize, and communicate their communities' unmet housing needs to inform policy at the state, and local level. Work with partners to find meaningful data and speak with one voice.**

- Prepared a summary of crime-free or crime abatement and nuisance ordinances (CANOs) in Delaware municipalities and fair housing concerns for the AATF – Infrastructure and Environment Subcommittee.
- Researching other states legislation regarding housing reforms, as well as the data, advocacy, groups and resources that made the housing reform successful.

Community Development Block Grant (CDBG) Performance Evaluation  
Reports (PR-28)



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
State of Delaware  
Performance and Evaluation Report  
For Grant Year 2017  
As of 08/03/2021  
Grant Number B17DC100001

DATE: 08-03-21  
TIME: 13:14  
PAGE: 1

## Part I: Financial Status

## A. Sources of State CDBG Funds

1)	State Allocation	\$2,015,390.00
2)	Program Income	
3)	Program income received in IDIS	\$5,538.00
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	\$0.00
5)	Total program income (sum of lines 3 and 4)	\$5,538.00
6)	Section 108 Loan Funds	\$0.00
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$2,020,928.00

## B. State CDBG Resources by Use

8)	State Allocation	
9)	Obligated to recipients	\$2,015,390.00
10)	Adjustment to compute total obligated to recipients	\$0.00
11)	Total obligated to recipients (sum of lines 9 and 10)	\$2,015,390.00
12)	Set aside for State Administration	\$160,461.00
13)	Adjustment to compute total set aside for State Administration	\$0.00
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$160,461.00
15)	Set aside for Technical Assistance	
16)	Adjustment to compute total set aside for Technical Assistance	\$0.00
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	
18)	State funds set aside for State Administration match	\$0.00

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
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19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	\$0.00
22)	Total redistributed (sum of lines 20 and 21)	\$0.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	\$0.00
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$5,538.00
27)	Adjustment to compute total retained	\$0.00
28)	Total retained (sum of lines 26 and 27)	\$5,538.00
C.	Expenditures of State CDBG Resources	
29)	Drawn for State Administration	\$160,461.00
30)	Adjustment to amount drawn for State Administration	\$0.00
31)	Total drawn for State Administration	\$160,461.00
32)	Drawn for Technical Assistance	\$0.00
33)	Adjustment to amount drawn for Technical Assistance	\$0.00
34)	Total drawn for Technical Assistance	\$0.00
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	\$0.00
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$1,860,467.00
39)	Adjustment to amount drawn for all other activities	\$0.00
40)	Total drawn for all other activities	\$1,860,467.00

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D. Compliance with Public Service (PS) Cap		
41)	Disbursed in IDIS for PS	\$0.00
42)	Adjustment to compute total disbursed for PS	\$0.00
43)	Total disbursed for PS (sum of lines 41 and 42)	\$0.00
44)	Amount subject to PS cap	
45)	State Allocation (line 1)	\$2,015,390.00
46)	Program Income Received (line 5)	\$5,538.00
47)	Adjustment to compute total subject to PS cap	\$0.00
48)	Total subject to PS cap (sum of lines 45-47)	\$2,020,928.00
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	0.00%
E. Compliance with Planning and Administration (P/A) Cap		
50)	Disbursed in IDIS for P/A from all fund types - Combined	\$360,461.00
51)	Adjustment to compute total disbursed for P/A	\$0.00
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$360,461.00
53)	Amount subject to Combined Expenditure P/A cap	
54)	State Allocation (line 1)	\$2,015,390.00
55)	Program Income Received (line 5)	\$5,538.00
56)	Adjustment to compute total subject to P/A cap	\$0.00
57)	Total subject to P/A cap (sum of lines 54-56)	\$2,020,928.00
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	17.84%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$360,461.00
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$2,015,390.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	17.89%

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Part II: Compliance with Overall Low and Moderate Income Benefit

- 63) Period specified for benefit: grant years 2016 – 2018
- 64) Final PER for compliance with the overall benefit test: [ Yes ]

	Grant Year	2016	2017	2018	Total
65) Benefit LMI persons and households (1)		1,659,899.00	1,620,467.00	1,679,298.68	4,959,664.68
66) Benefit LMI, 108 activities		0.00	0.00	0.00	0.00
67) Benefit LMI, other adjustments		0.00	0.00	0.00	0.00
68) Total, Benefit LMI (sum of lines 65-67)		1,659,899.00	1,620,467.00	1,679,298.68	4,959,664.68
69) Prevent/Eliminate Slum/Blight		65,116.00	40,000.00	12,994.00	118,110.00
70) Prevent Slum/Blight, 108 activities		0.00	0.00	0.00	0.00
71) Total, Prevent Slum/Blight (sum of lines 69 and 70)		65,116.00	40,000.00	12,994.00	118,110.00
72) Meet Urgent Community Development Needs		0.00	0.00	0.00	0.00
73) Meet Urgent Needs, 108 activities		0.00	0.00	0.00	0.00
74) Total, Meet Urgent Needs (sum of lines 72 and 73)		0.00	0.00	0.00	0.00
75) Acquisition, New Construction, Rehab/Special Areas noncountable		0.00	0.00	0.00	0.00
76) Total disbursements subject to overall LMI benefit (sum of lines 68, 71, 74, and 75)		1,725,015.00	1,660,467.00	1,692,292.68	5,077,774.68
77) Low and moderate income benefit (line 68 / line 76)		0.96	0.98	0.99	0.98
78) Other Disbursements		1.00	1.00	1.00	3.00
79) State Administration		161,911.00	160,461.00	167,648.00	490,020.00
80) Technical Assistance		0.00	0.00	0.00	0.00
81) Local Administration		200,000.00	200,000.00	200,000.00	600,000.00
82) Section 108 repayments		0.00	0.00	0.00	0.00

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## Part I: Financial Status

## A. Sources of State CDBG Funds

1)	State Allocation	\$2,254,936.00
2)	Program Income	
3)	Program income received in IDIS	\$15,158.13
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	\$0.00
5)	Total program income (sum of lines 3 and 4)	\$15,158.13
6)	Section 108 Loan Funds	\$0.00
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$2,270,094.13

## B. State CDBG Resources by Use

8)	State Allocation	
9)	Obligated to recipients	\$2,254,936.00
10)	Adjustment to compute total obligated to recipients	\$0.00
11)	Total obligated to recipients (sum of lines 9 and 10)	\$2,254,936.00
12)	Set aside for State Administration	\$167,648.00
13)	Adjustment to compute total set aside for State Administration	\$0.00
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$167,648.00
15)	Set aside for Technical Assistance	
16)	Adjustment to compute total set aside for Technical Assistance	\$0.00
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	
18)	State funds set aside for State Administration match	\$0.00

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19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	\$0.00
22)	Total redistributed (sum of lines 20 and 21)	\$0.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	\$0.00
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$15,158.13
27)	Adjustment to compute total retained	\$0.00
28)	Total retained (sum of lines 26 and 27)	\$15,158.13
C.	Expenditures of State CDBG Resources	
29)	Drawn for State Administration	\$167,648.00
30)	Adjustment to amount drawn for State Administration	\$0.00
31)	Total drawn for State Administration	\$167,648.00
32)	Drawn for Technical Assistance	\$0.00
33)	Adjustment to amount drawn for Technical Assistance	\$0.00
34)	Total drawn for Technical Assistance	\$0.00
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	\$0.00
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$1,892,292.68
39)	Adjustment to amount drawn for all other activities	\$0.00
40)	Total drawn for all other activities	\$1,892,292.68

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D. Compliance with Public Service (PS) Cap		
41)	Disbursed in IDIS for PS	\$0.00
42)	Adjustment to compute total disbursed for PS	\$0.00
43)	Total disbursed for PS (sum of lines 41 and 42)	\$0.00
44) Amount subject to PS cap		
45)	State Allocation (line 1)	\$2,254,936.00
46)	Program Income Received (line 5)	\$15,158.13
47)	Adjustment to compute total subject to PS cap	\$0.00
48)	Total subject to PS cap (sum of lines 45-47)	\$2,270,094.13
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	0.00%
E. Compliance with Planning and Administration (P/A) Cap		
50)	Disbursed in IDIS for P/A from all fund types - Combined	\$367,648.00
51)	Adjustment to compute total disbursed for P/A	\$0.00
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$367,648.00
53) Amount subject to Combined Expenditure P/A cap		
54)	State Allocation (line 1)	\$2,254,936.00
55)	Program Income Received (line 5)	\$15,158.13
56)	Adjustment to compute total subject to P/A cap	\$0.00
57)	Total subject to P/A cap (sum of lines 54-56)	\$2,270,094.13
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	16.20%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$367,648.00
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$2,254,936.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	16.30%

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Part II: Compliance with Overall Low and Moderate Income Benefit

63) Period specified for benefit: grant years 2016 – 2018

64) Final PER for compliance with the overall benefit test: [ No ]

	Grant Year	2016	2017	2018	Total
65) Benefit LMI persons and households (1)		1,659,899.00	1,620,467.00	1,679,298.68	4,959,664.68
66) Benefit LMI, 108 activities		0.00	0.00	0.00	0.00
67) Benefit LMI, other adjustments		0.00	0.00	0.00	0.00
68) Total, Benefit LMI (sum of lines 65-67)		1,659,899.00	1,620,467.00	1,679,298.68	4,959,664.68
69) Prevent/Eliminate Slum/Blight		65,116.00	40,000.00	12,994.00	118,110.00
70) Prevent Slum/Blight, 108 activities		0.00	0.00	0.00	0.00
71) Total, Prevent Slum/Blight (sum of lines 69 and 70)		65,116.00	40,000.00	12,994.00	118,110.00
72) Meet Urgent Community Development Needs		0.00	0.00	0.00	0.00
73) Meet Urgent Needs, 108 activities		0.00	0.00	0.00	0.00
74) Total, Meet Urgent Needs (sum of lines 72 and 73)		0.00	0.00	0.00	0.00
75) Acquisition, New Construction, Rehab/Special Areas noncountable		0.00	0.00	0.00	0.00
76) Total disbursements subject to overall LMI benefit (sum of lines 68, 71, 74, and 75)		1,725,015.00	1,660,467.00	1,692,292.68	5,077,774.68
77) Low and moderate income benefit (line 68 / line 76)		0.96	0.98	0.99	0.98
78) Other Disbursements		1.00	1.00	1.00	3.00
79) State Administration		161,911.00	160,461.00	167,648.00	490,020.00
80) Technical Assistance		0.00	0.00	0.00	0.00
81) Local Administration		200,000.00	200,000.00	200,000.00	600,000.00
82) Section 108 repayments		0.00	0.00	0.00	0.00



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## Part I: Financial Status

## A. Sources of State CDBG Funds

1)	State Allocation	\$2,380,912.00
2)	Program Income	
3)	Program income received in IDIS	\$62,600.59
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	\$0.00
5)	Total program income (sum of lines 3 and 4)	\$62,600.59
6)	Section 108 Loan Funds	\$0.00
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$2,443,512.59

## B. State CDBG Resources by Use

8)	State Allocation	
9)	Obligated to recipients	\$2,320,912.00
10)	Adjustment to compute total obligated to recipients	\$0.00
11)	Total obligated to recipients (sum of lines 9 and 10)	\$2,320,912.00
12)	Set aside for State Administration	\$171,427.00
13)	Adjustment to compute total set aside for State Administration	\$0.00
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$171,427.00
15)	Set aside for Technical Assistance	
16)	Adjustment to compute total set aside for Technical Assistance	\$0.00
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	
18)	State funds set aside for State Administration match	\$0.00

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19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	\$0.00
22)	Total redistributed (sum of lines 20 and 21)	\$0.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	\$0.00
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$62,600.59
27)	Adjustment to compute total retained	\$0.00
28)	Total retained (sum of lines 26 and 27)	\$62,600.59

C. Expenditures of State CDBG Resources

29)	Drawn for State Administration	\$171,427.00
30)	Adjustment to amount drawn for State Administration	\$0.00
31)	Total drawn for State Administration	\$171,427.00
32)	Drawn for Technical Assistance	\$0.00
33)	Adjustment to amount drawn for Technical Assistance	\$0.00
34)	Total drawn for Technical Assistance	\$0.00
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	\$0.00
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$1,516,021.00
39)	Adjustment to amount drawn for all other activities	\$0.00
40)	Total drawn for all other activities	\$1,516,021.00

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D. Compliance with Public Service (PS) Cap		
41)	Disbursed in IDIS for PS	\$120,600.00
42)	Adjustment to compute total disbursed for PS	\$0.00
43)	Total disbursed for PS (sum of lines 41 and 42)	\$120,600.00
44) Amount subject to PS cap		
45)	State Allocation (line 1)	\$2,380,912.00
46)	Program Income Received (line 5)	\$62,600.59
47)	Adjustment to compute total subject to PS cap	\$0.00
48)	Total subject to PS cap (sum of lines 45-47)	\$2,443,512.59
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	4.94%
E. Compliance with Planning and Administration (P/A) Cap		
50)	Disbursed in IDIS for P/A from all fund types - Combined	\$371,427.00
51)	Adjustment to compute total disbursed for P/A	\$0.00
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$371,427.00
53) Amount subject to Combined Expenditure P/A cap		
54)	State Allocation (line 1)	\$2,380,912.00
55)	Program Income Received (line 5)	\$62,600.59
56)	Adjustment to compute total subject to P/A cap	\$0.00
57)	Total subject to P/A cap (sum of lines 54-56)	\$2,443,512.59
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	15.20%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$371,427.00
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$2,380,912.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	15.60%

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Part II: Compliance with Overall Low and Moderate Income Benefit

63) Period specified for benefit: grant years 2019 – 2021

64) Final PER for compliance with the overall benefit test: [ No ]

	Grant Year	2019	2020	2021	Total
65) Benefit LMI persons and households (1)		1,195,421.00	715,590.55	6,506.00	1,917,517.55
66) Benefit LMI, 108 activities		0.00	0.00	0.00	0.00
67) Benefit LMI, other adjustments		0.00	0.00	0.00	0.00
68) Total, Benefit LMI (sum of lines 65-67)		1,195,421.00	715,590.55	6,506.00	1,917,517.55
69) Prevent/Eliminate Slum/Blight		0.00	0.00	0.00	0.00
70) Prevent Slum/Blight, 108 activities		0.00	0.00	0.00	0.00
71) Total, Prevent Slum/Blight (sum of lines 69 and 70)		0.00	0.00	0.00	0.00
72) Meet Urgent Community Development Needs		0.00	0.00	0.00	0.00
73) Meet Urgent Needs, 108 activities		0.00	0.00	0.00	0.00
74) Total, Meet Urgent Needs (sum of lines 72 and 73)		0.00	0.00	0.00	0.00
75) Acquisition, New Construction, Rehab/Special Areas noncountable		0.00	0.00	0.00	0.00
76) Total disbursements subject to overall LMI benefit (sum of lines 68, 71, 74, and 75)		1,195,421.00	715,590.55	6,506.00	1,917,517.55
77) Low and moderate income benefit (line 68 / line 76)		1.00	1.00	1.00	1.00
78) Other Disbursements		1.00	1.00	1.00	3.00
79) State Administration		171,427.00	141,582.39	0.00	313,009.39
80) Technical Assistance		0.00	0.00	0.00	0.00
81) Local Administration		200,000.00	182,277.92	0.00	382,277.92
82) Section 108 repayments		0.00	0.00	0.00	0.00

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## Part I: Financial Status

## A. Sources of State CDBG Funds

1)	State Allocation	\$2,506,857.00
2)	Program Income	
3)	Program income received in IDIS	\$51,279.45
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	\$0.00
5)	Total program income (sum of lines 3 and 4)	\$51,279.45
6)	Section 108 Loan Funds	\$0.00
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$2,558,136.45

## B. State CDBG Resources by Use

8)	State Allocation	
9)	Obligated to recipients	\$2,505,347.00
10)	Adjustment to compute total obligated to recipients	\$0.00
11)	Total obligated to recipients (sum of lines 9 and 10)	\$2,505,347.00
12)	Set aside for State Administration	\$175,205.00
13)	Adjustment to compute total set aside for State Administration	\$0.00
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$175,205.00
15)	Set aside for Technical Assistance	
16)	Adjustment to compute total set aside for Technical Assistance	\$0.00
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	
18)	State funds set aside for State Administration match	\$0.00

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19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	\$0.00
22)	Total redistributed (sum of lines 20 and 21)	\$0.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	\$0.00
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$51,279.45
27)	Adjustment to compute total retained	\$0.00
28)	Total retained (sum of lines 26 and 27)	\$51,279.45
C.	Expenditures of State CDBG Resources	
29)	Drawn for State Administration	\$141,582.39
30)	Adjustment to amount drawn for State Administration	\$0.00
31)	Total drawn for State Administration	\$141,582.39
32)	Drawn for Technical Assistance	\$0.00
33)	Adjustment to amount drawn for Technical Assistance	\$0.00
34)	Total drawn for Technical Assistance	\$0.00
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	\$0.00
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$1,157,868.47
39)	Adjustment to amount drawn for all other activities	\$0.00
40)	Total drawn for all other activities	\$1,157,868.47

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D. Compliance with Public Service (PS) Cap		
41)	Disbursed in IDIS for PS	\$260,000.00
42)	Adjustment to compute total disbursed for PS	\$0.00
43)	Total disbursed for PS (sum of lines 41 and 42)	\$260,000.00
44)	Amount subject to PS cap	
45)	State Allocation (line 1)	\$2,506,857.00
46)	Program Income Received (line 5)	\$51,279.45
47)	Adjustment to compute total subject to PS cap	\$0.00
48)	Total subject to PS cap (sum of lines 45-47)	\$2,558,136.45
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	10.16%
E. Compliance with Planning and Administration (P/A) Cap		
50)	Disbursed in IDIS for P/A from all fund types - Combined	\$323,860.31
51)	Adjustment to compute total disbursed for P/A	\$0.00
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$323,860.31
53)	Amount subject to Combined Expenditure P/A cap	
54)	State Allocation (line 1)	\$2,506,857.00
55)	Program Income Received (line 5)	\$51,279.45
56)	Adjustment to compute total subject to P/A cap	\$0.00
57)	Total subject to P/A cap (sum of lines 54-56)	\$2,558,136.45
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	12.66%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$323,860.31
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$2,506,857.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	12.92%

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 State of Delaware  
 Performance and Evaluation Report  
 For Grant Year 2020  
 As of 08/04/2021  
 Grant Number B20DC100001

Part II: Compliance with Overall Low and Moderate Income Benefit

63) Period specified for benefit: grant years 2019 – 2021

64) Final PER for compliance with the overall benefit test: [ No ]

	Grant Year	2019	2020	2021	Total
65) Benefit LMI persons and households (1)		1,195,421.00	715,590.55	6,506.00	1,917,517.55
66) Benefit LMI, 108 activities		0.00	0.00	0.00	0.00
67) Benefit LMI, other adjustments		0.00	0.00	0.00	0.00
68) Total, Benefit LMI (sum of lines 65-67)		1,195,421.00	715,590.55	6,506.00	1,917,517.55
69) Prevent/Eliminate Slum/Blight		0.00	0.00	0.00	0.00
70) Prevent Slum/Blight, 108 activities		0.00	0.00	0.00	0.00
71) Total, Prevent Slum/Blight (sum of lines 69 and 70)		0.00	0.00	0.00	0.00
72) Meet Urgent Community Development Needs		0.00	0.00	0.00	0.00
73) Meet Urgent Needs, 108 activities		0.00	0.00	0.00	0.00
74) Total, Meet Urgent Needs (sum of lines 72 and 73)		0.00	0.00	0.00	0.00
75) Acquisition, New Construction, Rehab/Special Areas noncountable		0.00	0.00	0.00	0.00
76) Total disbursements subject to overall LMI benefit (sum of lines 68, 71, 74, and 75)		1,195,421.00	715,590.55	6,506.00	1,917,517.55
77) Low and moderate income benefit (line 68 / line 76)		1.00	1.00	1.00	1.00
78) Other Disbursements		1.00	1.00	1.00	3.00
79) State Administration		171,427.00	141,582.39	0.00	313,009.39
80) Technical Assistance		0.00	0.00	0.00	0.00
81) Local Administration		200,000.00	182,277.92	0.00	382,277.92
82) Section 108 repayments		0.00	0.00	0.00	0.00



## Annual Reporting Forms 40107 and 40107-A

# Annual Performance Report HOME Program

U.S. Department of Housing  
and Urban Development  
Office of Community Planning  
and Development

OMB Approval No. 2506-0171  
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31. Send one copy to the appropriate HUD Field Office and one copy to: <b>HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410</b>	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
	Starting	Ending	

## Part I Participant Identification

1. Participant Number	2. Participant Name		
3. Name of Person completing this report		4. Phone Number (Include Area Code)	
5. Address	6. City	7. State	8. Zip Code

## Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
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## Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number					
2. Dollar Amount					
B. Sub-Contracts					
1. Number					
2. Dollar Amount					
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number					
2. Dollar Amount					
D. Sub-Contracts					
1. Number					
2. Dollar Amounts					

**Part IV Minority Owners of Rental Property**

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

**Part V Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost	Minority Business Enterprises (MBE)			f. White Non-Hispanic
Households Displaced	a. Total	b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	f. White Non-Hispanic
1. Parcels Acquired						
2. Businesses Displaced						
3. Nonprofit Organizations Displaced						
4. Households Temporarily Relocated, not Displaced						
5. Households Displaced - Number						
6. Households Displaced - Cost						

# HOME Match Report

Match Contributions for  
**Federal Fiscal Year (yyyy)**

## Part I Participant Identification

1. Participant No. (assigned by HUD)		2. Name of the Participating Jurisdiction		3. Name of Contact (person completing this report)	
5. Street Address of the Participating Jurisdiction				4. Contact's Phone Number (include area code)	
6. City	7. State	8. Zip Code			

## Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$	
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$	
3. Total match available for current Federal fiscal year (line 1 + line 2)		\$
4. Match liability for current Federal fiscal year		\$
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)		\$

## Part III Match Contribution for the Federal Fiscal Year

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match

Name of the Participating Jurisdiction								Federal Fiscal Year (yyyy)
--	--	--	--	--	--	--	--	----------------------------

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

## Instructions for the HOME Match Report

### Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

### Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF  
Room 7176, HUD, 451 7th Street, S.W.  
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

### Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating "fiscal distress," or else a full reduction (100%) of match if it meets both criteria, indicating "severe fiscal distress." The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

### Instructions for Part III:

1. **Project No. or Other ID:** "Project number" is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with "other ID" as follows: the fiscal year (last two digits only), followed by a number (starting from "01" for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: "SF" for project using shortfall funds, "PI" for projects using program income, and "NON" for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ's first year of eligibility. [§92.102]

Program income (also called "repayment income") is any return on the investment of HOME funds. This income must be deposited in the jurisdiction's HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as “affordable housing” under the HOME Program definitions. “NON” funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.
3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ’s HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ’s HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]
4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]
6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]
7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ’s cost estimate procedures. The value of donated or voluntary labor is determined by a single rate (“labor rate”) to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]
8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ’s total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

**Ineligible forms of match include:**

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

# HOPWA CAPER Measuring Performance Outcomes Form





# **Housing Opportunities for Persons With AIDS (HOPWA) Program**

## **Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes**

**OMB Number 2506-0133 (Expiration Date: 11/30/2023)**

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD's requirements for reports submitted by HOPWA formula grantees are supported by 42 U.S.C. § 12911 and HUD's regulations at 24 CFR § 574.520(a). Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number. While confidentiality is not assured, HUD generally only releases this information as required or permitted by law.

**Overview.** The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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**PART 1: Grantee Executive Summary**

1. Grantee Information
2. Project Sponsor Information
5. Grantee Narrative and Performance Assessment
  - a. Grantee and Community Overview
  - b. Annual Performance under the Action Plan
  - c. Barriers or Trends Overview

**PART 2: Sources of Leveraging and Program Income**

1. Sources of Leveraging
2. Program Income and Resident Rent Payments

**PART 3: Accomplishment Data: Planned Goals and Actual Outputs**

**PART 4: Summary of Performance Outcomes**

1. Housing Stability: Permanent Housing and Related Facilities
2. Prevention of Homelessness: Short-Term Housing Payments
3. Access to Care and Support: Housing Subsidy Assistance with Supportive Services

**PART 5: Worksheet - Determining Housing Stability Outcomes**

**PART 6: Annual Report of Continued Use for HOPWA Facility-Based Stewardship Units (Only)**

**PART 7: Summary Overview of Grant Activities**

- A. Information on Individuals, Beneficiaries and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, PHP, Facility Based Units, Master Leased Units ONLY)
- B. Facility-Based Housing Assistance

**Continued Use Periods.** Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

**Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

In connection with the development of the Department’s standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry

Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client’s case management, treatment and care, in line with the signed release of information from the client.

**Operating Year.** HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee’s program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

**Final Assembly of Report.** After the entire report is assembled, number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee’s State or Local HUD Field Office, and to the HOPWA Program Office: at [HOPWA@hud.gov](mailto:HOPWA@hud.gov). Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7248, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

**Definitions**

**Adjustment for Duplication:** Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	<b>Tenant-Based Rental Assistance</b>	1
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units	
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies	
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year	
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year	
4.	<b>Short-term Rent, Mortgage, and Utility Assistance</b>	1
5.	<b>Adjustment for duplication (subtract)</b>	1
6.	<b>TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)</b>	1

**Administrative Costs:** Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

**Beneficiary(ies):** All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

**Chronically Homeless Person:** An individual or family who : (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

**Disabling Condition:** Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

**Facility-Based Housing Assistance:** All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

**Faith-Based Organization:** Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

**HOPWA Eligible Individual:** The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

**HOPWA Housing Information Services:** Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

**HOPWA Housing Subsidy Assistance Total:** The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent

Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

**Household:** A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

**Housing Stability:** The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

**In-kind Leveraged Resources:** These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

**Live-In Aide:** A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See *24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide* for additional reference.

**Master Leasing:** Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

**Operating Costs:** Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

**Outcome:** The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

**Output:** The number of units of housing or households that receive HOPWA assistance during the operating year.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration

requirements on program income at 2 CFR 200.307.

**Project-Based Rental Assistance (PBRA):** A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

**Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3,** any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

**SAM:** All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

**Short-Term Rent, Mortgage, and Utility (STRMU) Assistance:** A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

**Stewardship Units:** Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

**Tenant-Based Rental Assistance (TBRA):** TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

**Transgender:** Transgender is defined as a person who identifies with, or presents as, a gender that is different from the person's gender assigned at birth.

**Veteran:** A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

# Housing Opportunities for Person With AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 11/30/2023)

## Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

*Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.*

### 1. Grantee Information

<b>HUD Grant Number</b> DEH20F999, DEH20FHW999		<b>Operating Year for this report</b> From (mm/dd/yy) 07/01/2020 To (mm/dd/yy) 06/30/2021		
<b>Grantee Name</b> Delaware State Housing Authority				
<b>Business Address</b>		18 The Green		
<b>City, County, State, Zip</b>		Dover	Kent	De 19901
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		51-0116653		
<b>DUN &amp; Bradstreet Number (DUNs):</b>		61-118-6909	<b>System for Award Management (SAM)::</b> <b>Is the grantee's SAM status currently active?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, provide SAM Number:</b>	
<b>Congressional District of Grantee's Business Address</b>		DE-ALL		
<b>*Congressional District of Primary Service Area(s)</b>		DE-ALL		
<b>*City(ies) and County(ies) of Primary Service Area(s)</b>		Cities: Dover, Milford, Georgetown	Counties: Kent, Sussex	
<b>Organization's Website Address</b> Destatehousing.com		<b>Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.</b>		

\* Service delivery area information only needed for program activities being directly carried out by the grantee.

## 2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

*Note: If any information does not apply to your organization, please enter N/A.*

<b>Project Sponsor Agency Name</b> Delaware HIV Services		<b>Parent Company Name, if applicable</b>	
<b>Name and Title of Contact at Project Sponsor Agency</b>	Brad Shannon, Director of Programs		
<b>Email Address</b>	bshannon@delawarehiv.org		
<b>Business Address</b>	100 West 10 <sup>th</sup> Street, Suite 415		
<b>City, County, State, Zip,</b>	Wilmington, New Castle County, DE 19801		
<b>Phone Number (with area code)</b>	302-654-5471		
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	510 348 892	<b>Fax Number (with area code)</b> 302-654-5472	
<b>DUN &amp; Bradstreet Number (DUNs):</b>	033 296 786		
<b>Congressional District of Project Sponsor's Business Address</b>	DE - all		
<b>Congressional District(s) of Primary Service Area(s)</b>	DE - all		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	<b>Cities:</b> Dover, Milford, Georgetown	<b>Counties:</b> Kent County and Sussex County	
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$347,588		
<b>Organization's Website Address</b>	<a href="http://www.delawarehiv.org">www.delawarehiv.org</a>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>	

## **5. Grantee Narrative and Performance Assessment**

### **a. Grantee and Community Overview**

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

Since 1997, the Delaware State Housing Authority (Grantee) has allocated Housing Opportunities for Persons With AIDS (HOPWA) funds to provide Tenant Based Rental Assistance (TBRA) for low-income persons living with HIV in Kent and Sussex Counties, Delaware. The HOPWA program is operated by the Project Sponsor, Delaware HIV Services, a nonprofit community-based organization that is the administrator of a portion of the Ryan White Part B funding used for HIV supportive services in the state of Delaware. The mission of Delaware HIV Services is to eliminate the spread of HIV and to ensure optimal care and prevention services for all people infected and affected in Delaware.

HOPWA program staff consists of three full-time employees and one part-time assistant. In FY21 (ending 6/30/21), HOPWA funding from DSHA assisted 39 households throughout Kent and Sussex Counties. Before receiving rental assistance, approximately 70% of assisted clients had been in unstable housing arrangements, either homeless or in overcrowded conditions in the home of family or friends. Throughout the contract period, 38 (97.4%) of the assisted households maintained stable housing.

Kent County is a semi-rural county and comprises the Dover Metropolitan Statistical Area. Sussex County is the southernmost of Delaware's 3 counties. The Atlantic coast is home to many beach towns and the rest of the county is highly agricultural.

Clients are referred to the HOPWA program in Kent and Sussex Counties by HIV medical case managers who work to ensure all assisted clients are receiving proper medical care and supportive services. The Project Sponsor screens applicants for eligibility based on HOPWA criteria (HIV status, low income, housing need) and assigns eligible applicants to the HOPWA waiting list in chronological order of when their applications were submitted to the housing program office. In FY21, the time spent on the HOPWA waiting list was approximately a year or less. At the end of FY21, there were 35 HOPWA eligible applicants on the waiting list for TBRA in Kent and Sussex Counties, Delaware.

The housing program at Delaware HIV Services maintains a waiting list, which is updated monthly. Client eligibility determinations are reviewed on an ongoing basis. When funding is available, clients at the top of the list are interviewed by the Project Sponsor and given up to 60 days to become HOPWA program participants. Assisted households are reassessed for eligibility annually. This recertification process involves a reassessment by housing staff; a comprehensive review of household income, rent and utility expenses; a recalculation of rental assistance; a review of client compliance with HOPWA program requirements; and a housing inspection.

Program participants in assisted households rent affordable units that meet HUD Housing Quality Standards (HQS) from landlords in Kent and Sussex Counties. Affordability is determined using HUD Fair Market Rents, and utility costs are determined using utility allowance tables for Kent and Sussex Counties. The amount of rental assistance is based upon total household income and housing expenses, including rent and utilities, and covers the portion of housing costs in excess of 30% of the household's adjusted income, up to full monthly rent. Program beneficiaries are strongly encouraged to remain connected to HIV case management services with access to appropriate health care and support services funded by the Ryan White program and other conventional (non-HOPWA) service providers, including Medicaid managed care organizations. All clients receiving HOPWA rental assistance are strongly encouraged to meet with their HIV case managers at least every four months to update their housing plans and report to the Project Sponsor on their progress in achieving or maintaining stable housing and remaining connected to medical care and supportive services.

## **b. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

**1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

HOPWA funding from Delaware State Housing Authority (DSHA) provided rental assistance for 39 households, consisting of 39 people living with HIV and 27 other family members (including 18 minors), for a total of 66 people assisted. All households (100%) had incomes at or below 80% of the area median income (AMI): 25 (64%) of households had extremely low incomes at or below 30% AMI; 9 (23%) of households had very low incomes at or below 50% AMI; and 5 (13%) household had low incomes at or below 80% AMI.

**2. Outcomes Assessed.** Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

Most of the 39 households assisted in FY21 maintained stable housing; with most continuing to receive HOPWA rental assistance. The housing stability outcome of 97.4% exceeded the HOPWA recommended 90% performance goal in this category. Thirty-four continued in HOPWA funded rental assistance, 3 households achieved higher income and transitioned to private housing (without rental assistance), 1 transitioned to senior housing, and the remaining 1 is deceased.

**3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

In an effort to address the ongoing need for affordable housing for persons living with HIV, the Project Sponsor uses non-HOPWA resources, including funds from Ryan White Part B, to provide rental assistance for clients in its Housing Assistance Program. During FY21, Ryan White funds provided needed supportive services for all HOPWA households, including HIV medical case management, food and nutrition programs, mental health, dental and eye care, pharmacy assistance, and HIV primary medical care. In FY21, the estimated value of these supportive services for HOPWA program beneficiaries in Kent and Sussex Counties was \$219,690. In addition, client rent payments totaling \$64,344 provided further leverage against the \$304,627 HOPWA allocation from DSHA. In all, \$284,034 in non-HOPWA funds provided housing assistance and supportive services for the 39 HOPWA assisted households in FY21.

**4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries.

Delaware HIV Services receives regular HOPWA communications from both HUD and the Grantee in order to be informed about current regulations, issues, and best practices. Housing staff attended several workshops, webinars, and training sessions in FY21 in order to enhance their knowledge of HOPWA regulations, case management, homeless services, housing stability, leadership & management training for women, client self-sufficiency, and related topics. These training sessions were facilitated by experts such as HUD technical assistance providers, the AIDS Education Training Center (AETC) and Community Legal Aid Society.



In addition, staff members are a part of, and participate on, the Continuum of Care and in several community meetings, and attended housing workshops focusing on Delaware's Fair Housing Act and the Landlord-Tenant Code. The Project Sponsor will continue to participate in webinars, training sessions, community meetings, and workshops that improve proficiency in oversight and operation of programs and services that assist HOPWA participants and those eligible for HOPWA in Delaware.

### **c. Barriers and Trends Overview**

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

- **Housing Affordability**

Rising rent and utility costs present a persistent challenge for our HOPWA clients because most clients live on fixed incomes, often a basic Social Security benefit of \$794 per month. An additional factor affecting housing affordability is that the quality and cost of rental housing varies greatly throughout southern Delaware. The small cities and towns are attractive to HOPWA beneficiaries because they are close to medical care, other social service providers, employers, and there is public transportation available, which is a necessity for many HOPWA clients. Unfortunately, the higher priced rental properties are also in these areas. Rent prices in the rural areas are lower than the urbanized areas, but the housing can be unsuitable due to its remote location, far from essential services, and the housing quality can be poor, failing to meet HUD Housing Quality Standards. In addition to rent costs, HOPWA beneficiaries are responsible for utility expenses, as these costs are rarely included in the rent. Most HOPWA clients living in Kent and Sussex Counties pay several utility providers for electricity, natural gas, and heating oil, along with water, sewer and garbage removal. These necessary and essential costs, when added to the monthly rent, often exceed the HUD Fair Market Rents. Consequently, despite living in places with reasonable rents, most clients are rent burdened because, once utility costs are factored in, more than 30% of their income is consumed on housing expenses.

- **Housing Availability**

Housing availability is a barrier for new clients entering the HOPWA program in southern Delaware, as well as for currently assisted HOPWA households. Many new clients have a difficult time locating appropriate rental housing within the 30-day timeframe allowed by the housing assistance program, some requiring a 30 day extension to find suitable rental housing. Clients in Kent and Sussex County typically choose to live in the areas of highest housing demand, as noted previously in the "Housing Affordability" section. In an effort to expedite the housing search process, housing staff utilizes the Delaware Housing Search website (<http://www.delawarehousingsearch.org>) when assisting clients with their housing searches. An additional housing option exists for clients reaching age 62, which is the minimum age to qualify for subsidized senior housing. With 62% of current HOPWA rental assistance clients in Delaware over age 50, this option may be a suitable housing option for many to ensure long-term affordability and stability.

An ongoing challenge is the low attrition rate from the HOPWA TBRA program to other stable housing, primarily due to the limited number of affordable housing options available in the community. Unfortunately, applying for subsidized housing at local public housing authorities (PHAs) is difficult. Delaware's five PHAs have long waiting lists for subsidized housing and limited access to their programs for interested applicants. It is not unusual for eligible applicants to wait several years for the opportunity to apply for subsidized housing then be placed on a waiting list for an additional multi-year timeframe. Local Housing Choice programs in New Castle County have the longest

waiting lists. The opportunity to apply when the application process is open is restricted to a very short timeframe, oftentimes to a call center that is extremely difficult to access. HOPWA clients are notified by housing staff and encouraged to apply when PHA waiting lists are open and accepting applications. Some HOPWA program beneficiaries, however, do not qualify for other types of subsidized housing due to poor credit and criminal histories. Currently, 62% of HOPWA clients are over 50 years of age. Once clients achieve senior citizen status, housing staff encourage their transition to subsidized senior apartments.

Clients interested in federally subsidized housing in Kent and Sussex Counties have two choices, the Dover Housing Authority or the Delaware State Housing Authority. DSHA has taken the lead in streamlining the application and housing search processes, by offering online and mail-in housing application options. DSHA also offers an online version of the Delaware Affordable Housing Services Directory, which provides detailed information on a variety of affordable housing options in Delaware, including rental properties subsidized by tax credits, as well as other housing related information. As mentioned previously, the Delaware Housing Search website provides a much-needed resource for renters seeking available housing in Delaware.

The typical wait time for non-HOPWA subsidized housing in the southern two-thirds of Delaware is about five years. When HOPWA clients are offered other (non-HOPWA) subsidized housing, they continue to receive HOPWA funded rental assistance until they successfully transfer to another subsidized housing provider. HOPWA clients are guided by housing program staff during this transition process. After the transfer is complete, the client continues to receive HIV medical case management to ensure continued access to medical care and supportive services. Once a HOPWA TBRA client has been approved for other subsidized housing and the transition process is under way, housing staff begins the screening and interview process for an additional household from the HOPWA waiting list.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

- **Increased Need for Affordable Housing and Insufficient Funding to Meet the Need**

In Delaware, subsidized rental housing is in high demand and limited supply. According to the July 2021 edition of "Out of Reach" published by the National Low Income Housing Coalition, a person would need to earn an hourly wage of \$22.52 (a salary of over \$45,000 per year) to afford a 2 bedroom apartment in Delaware. The report further states there is not a single county in the United States where a person who relies on federal disability benefits can afford to rent even a small studio apartment. The typical client receiving rental assistance from the HOPWA program receives a Social Security benefit that converts to an hourly wage of \$4.96. A report by Housing Alliance Delaware also notes that Delaware has an immediate and pressing need for at least 16,820 rental units of affordable to extremely low-income renters. Additionally, the Continuum of Care's Point in Time Housing Inventory Count summary reported that homelessness increased by over 26% last year. Nearly two-thirds of the participants in this HOPWA program are at the extremely low-income level.

HOPWA eligible clients currently spend about a year on the waiting list, which is an improvement from the prior year. Despite the reduced waiting period, over a third of HOPWA recipients have had episodes of homelessness and well over half were unstably housed prior entering the HOPWA program. For people living with HIV, unstable housing often leads to disconnection from medical care and support services needed to maintain overall wellness. National research shows that stable housing is an effective intervention to reduce the spread of HIV. Here in Delaware, there simply is not enough funding to meet the need for affordable housing for people living with HIV. To supplement the HOPWA allocation, the Project Sponsor leverages federal Ryan White Part B CARE Act dollars to provide short-term rental assistance to clients before enrolling them in HOPWA, until there are sufficient HOPWA funds to continue paying assistance for the longer term. The Project Sponsor also raises private dollars by applying for foundation grants and sponsoring fundraising events. In FY21, Delaware HIV Services partnered with AIDS Delaware for the annual AIDS Walk (virtual this year due to COVID-19). The two other fundraising events, crucial to

supplementing the funding for direct client services including rental assistance, were cancelled due to COVID-19 regulations.

- **Advocacy to Promote Affordable Housing for Persons Living with HIV**

Delaware HIV Services recognizes the important correlation between housing status and HIV-related favorable health outcomes. The HOPWA program provides an affordable, stable living environment to assist HOPWA beneficiaries with linkage to medical care and other needed services. One of the principal functions of the Project Sponsor is to advocate for increased housing opportunities for persons living with HIV. Housing staff and program beneficiaries attend budget hearings and stakeholder meetings throughout the state to attest to the importance of affordable housing and homeless prevention programs for persons living with HIV. The Housing Supervisor is an active member of the Continuum of Care.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public

In addition to submitting the HOPWA CAPER, the Project Sponsor regularly evaluates the HOPWA program to measure progress toward overall HOPWA goals of reducing homelessness, improving access to care, and achieving housing stability. The program evaluation tool is typically an annual survey that polls the HOPWA households and the HIV service providers on alternate years. No survey was conducted during this reporting year due to COVID-19. Plans are underway to reinstate the survey cycle. The consumer survey collects information from HOPWA households about their prior housing situations, current housing affordability, quality of TBRA housing, economic challenges, access to medical care and services and overall satisfaction with the HOPWA program.

National research on the topic of HIV housing policy identifies housing as the greatest unmet need of persons living with HIV. Cumulative research presented annually at a series of national HIV housing summits showed “a strong and consistent evidence base [which] identifies housing status as a key structural factor influencing HIV vulnerability, risk, and health outcomes” and that “receipt of housing assistance has an independent, direct impact on receipt of HIV care, health status, and mortality among homeless and unstably housed people living with HIV/AIDS” (*North American Housing and HIV/AIDS Research Summit VII, September 2014*).

Delaware HIV Services generated some local statistics that support the national research on the topic of HIV housing. A February 2019 report generated from CAREWare, a data collection system used by the state of Delaware, Division of Public Health to document medical care and other services for persons with HIV, illustrated the importance of housing in the medical management of HIV. When comparing information on clients who self-identified as stably housed versus those who self-identified as unstably housed, the findings were remarkable. The data showed that 87% of the stably housed group was medically compliant with their HIV treatment compared with only 23% medical compliance for those who were unstably housed.

A primary function of Delaware HIV Services is to conduct a statewide community planning process that determines the needs of people living with or at risk of HIV infection in order to guide local HIV policy and program development. Part of this process involves a comprehensive needs assessment based on consumer and service provider surveys, along with service utilization reports and gaps analyses. The final output of this process is the “*Delaware Integrated HIV Prevention and Care Plan 2017-2021*”. This document was finalized and published in FY17 and is posted on the Project Sponsor’s website (<http://www.delawarehiv.org>). Shelter and housing assistance is listed as one of the principal unmet needs for persons living with HIV in Delaware. Following the publication of the Integrated Plan, the HIV Planning Council drafted a consumer survey to collect information from persons living with HIV throughout the state on their service needs, including affordable housing. Due to COVID-19, the development of new plans for all jurisdictions nationally, including the Delaware Integrated Plan, were pushed back a year.

**End of PART 1**

**PART 2: Sources of Leveraging and Program Income**

**1. Sources of Leveraging**

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

*Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.*

**A. Source of Leveraging Chart**

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance	\$15,797	Rental Assistance	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	\$210,767	Ambulatory care, Rx, dental, vision, labs, case management, transportation, mental health	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Housing Choice Voucher Program	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Continuum of Care	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
2535.16Private Funding			
Grants	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor (Agency) Cash	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord	\$64,344		
<b>TOTAL (Sum of all Rows)</b>	<b>\$290,908</b>		

## 2. Program Income and Resident Rent Payments

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

*Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).*

### A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	0
2.	Resident Rent Payments made directly to HOPWA Program	0
3.	<b>Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)</b>	0

### B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	0
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	0
3.	<b>Total Program Income Expended (Sum of Rows 1 and 2)</b>	0

End of PART 2

**PART 3: Accomplishment Data Planned Goal and Actual Outputs**

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

**1. HOPWA Performance Planned Goal and Actual Outputs**

HOPWA Performance Planned Goal and Actual		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
<b>HOPWA Housing Subsidy Assistance</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
1.	Tenant-Based Rental Assistance	36	39	0	0	283,303	246,875.57
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units (Households Served)	0	0	0	0	0	0
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies/Leased units (Households Served) (Households Served)	0	0	0	0	0	0
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0	0	0	0	0
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0	0	0	0	0
4.	Short-Term Rent, Mortgage and Utility Assistance	18	16	0	0	38,665	20,273.67
5.	Permanent Housing Placement Services	0	0	0	0	0	0
6.	Adjustments for duplication (subtract)	0	0	0	0		
7.	<b>Total HOPWA Housing Subsidy Assistance</b> (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)	54	55	0	0	321,968	267,149.24
<b>Housing Development (Construction and Stewardship of facility based housing)</b>		<b>[1] Output: Housing Units</b>				<b>[2] Output: Funding</b>	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)	0	0	0	0	0	0
9.	Stewardship Units subject to 3- or 10- year use agreements	0	0				
10.	<b>Total Housing Developed</b> (Sum of Rows 8 & 9)	0	0	0	0	0	0
<b>Supportive Services</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
11a.	Supportive Services provided by project sponsors that also delivered <u>HOPWA</u> housing subsidy assistance	0	0			0	0
11b.	Supportive Services provided by project sponsors that only provided supportive services.	0	0			0	0
12.	Adjustment for duplication (subtract)	0	0				
13.	<b>Total Supportive Services</b> (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)	0	0			0	0
<b>Housing Information Services</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
14.	Housing Information Services	0	0			0	0
15.	<b>Total Housing Information Services</b>	0	0			0	0

Grant Administration and Other Activities		[1] Output: Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources					0	0
17.	Technical Assistance (if approved in grant agreement)					0	0
18.	Grantee Administration (maximum 3% of total HOPWA grant)					12,163	659.40
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					25,620	20,581.28
20.	<b>Total Grant Administration and Other Activities (Sum of Rows 16 – 19)</b>					37,783	21,240.68
<b>Total Expended</b>							
						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	<b>Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)</b>					359,751	288,389.92

## 2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

**Data check:** Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance	0	0
2.	Alcohol and drug abuse services	0	0
3.	Case management	0	0
4.	Child care and other child services	0	0
5.	Education	0	0
6.	Employment assistance and training	0	0
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310	0	0
8.	Legal services	0	0
9.	Life skills management (outside of case management)	0	0
10.	Meals/nutritional services	0	0
11.	Mental health services	0	0
12.	Outreach	0	0
13.	Transportation	0	0
14.	Other Activity (if approved in grant agreement). <b>Specify:</b>	0	0
15.	<b>Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)</b>	0	
16.	<b>Adjustment for Duplication (subtract)</b>	0	
17.	<b>TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)</b>	0	0

### 3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

**Data Check:** The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

**Data Check:** The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g, equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	16	20,273.67
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	5	13,605.08
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	0	0
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	8	4,252.36
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	0	0
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	3	2,416.23
g.	Direct program delivery costs (e.g., program operations staff time)		2,535.16

**End of PART 3**



**Part 4: Summary of Performance Outcomes**

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

**Data Check:** The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

**Note:** Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

**Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)**

**A. Permanent Housing Subsidy Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant-Based Rental Assistance	39	34	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	3	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	1	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/Unknown	0	
			9 Death	1	
Permanent Supportive Housing Facilities/ Units	0	0	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	0	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/Unknown	0	
			9 Death	0	

**B. Transitional Housing Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term Housing Facilities/ Units	0	0	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing	0	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/unknown	0	

		9 Death	0	Life Event
B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months		0		

**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)**

Report the total number of households that received STRMU assistance in Column [1].  
 In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor’s best assessment for stability at the end of the operating year.  
 Information in Column [3] provides a description of housing outcomes; therefore, data is not required.  
 At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

**Data Check:** The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

**Data Check:** The sum of Column [2] should equal the number of households reported in Column [1].

**Assessment of Households that Received STRMU Assistance**

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
16	<b>Maintain Private Housing without subsidy</b> <i>(e.g. Assistance provided/completed and client is stable, not likely to seek additional support)</i>	16	<i>Stable/Permanent Housing (PH)</i>
	<b>Other Private Housing without subsidy</b> <i>(e.g. client switched housing units and is now stable, not likely to seek additional support)</i>	0	
	Other HOPWA Housing Subsidy Assistance	0	
	Other Housing Subsidy (PH)	0	
	<b>Institution</b> <i>(e.g. residential and long-term care)</i>	0	
	Likely that additional STRMU is needed to maintain current housing arrangements	0	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	<b>Transitional Facilities/Short-term</b> <i>(e.g. temporary or transitional arrangement)</i>	0	
	<b>Temporary/Non-Permanent Housing arrangement</b> <i>(e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)</i>	0	
	Emergency Shelter/street	0	<i>Unstable Arrangements</i>
	Jail/Prison	0	
	Disconnected	0	
	Death	0	<i>Life Event</i>
	1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).		
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			0

### Section 3. HOPWA Outcomes on Access to Care and Support

#### 1a. Total Number of Households

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

**Note:** These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
<b>1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	55
b. Case Management	
c. Adjustment for duplication (subtraction)	
<b>d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)</b>	<b>55</b>
<b>2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	
<b>b. Total Households Served by Project Sponsors without Housing Subsidy Assistance</b>	

#### 1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

**Note:** For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	55	0	Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	55	0	Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	55	0	Access to Health Care
4. Accessed and maintained medical insurance/assistance	55	0	Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	55	0	Sources of Income

#### Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>MEDICAID Health Insurance Program, or use local program name</li> <li>MEDICARE Health Insurance Program, or use local program name</li> </ul> | <ul style="list-style-type: none"> <li>Veterans Affairs Medical Services</li> <li>AIDS Drug Assistance Program (ADAP)</li> <li>State Children's Health Insurance Program (SCHIP), or use local program name</li> </ul> | <ul style="list-style-type: none"> <li>Ryan White-funded Medical or Dental Assistance</li> </ul> |
|--|--|--|

**Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)**

<ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Veteran’s Pension</li> <li>• Unemployment Insurance</li> <li>• Pension from Former Job</li> <li>• Supplemental Security Income (SSI)</li> </ul>	<ul style="list-style-type: none"> <li>• Child Support</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Alimony or other Spousal Support</li> <li>• Veteran’s Disability Payment</li> <li>• Retirement Income from Social Security</li> <li>• Worker’s Compensation</li> </ul>	<ul style="list-style-type: none"> <li>• General Assistance (GA), or use local program name</li> <li>• Private Disability Insurance</li> <li>• Temporary Assistance for Needy Families (TANF)</li> <li>• Other Income Sources</li> </ul>
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**1c. Households that Obtained Employment**

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

*Note: This includes jobs created by this project sponsor or obtained outside this agency.*

*Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.*

Categories of Services Accessed	[1 For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	0	0

**End of PART 4**

**PART 5: Worksheet - Determining Housing Stability Outcomes (optional)**

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

<b>Permanent Housing Subsidy Assistance</b>	<b>Stable Housing</b> (# of households remaining in program plus 3+4+5+6)	<b>Temporary Housing</b> (2)	<b>Unstable Arrangements</b> (1+7+8)	<b>Life Event</b> (9)
Tenant-Based Rental Assistance (TBRA)	38	0	0	1
Permanent Facility-based Housing Assistance/Units	0	0	0	0
Transitional/Short-Term Facility-based Housing Assistance/Units	0	0	0	0
<b>Total Permanent HOPWA Housing Subsidy Assistance</b>	38	0	0	1
<b>Reduced Risk of Homelessness: Short-Term Assistance</b>	<b>Stable/Permanent Housing</b>	<b>Temporarily Stable, with Reduced Risk of Homelessness</b>	<b>Unstable Arrangements</b>	<b>Life Events</b>
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	16	0	0	0
<b>Total HOPWA Housing Subsidy Assistance</b>	16	0	0	0

**Background on HOPWA Housing Stability Codes**

**Stable Permanent Housing/Ongoing Participation**

- 3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.
- 4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.
- 5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).
- 6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

**Temporary Housing**

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

**Unstable Arrangements**

- 1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).
- 7 = Jail /prison.
- 8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

**Life Event**

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**

**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

*Note: See definition of Stewardship Units.*

**1. General information**

HUD Grant Number(s)  N/A	<b>Operating Year for this report</b> From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6;  <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name	Date Facility Began Operations (mm/dd/yy)

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	

**End of PART 6**

**Part 7: Summary Overview of Grant Activities**

**A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

*Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).*

**Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance**

**a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

<b>Individuals Served with Housing Subsidy Assistance</b>	<b>Total</b>
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	55

**Chart b. Prior Living Situation**

In Chart b, report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

**Data Check:** *The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.*

<b>Category</b>		<b>Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance</b>
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	39
<b>New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year</b>		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	0
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	0
4.	Transitional housing for homeless persons	0
5.	<b>Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)</b>	0
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	0
7.	Psychiatric hospital or other psychiatric facility	0
8.	Substance abuse treatment facility or detox center	0
9.	Hospital (non-psychiatric facility)	0
10.	Foster care home or foster care group home	0
11.	Jail, prison or juvenile detention facility	0
12.	Rented room, apartment, or house	14
13.	House you own	2
14.	Staying or living in someone else’s (family and friends) room, apartment, or house	0
15.	Hotel or motel paid for without emergency shelter voucher	0
16.	Other	0
17.	Don’t Know or Refused	0
18.	<b>TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)</b>	55



**c. Homeless Individual Summary**

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	0	0

**Section 2. Beneficiaries**

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (as reported in Part 7A, Section 1, Chart a), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

*Note: See definition of HOPWA Eligible Individual*

*Note: See definition of Transgender.*

*Note: See definition of Beneficiaries.*

**Data Check:** The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

**a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance**

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	55
2. Number of ALL other persons <b>diagnosed</b> as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	0
3. Number of ALL other persons <b>NOT diagnosed</b> as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefitted from the HOPWA housing subsidy	27
<b>4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, &amp; 3)</b>	<b>82</b>

**b. Age and Gender**

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E, equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

<b>HOPWA Eligible Individuals (Chart a, Row 1)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
1.	Under 18	0	0	0	0	0
2.	18 to 30 years	0	2	0	0	2
3.	31 to 50 years	10	10	0	0	20
4.	51 years and Older	18	15	0	0	33
5.	<b>Subtotal (Sum of Rows 1-4)</b>	28	27	0	0	55
<b>All Other Beneficiaries (Chart a, Rows 2 and 3)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
6.	Under 18	9	9	0	0	18
7.	18 to 30 years	2	1	0	0	3
8.	31 to 50 years	2	1	0	0	3
9.	51 years and Older	3	0	0	0	3
10.	<b>Subtotal (Sum of Rows 6-9)</b>	16	11	0	0	27
<b>Total Beneficiaries (Chart a, Row 4)</b>						
11.	<b>TOTAL (Sum of Rows 5 &amp; 10)</b>	35	31	0	0	82

**c. Race and Ethnicity\***

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	0	0	0	0
2.	Asian	0	0	0	0
3.	Black/African American	32	0	10	0
4.	Native Hawaiian/Other Pacific Islander	0	0	0	0
5.	White	15	0	13	0
6.	American Indian/Alaskan Native & White	1	0	0	0
7.	Asian & White	1	0	0	0
8.	Black/African American & White	0	0	0	0
9.	American Indian/Alaskan Native & Black/African American	0	0	0	0
10.	Other Multi-Racial	6	4	4	0
11.	Column Totals (Sum of Rows 1-10)	55	4	27	0
<b>Data Check:</b> Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.					

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

**Section 3. Households**

**Household Area Median Income**

Report the income(s) for all households served with HOPWA housing subsidy assistance.

**Data Check:** The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

**Note:** Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	31
2.	31-50% of area median income (very low)	16
3.	51-80% of area median income (low)	8
4.	<b>Total (Sum of Rows 1-3)</b>	<b>55</b>

**Part 7: Summary Overview of Grant Activities**

**B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

N/A
-----

**2. Capital Development**

**2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

	<b>Type of Development this operating year</b>	<b>HOPWA Funds Expended this operating year (if applicable)</b>	<b>Non-HOPWA funds Expended (if applicable)</b>	<b>Name of Facility:</b>
	<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
	<input type="checkbox"/> Rehabilitation	\$	\$	
	<input type="checkbox"/> Acquisition	\$	\$	
	<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):	
b.	Rehabilitation/Construction Dates:		Date started:	Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied	
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services	
e.	Number of units in the facility:		HOPWA-funded units =	Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>	
g.	What is the address of the facility (if different from business address)?			
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public	

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible – Mobility Units - Sensory Units
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:**

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling	0					
b.	Community residence	0	0	0	0	0	0
c.	Project-based rental assistance units or leased units	0	0	0	0	0	0
d.	Other housing facility <u>Specify:</u>	0	0	0	0	0	0

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs	0	0
b.	Operating Costs	0	0
c.	Project-Based Rental Assistance (PBRA) or other leased units	0	0
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>	0	0
e.	<b>Adjustment to eliminate duplication (subtract)</b>	0	
f.	<b>TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)</b>	0	0

# ESG Sage Reports



## HUD ESG CAPER FY2020

Grant: **ESG: Delaware Nonentitlement - DE - Report** Type: **CAPER**

### Report Date Range

7/1/2020 to 6/30/2021

### Q01a. Contact Information

First name	Alice
Middle name	
Last name	Davis
Suffix	
Title	Housing & Loan Specialist
Street Address 1	18 The Green
Street Address 2	
City	Dover
State	Delaware
ZIP Code	19901
E-mail Address	alice@destatehousing.com
Phone Number	(302)739-0268
Extension	
Fax Number	

### Q01b. Grant Information

As of 8/20/2021

Fiscal Year	Grant Number	Current Authorized Amount	Total Drawn	Balance	Obligation Date	Expenditure Deadline
2020	E20DC100001	\$234,063.00	\$145,438.00	\$88,625.00	9/24/2020	9/24/2022
2019	E19DC100001	\$214,062.00	\$214,062.00	\$0	7/31/2019	7/31/2021
2018	E18DC100001	\$201,681.00	\$201,681.00	\$0	8/22/2018	8/22/2020
2017	E17DC100001	\$203,939.00	\$203,939.00	\$0	10/19/2017	10/19/2019
2016	E16DC100001	\$192,991.00	\$192,991.00	\$0	7/22/2016	7/22/2018
2015	E15DC100001	\$192,344.00	\$192,344.00	\$0	7/17/2015	7/17/2017
2014	E14DC100001	\$182,080.00	\$182,080.00	\$0	8/28/2014	8/28/2016
2013	E13DC100001	\$147,582.00	\$147,582.00	\$0	8/20/2013	8/20/2015
2012						
2011						
Total		\$1,568,742.00	\$1,480,117.00	\$88,625.00		

### ESG Information from IDIS

#### CAPER reporting includes funds used from fiscal year:

2020

#### Project types carried out during the program year

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	0
Emergency Shelter	8
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	1
Homelessness Prevention	0

### Q01c. Additional Information

#### HMIS

#### Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

**Q04a: Project Identifiers in HMIS**

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name	Report Start Date	Report End Date	CSV Exception?	Uploaded via emailed hyperlink?
Catholic Charities	45	Catholic Charities - Casa San Francisco ES	9	1	0			DE-500	109005	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
Catholic Charities	45	Catholic Charities - DSHA RRH ESG 2020 (Kent & Sussex) (7/1/20-6/30/2022)	806	13				DE-500	109005	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
Catholic Charities	45	Catholic Charities - DSHA RRH ESG 2019 (Kent & Sussex) (7/1/19-6/30/2021)	739	13				DE-500	109001	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
Dover Interfaith ES	248	Dover Interfaith ES	248	1	0			DE-500	100090	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
Housing Alliance Delaware	12	House of Hope Women's Shelter - SSC ES	803	1	0			DE-500	100090	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
Housing Alliance Delaware	12	House of Hope Women's Shelter - CI ES	795	1	0			DE-500	100090	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
People's Place II	86874	Kent	1213	1	0			DE-500	109001	1		2020-07-01	2021-06-30	No	Yes
People's Place II	86874	Sussex	1214	1	0			DE-500	109005	1		2020-07-01	2021-06-30	No	Yes
People's Place II	86874	Abriendo Puertas	1215	1	0			DE-500	109005	1		2020-07-01	2021-06-30	No	Yes
PPII - Whatcoat ES	2	PPII - Whatcoat ES	2	1	0			DE-500	100090	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
Sussex Community Crisis Housing Services, Inc.	4	SCCHS - Crisis House ES	23	1	0			DE-500	109005	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
The Shepherd Place	7	The Shepherd Place - Shelter ES	472	1	0			DE-500	100090	0	ServicePoint	2020-07-01	2021-06-30	No	Yes

**Q05a: Report Validations Table**

Total Number of Persons Served	691
Number of Adults (Age 18 or Over)	512
Number of Children (Under Age 18)	179
Number of Persons with Unknown Age	0
Number of Leavers	557
Number of Adult Leavers	410
Number of Adult and Head of Household Leavers	410
Number of Stayers	134
Number of Adult Stayers	102
Number of Veterans	20
Number of Chronically Homeless Persons	80
Number of Youth Under Age 25	67
Number of Parenting Youth Under Age 25 with Children	18
Number of Adult Heads of Household	490
Number of Child and Unknown-Age Heads of Household	0
Heads of Households and Adult Stayers in the Project 365 Days or More	5



**Q06a: Data Quality: Personally Identifying Information (PII)**

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of Error Rate
Name	0	0	0	0	0.00 %
Social Security Number	133	44	12	189	27.35 %
Date of Birth	0	1	0	1	0.14 %
Race	2	0	0	2	0.29 %
Ethnicity	4	0	0	4	0.58 %
Gender	0	0	0	0	0.00 %
Overall Score				191	27.64 %

**Q06b: Data Quality: Universal Data Elements**

	Error Count	% of Error Rate
Veteran Status	14	2.73 %
Project Start Date	0	0.00 %
Relationship to Head of Household	3	0.43 %
Client Location	0	0.00 %
Disabling Condition	43	6.22 %

**Q06c: Data Quality: Income and Housing Data Quality**

	Error Count	% of Error Rate
Destination	18	3.23 %
Income and Sources at Start	63	12.86 %
Income and Sources at Annual Assessment	4	80.00 %
Income and Sources at Exit	47	11.46 %

**Q06d: Data Quality: Chronic Homelessness**

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	455	0	0	71	82	137	30.58 %
TH	0	0	0	0	0	0	--
PH (All)	59	0	0	1	1	2	3.00 %
Total	514	0	0	0	0	0	27.41 %

**Q06e: Data Quality: Timeliness**

	Number of Project Start Records	Number of Project Exit Records
0 days	204	131
1-3 Days	161	204
4-6 Days	61	63
7-10 Days	27	25
11+ Days	167	128

**Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter**

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	--
Bed Night (All Clients in ES - NBN)	0	0	--

**Q07a: Number of Persons Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	512	401	110	0	0
Children	179	0	173	1	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	691	406	283	2	0
For PSH & RRH – the total persons served who moved into housing	21	14	7	0	0

**Q08a: Households Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	490	393	96	1	0
For PSH & RRH – the total households served who moved into housing	16	14	2	0	0

**Q08b: Point-in-Time Count of Households on the Last Wednesday**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	69	62	7	0	0
April	76	69	7	0	0
July	66	54	12	0	0
October	60	52	8	0	0

**Q09a: Number of Persons Contacted**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

**Q09b: Number of Persons Engaged**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

**Q10a: Gender of Adults**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	231	217	14	0
Female	281	184	97	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	512	401	111	0

**Q10b: Gender of Children**

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	88	88	0	0
Female	91	89	2	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	179	177	2	0

**Q10c: Gender of Persons Missing Age Information**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Subtotal	0	0	0	0	0

**Q10d: Gender by Age Ranges**

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	319	88	26	182	23	0	0
Female	372	91	42	222	16	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	0	0	0	0	0	0	0
Subtotal	691	180	68	404	39	0	0

**Q11: Age**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	71	0	70	1	0
5 - 12	75	0	75	0	0
13 - 17	29	0	29	0	0
18 - 24	68	42	26	0	0
25 - 34	123	73	50	0	0
35 - 44	113	86	26	0	0
45 - 54	110	103	8	0	0
55 - 61	63	63	0	0	0
62+	39	37	2	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>691</b>	<b>404</b>	<b>286</b>	<b>1</b>	<b>0</b>

**Q12a: Race**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	247	168	79	0	0
Black or African American	408	231	176	1	0
Asian	2	2	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	2	2	0	0	0
Multiple Races	32	19	13	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>691</b>	<b>422</b>	<b>268</b>	<b>1</b>	<b>0</b>

**Q12b: Ethnicity**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	607	379	226	1	0
Hispanic/Latino	85	27	58	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>691</b>	<b>407</b>	<b>284</b>	<b>1</b>	<b>0</b>

**Q13a1: Physical and Mental Health Conditions at Start**

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☺	With Only Children	Unknown Household Type
Mental Health Problem	127	115	9	3	--	0	0
Alcohol Abuse	13	12	1	0	--	0	0
Drug Abuse	17	13	4	0	--	0	0
Both Alcohol and Drug Abuse	13	13	0	0	--	0	0
Chronic Health Condition	44	41	3	0	--	0	0
HIV/AIDS	3	3	0	0	--	0	0
Developmental Disability	20	15	4	1	--	0	0
Physical Disability	91	84	3	4	--	0	0

☺ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

**Q13b1: Physical and Mental Health Conditions at Exit**

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☺	With Only Children	Unknown Household Type
Mental Health Problem	104	96	6	2	--	0	0
Alcohol Abuse	11	10	1	0	--	0	0
Drug Abuse	14	12	2	0	--	0	0
Both Alcohol and Drug Abuse	14	13	1	0	--	0	0
Chronic Health Condition	34	32	2	0	--	0	0
HIV/AIDS	2	2	0	0	--	0	0
Developmental Disability	18	14	2	2	--	0	0
Physical Disability	65	59	4	2	--	0	0

☺ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

**Q13c1: Physical and Mental Health Conditions for Stayers**

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☺	With Only Children	Unknown Household Type
Mental Health Problem	26	23	2	1	--	0	0
Alcohol Abuse	1	1	0	0	--	0	0
Drug Abuse	4	3	1	0	--	0	0
Both Alcohol and Drug Abuse	29	7	7	15	--	0	0
Chronic Health Condition	11	9	2	0	--	0	0
HIV/AIDS	0	0	0	0	--	0	0
Developmental Disability	4	2	1	1	--	0	0
Physical Disability	27	26	0	1	--	0	0

☺ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

**Q14a: Domestic Violence History**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	164	108	56	0	0
No	304	260	44	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	42	30	12	0	0
Total	512	400	112	0	0

**Q14b: Persons Fleeing Domestic Violence**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	122	78	44	0	0
No	30	27	3	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	18	10	8	0	0
Total	173	117	56	0	0

**Q15: Living Situation**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Homeless Situations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	71	60	11	0	0
Transitional housing for homeless persons (including homeless youth)	9	9	0	0	0
Place not meant for habitation	129	113	16	0	0
Safe Haven	7	7	0	0	0
Host Home (non-crisis)	3	3	0	0	0
Interim Housing ☺	0	0	0	0	0
<b>Subtotal</b>	219	192	27	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	7	7	0	0	0
Substance abuse treatment facility or detox center	3	3	0	0	0
Hospital or other residential non-psychiatric medical facility	6	6	0	0	0
Jail, prison or juvenile detention facility	27	27	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	1	1	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
<b>Subtotal</b>	44	44	0	0	0
<b>Other Locations</b>	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	2	2	0	0	0
Owned by client, with ongoing housing subsidy	1	1	0	0	0
Rental by client, with RRH or equivalent subsidy	2	1	1	0	0
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0
Rental by client in a public housing unit	2	2	0	0	0
Rental by client, no ongoing housing subsidy	20	13	7	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy	7	4	3	0	0
Hotel or motel paid for without emergency shelter voucher	27	16	11	0	0
Staying or living in a friend's room, apartment or house	38	33	5	0	0
Staying or living in a family member's room, apartment or house	53	43	10	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	96	49	47	0	0
<b>Subtotal</b>	249	165	84	0	0
Total	512	401	111	0	0

☺ Interim housing is retired as of 10/1/2019.

**Q16: Cash Income - Ranges**

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No income	193	0	159
\$1 - \$150	32	1	16
\$151 - \$250	11	0	10
\$251 - \$500	13	0	13
\$501 - \$1000	72	0	54
\$1,001 - \$1,500	51	0	50
\$1,501 - \$2,000	29	0	20
\$2,001+	33	0	28
Client Doesn't Know/Client Refused	12	0	12
Data Not Collected	43	0	27
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	0	99	0
Number of Adult Stayers Without Required Annual Assessment	0	4	0
Total Adults	520	104	416

**Q17: Cash Income - Sources**

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	104	2	89
Unemployment Insurance	10	0	8
SSI	63	0	48
SSDI	42	1	37
VA Service-Connected Disability Compensation	0	0	0
VA Non-Service Connected Disability Pension	0	0	0
Private Disability Insurance	0	0	0
Worker's Compensation	2	0	2
TANF or Equivalent	16	1	15
General Assistance	3	0	2
Retirement (Social Security)	3	0	2
Pension from Former Job	5	0	5
Child Support	5	0	2
Alimony (Spousal Support)	0	0	0
Other Source	57	2	38
Adults with Income Information at Start and Annual Assessment/Exit	0	6	78

**Q19b: Disabling Conditions and Income for Adults at Exit**

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	21	47	66	31.76 %	2	19	21	9.52 %	0	0	0	--
Supplemental Security Income (SSI)	35	7	41	85.37 %	2	4	6	33.17 %	0	0	0	--
Social Security Disability Insurance (SSDI)	31	2	32	96.94 %	0	4	4	0.00 %	0	0	0	--
VA Service-Connected Disability Compensation	0	0	0	--	0	0	0	--	0	0	0	--
Private Disability Insurance	0	0	0	--	0	0	0	--	0	0	0	--
Worker's Compensation	0	1	1	0.00 %	0	1	1	0.00 %	0	0	0	--
Temporary Assistance for Needy Families (TANF)	3	1	3	100.00 %	1	10	11	9.09 %	0	0	0	--
Retirement Income from Social Security	2	0	2	100.00 %	0	0	0	--	0	0	0	--
Pension or retirement income from a former job	3	2	5	60.00 %	0	0	0	--	0	0	0	--
Child Support	0	0	0	--	0	2	2	0.00 %	0	0	0	--
Other source	21	17	38	55.26 %	2	7	9	22.11 %	0	0	0	--
No Sources	42	84	122	34.55 %	2	26	28	7.14 %	0	0	0	--
Unduplicated Total Adults	130	156	277		8	57	65		0	0	0	

**Q20a: Type of Non-Cash Benefit Sources**

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	224	1	187
WIC	5	0	4
TANF Child Care Services	3	0	4
TANF Transportation Services	3	0	0
Other TANF-Funded Services	1	0	1
Other Source	2	0	2

**Q21: Health Insurance**

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	363	1	303
Medicare	46	0	38
State Children's Health Insurance Program	3	0	2
VA Medical Services	5	0	5
Employer Provided Health Insurance	14	0	12
Health Insurance Through COBRA	2	0	0
Private Pay Health Insurance	7	0	1
State Health Insurance for Adults	2	0	2
Indian Health Services Program	2	0	0
Other	2	0	2
No Health Insurance	165	0	155
Client Doesn't Know/Client Refused	59	0	46
Data Not Collected	69	4	43
Number of Stayers Not Yet Required to Have an Annual Assessment	0	131	0
1 Source of Health Insurance	356	1	302
More than 1 Source of Health Insurance	43	0	30

**Q22a2: Length of Participation – ESG Projects**

	Total	Leavers	Stayers
0 to 7 days	131	115	16
8 to 14 days	70	59	11
15 to 21 days	60	50	10
22 to 30 days	79	67	12
31 to 60 days	157	125	32
61 to 90 days	65	51	14
91 to 180 days	95	68	27
181 to 365 days	24	17	7
366 to 730 days (1-2 Yrs)	8	5	3
731 to 1,095 days (2-3 Yrs)	2	0	2
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	691	557	134

**Q22c: Length of Time between Project Start Date and Housing Move-in Date**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	2	2	0	0	0
8 to 14 days	2	2	0	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	2	0	2	0	0
31 to 60 days	5	2	3	0	0
61 to 180 days	2	1	1	0	0
181 to 365 days	1	1	0	0	0
366 to 730 days (1-2 Yrs)	1	1	0	0	0
Total (persons moved into housing)	15	9	6	0	0
Average length of time to housing	73.20	98.00	37.00	--	--
Persons who were exited without move-in	175	60	114	1	0
Total persons	190	69	120	1	0

**Q22d: Length of Participation by Household Type**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	131	82	49	0	0
8 to 14 days	70	34	35	1	0
15 to 21 days	60	36	24	0	0
22 to 30 days	79	48	31	0	0
31 to 60 days	157	85	72	0	0
61 to 90 days	65	47	18	0	0
91 to 180 days	95	59	36	0	0
181 to 365 days	24	16	8	0	0
366 to 730 days (1-2 Yrs)	8	6	2	0	0
731 to 1,095 days (2-3 Yrs)	2	2	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>691</b>	<b>415</b>	<b>275</b>	<b>1</b>	<b>0</b>

**Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	86	61	25	0	0
8 to 14 days	14	9	5	0	0
15 to 21 days	15	13	2	0	0
22 to 30 days	20	15	5	0	0
31 to 60 days	38	23	15	0	0
61 to 180 days	55	39	15	1	0
181 to 365 days	42	27	15	0	0
366 to 730 days (1-2 Yrs)	44	28	16	0	0
731 days or more	65	49	16	0	0
<b>Total (persons moved into housing)</b>	<b>379</b>	<b>264</b>	<b>114</b>	<b>1</b>	<b>0</b>
Not yet moved into housing	70	28	42	0	0
Data not collected	242	123	119	0	0
<b>Total persons</b>	<b>691</b>	<b>415</b>	<b>275</b>	<b>1</b>	<b>0</b>

## Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	6	5	1	0	0
Owned by client, with ongoing housing subsidy	6	3	3	0	0
Rental by client, no ongoing housing subsidy	46	21	25	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	6	4	2	0	0
Permanent housing (other than RRH) for formerly homeless persons	2	2	0	0	0
Staying or living with family, permanent tenure	17	15	2	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	6	6	0	0	0
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0
Rental by client in a public housing unit	13	4	9	0	0
<b>Subtotal</b>	102	60	42	0	0
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	111	69	42	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	16	16	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	38	15	23	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	60	35	24	1	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	15	15	0	0	0
Safe Haven	16	16	0	0	0
Hotel or motel paid for without emergency shelter voucher	11	11	0	0	0
Host Home (non-crisis)	0	0	0	0	0
<b>Subtotal</b>	267	177	89	1	0
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	3	3	0	0	0
Substance abuse treatment facility or detox center	3	3	0	0	0
Hospital or other residential non-psychiatric medical facility	9	9	0	0	0
Jail, prison, or juvenile detention facility	2	2	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	17	17	0	0	0
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	4	4	0	0	0
Deceased	0	0	0	0	0
Other	14	6	8	0	0
Client Doesn't Know/Client Refused	15	12	3	0	0
Data Not Collected (no exit interview completed)	133	3	0	0	130
<b>Subtotal</b>	166	25	11	0	130
<b>Total</b>	557	284	142	1	130
Total persons exiting to positive housing destinations	102	60	42	0	0
Total persons whose destinations excluded them from the calculation	9	9	0	0	0
Percentage	18.61 %	21.82 %	29.58 %	0.00 %	0.00 %



**Q24: Homelessness Prevention Housing Assessment at Exit**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	0	0	0	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	0	0	0	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0	0
Total	0	0	0	0	0

**Q25a: Number of Veterans**

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	3	3	0	0
Non-Chronically Homeless Veteran	17	16	1	0
Not a Veteran	547	381	166	0
Client Doesn't Know/Client Refused	23	12	10	0
Data Not Collected	2	1	1	0
Total	594	413	180	0

**Q26b: Number of Chronically Homeless Persons by Household**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	80	67	13	0	0
Not Chronically Homeless	507	254	251	2	0
Client Doesn't Know/Client Refused	14	4	10	0	0
Data Not Collected	84	68	16	0	0
Total	685	393	290	2	0



## HUD ESG-CV

Grant: **ESG: Delaware Nonentitlement - DE - Report** Type: **ESG-CV****Report Date Range**

1/1/2021 to 3/31/2021

**ESG-CV Information on Allowable Activities**

Temporary Emergency Shelters – essential services	No
Temporary Emergency Shelters – operating costs	No
Temporary Emergency Shelters – leasing existing real property or temporary structures	No
Temporary Emergency Shelters – acquisition of real property	No
Temporary Emergency Shelters – renovation of real property	No
Training	No
Hazard Pay	No
Handwashing Stations & Portable Bathrooms	No
Landlord Incentives	No
Volunteer Incentives	No
Transportation (community-wide transport for testing or vaccination)	No
I have completed all the fields on this form relevant to this submission	Yes

## Financial Information

Category	This Quarter	Total Previous Submissions	Total Current + Previous
<b>Expenditures for Homelessness Prevention</b>			
Rental Housing		0.00	0.00
Relocation and Stabilization Services - Financial Assistance		0.00	0.00
Relocation and Stabilization Services - Services		0.00	0.00
Hazard Pay ( <i>unique activity</i> )		0.00	0.00
Landlord Incentives ( <i>unique activity</i> )		0.00	0.00
Volunteer Incentives ( <i>unique activity</i> )		0.00	0.00
Training ( <i>unique activity</i> )		0.00	0.00
<b>Subtotal Homelessness Prevention</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures for Rapid Rehousing</b>			
Rental Housing	64,672.14	87,472.36	152,144.50
Relocation and Stabilization Services - Financial Assistance	15,982.57	34,619.29	50,601.86
Relocation and Stabilization Services - Services	86,960.15	35,880.10	122,840.25
Hazard Pay ( <i>unique activity</i> )		0.00	0.00
Landlord Incentives ( <i>unique activity</i> )		0.00	0.00
Volunteer Incentives ( <i>unique activity</i> )		0.00	0.00
Training ( <i>unique activity</i> )		0.00	0.00
<b>Subtotal Rapid Rehousing</b>	<b>167,614.86</b>	<b>157,971.75</b>	<b>325,586.61</b>
<b>Expenditures for Emergency Shelter (Normal)</b>			
Essential Services		0.00	0.00
Operations	140,060.54	70,881.77	210,942.31
Renovation		0.00	0.00
Major Rehab		0.00	0.00
Conversion		0.00	0.00
Hazard Pay ( <i>unique activity</i> )		0.00	0.00
Volunteer Incentives ( <i>unique activity</i> )		0.00	0.00
Training ( <i>unique activity</i> )		0.00	0.00
<b>Subtotal Emergency Shelter</b>	<b>140,060.54</b>	<b>70,881.77</b>	<b>210,942.31</b>
<b>Expenditures for Temporary Emergency Shelter</b>			
Essential Services		0.00	0.00
Operations		0.00	0.00
Leasing existing real property or temporary structures		0.00	0.00
Acquisition		0.00	0.00
Renovation		0.00	0.00
Hazard Pay ( <i>unique activity</i> )		0.00	0.00
Volunteer Incentives ( <i>unique activity</i> )		0.00	0.00
Training ( <i>unique activity</i> )		0.00	0.00
Other Shelter Costs		0.00	0.00
<b>Subtotal Temporary Emergency Shelter</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures for Street Outreach</b>			
Essential Services		0.00	0.00
Hazard Pay ( <i>unique activity</i> )		0.00	0.00
Handwashing Stations & Portable Bathrooms ( <i>unique activity</i> )		0.00	0.00
Volunteer Incentives ( <i>unique activity</i> )		0.00	0.00
Training ( <i>unique activity</i> )		0.00	0.00
<b>Subtotal Street Outreach</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other ESG-CV Expenditures</b>			
Training ( <i>unique activity</i> )		0.00	0.00
HMIS		0.00	0.00
Administration	8,645.39	11,287.32	19,932.71
<b>Subtotal Other Expenditures</b>	<b>8,645.39</b>	<b>11,287.32</b>	<b>19,932.71</b>
<b>Total ESG-CV Expenditures</b>	<b>316,320.79</b>	<b>240,140.84</b>	<b>556,461.63</b>

**Contact Information**

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Suffix  
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Fax Number

**Additional Comments**

- no data -

## Q04a: Project Identifiers in HMIS

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name	Report Start Date	Report End Date	CSV Exception?	Uploaded via emailed hyperlink?
The Shepherd Place	7	The Shepherd Place - Shelter ES	472	1	0			DE-500	100090	0	ServicePoint	2021-01-01	2021-03-31	No	Yes
Catholic Charities	45	Catholic Charities - Casa San Francisco ES	9	1	0			DE-500	109005	0	ServicePoint	2021-01-01	2021-03-31	No	Yes
PPII - Whatcoat ES	2	PPII - Whatcoat ES	2	1	0			DE-500	100090	0	ServicePoint	2021-01-01	2021-03-31	No	Yes
Dover Interfaith ES	248	Dover Interfaith ES	248	1	0			DE-500	100090	0	ServicePoint	2021-01-01	2021-03-31	No	Yes
Sussex Community Crisis Housing Services, Inc.	4	SCCHS - Crisis House ES	23	1	0			DE-500	109005	0	ServicePoint	2021-01-01	2021-03-31	No	Yes
The Shepherd Place	7	The Shepherd Place - Shelter ES	472	1	0			DE-500	100090	0	ServicePoint	2020-01-21	2021-03-31	No	Yes
PPII - Whatcoat ES	2	PPII - Whatcoat ES	2	1	0			DE-500	100090	0	ServicePoint	2020-01-21	2021-03-31	No	Yes
Dover Interfaith ES	248	Dover Interfaith ES	248	1	0			DE-500	100090	0	ServicePoint	2020-01-21	2021-03-31	No	Yes
Catholic Charities	45	Catholic Charities - Casa San Francisco ES	9	1	0			DE-500	109005	0	ServicePoint	2020-01-21	2021-03-31	No	Yes
Sussex Community Crisis Housing Services, Inc.	4	SCCHS - Crisis House ES	23	1	0			DE-500	109005	0	ServicePoint	2020-01-21	2021-03-31	No	Yes
Catholic Charities	45	Catholic Charities - DSHA CARES Act ESG RRH	807	13				DE-500	109001	0	ServicePoint	2021-01-01	2021-03-31	No	Yes
Family Promise	350	Family Promise - DSHA CARES Act ESG RRH Motel Hotel	804	13				DE-500	109003	0	ServicePoint	2021-01-01	2021-03-31	No	Yes
Family Promise	350	Family Promise - DSHA CARES Act ESG RRH Motel Hotel	804	13				DE-500	109003	0	ServicePoint	2020-01-21	2021-03-31	No	Yes
Catholic Charities	45	Catholic Charities - DSHA CARES Act ESG RRH	807	13				DE-500	109001	0	ServicePoint	2020-01-21	2021-03-31	No	Yes
People's Place II	86874	Kent	1213	1	0			DE-500	109001	1		2021-01-01	2021-03-31	No	Yes
People's Place II	86874	Sussex	1214	1	0			DE-500	109005	1		2021-01-01	2021-03-31	No	Yes
People's Place II	86874	Abriendo Puertas	1215	1	0			DE-500	109005	1		2021-01-01	2021-03-31	No	Yes
People's Place II	86874	Kent	1213	1	0			DE-500	109001	1		2020-01-21	2021-03-31	No	Yes
People's Place II	86874	Sussex	1214	1	0			DE-500	109005	1		2020-01-21	2021-03-31	No	Yes
People's Place II	86874	Abriendo Puertas	1215	1	0			DE-500	109005	1		2020-01-21	2021-03-31	No	Yes

**Q05a: Report Validations Table**

Total Number of Persons Served	1308
Number of Adults (Age 18 or Over)	832
Number of Children (Under Age 18)	452
Number of Persons with Unknown Age	24
Number of Leavers	745
Number of Adult Leavers	564
Number of Adult and Head of Household Leavers	564
Number of Stayers	563
Number of Adult Stayers	268
Number of Veterans	33
Number of Chronically Homeless Persons	114
Number of Youth Under Age 25	73
Number of Parenting Youth Under Age 25 with Children	13
Number of Adult Heads of Household	765
Number of Child and Unknown-Age Heads of Household	2
Heads of Households and Adult Stayers in the Project 365 Days or More	2

**Q06a: Data Quality: Personally Identifying Information (PII)**

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of Error Rate
Name	2	0	0	210	0.15 %
Social Security Number	259	113	27	402	30.50 %
Date of Birth	0	24	0	234	1.83 %
Race	9	22	0	232	2.37 %
Ethnicity	13	31	0	244	3.36 %
Gender	0	22	0	232	1.68 %
Overall Score				216	16.51 %

**Q06b: Data Quality: Universal Data Elements**

	Error Count	% of Error Rate
Veteran Status	34	4.09 %
Project Start Date	0	0.00 %
Relationship to Head of Household	48	3.67 %
Client Location	0	0.00 %
Disabling Condition	161	12.31 %

**Q06c: Data Quality: Income and Housing Data Quality**

	Error Count	% of Error Rate
Destination	36	4.83 %
Income and Sources at Start	111	14.47 %
Income and Sources at Annual Assessment	2	100.00 %
Income and Sources at Exit	83	14.72 %

**Q06d: Data Quality: Chronic Homelessness**

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	641	0	0	78	95	161	25.99 %
TH	0	0	0	0	0	0	--
PH (All)	195	0	3	4	4	4	5.52 %
Total	836	0	0	0	0	50	21.21 %

**Q06e: Data Quality: Timeliness**

	Number of Project Start Records	Number of Project Exit Records
0 days	323	195
1-3 Days	251	255
4-6 Days	111	66
7-10 Days	39	30
11+ Days	315	199

**Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter**

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	--
Bed Night (All Clients in ES - NBN)	0	0	--

**Q07a: Number of Persons Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	832	577	239	0	15
Children	452	0	431	6	7
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	24	0	0	0	24
Total	1308	585	670	7	46
For PSH & RRH – the total persons served who moved into housing	193	17	158	0	18

**Q08a: Households Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	767	560	194	2	11
For PSH & RRH – the total households served who moved into housing	59	13	42	0	4

**Q08b: Point-in-Time Count of Households on the Last Wednesday**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	162	105	53	0	4
April	61	51	10	0	0
July	66	51	15	0	0
October	77	52	25	0	0

**Q09a: Number of Persons Contacted**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

**Q09b: Number of Persons Engaged**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

**Q10a: Gender of Adults**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	386	339	45	2
Female	445	237	194	13
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	1	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	832	577	239	15

**Q10b: Gender of Children**

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	214	201	11	2
Female	238	230	3	5
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	452	431	14	7

**Q10c: Gender of Persons Missing Age Information**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	2	0	0	0	2
Female	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	22	0	0	0	22
Subtotal	24	0	0	0	24

**Q10d: Gender by Age Ranges**

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	602	214	35	313	38	0	2
Female	683	238	60	366	19	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	0	0	1	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	22	0	0	0	0	0	22
Subtotal	1308	452	95	680	57	0	24

**Q11: Age**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	151	0	146	3	1
5 - 12	225	0	211	3	4
13 - 17	76	0	74	0	2
18 - 24	95	58	35	0	2
25 - 34	234	112	115	0	7
35 - 44	184	115	64	0	4
45 - 54	165	148	17	0	0
55 - 61	97	88	7	0	2
62+	57	56	1	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	24	0	0	0	24
Total	1308	577	670	6	46

**Q12a: Race**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	400	222	166	1	11
Black or African American	774	328	432	2	12
Asian	9	3	6	0	0
American Indian or Alaska Native	6	2	0	4	0
Native Hawaiian or Other Pacific Islander	5	5	0	0	0
Multiple Races	83	24	58	0	1
Client Doesn't Know/Client Refused	9	1	8	0	0
Data Not Collected	22	0	0	0	22
Total	1308	585	670	7	46

**Q12b: Ethnicity**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	1141	539	581	3	18
Hispanic/Latino	123	41	74	4	4
Client Doesn't Know/Client Refused	13	4	7	0	2
Data Not Collected	31	1	8	0	22
Total	1308	585	670	7	48



**Q13a1: Physical and Mental Health Conditions at Start**

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☹	With Only Children	Unknown Household Type
Mental Health Problem	184	147	27	10	--	0	0
Alcohol Abuse	14	13	1	0	--	0	0
Drug Abuse	34	23	11	0	--	0	0
Both Alcohol and Drug Abuse	14	13	1	0	--	0	0
Chronic Health Condition	62	49	12	1	--	0	0
HIV/AIDS	7	7	0	0	--	0	0
Developmental Disability	29	15	8	5	--	1	0
Physical Disability	129	107	16	4	--	0	2

☹ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

**Q13b1: Physical and Mental Health Conditions at Exit**

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☹	With Only Children	Unknown Household Type
Mental Health Problem	153	135	14	4	--	0	0
Alcohol Abuse	10	9	1	0	--	0	0
Drug Abuse	30	24	6	0	--	0	0
Both Alcohol and Drug Abuse	15	13	2	0	--	0	0
Chronic Health Condition	49	43	5	1	--	0	0
HIV/AIDS	6	6	0	0	--	0	0
Developmental Disability	20	14	4	2	--	0	0
Physical Disability	101	90	8	3	--	0	0

☹ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

**Q13c1: Physical and Mental Health Conditions for Stayers**

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☹	With Only Children	Unknown Household Type
Mental Health Problem	38	18	14	6	--	0	0
Alcohol Abuse	4	4	0	0	--	0	0
Drug Abuse	6	2	4	0	--	0	0
Both Alcohol and Drug Abuse	13	4	2	7	--	0	0
Chronic Health Condition	14	6	8	0	--	0	0
HIV/AIDS	0	0	0	0	--	0	0
Developmental Disability	10	2	4	3	--	1	0
Physical Disability	32	22	8	0	--	0	2

☹ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

**Q14a: Domestic Violence History**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	235	142	92	0	1
No	551	399	138	2	12
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	45	33	10	0	2
Total	834	577	240	2	15

**Q14b: Persons Fleeing Domestic Violence**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	149	89	59	0	1
No	48	34	14	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	35	18	17	0	0
Total	235	142	92	0	1

## Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Homeless Situations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	236	118	110	0	8
Transitional housing for homeless persons (including homeless youth)	6	6	0	0	0
Place not meant for habitation	218	192	21	1	4
Safe Haven	3	3	0	0	0
Host Home (non-crisis)	0	0	0	0	0
Interim Housing ☞	0	0	0	0	0
<b>Subtotal</b>	463	319	131	1	12
<b>Institutional Settings</b>	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	8	8	0	0	0
Substance abuse treatment facility or detox center	3	3	0	0	0
Hospital or other residential non-psychiatric medical facility	9	9	0	0	0
Jail, prison or juvenile detention facility	41	41	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	1	1	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
<b>Subtotal</b>	62	62	0	0	0
<b>Other Locations</b>	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	1	1	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0
Rental by client in a public housing unit	2	2	0	0	0
Rental by client, no ongoing housing subsidy	22	17	5	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy	3	1	2	0	0
Hotel or motel paid for without emergency shelter voucher	40	20	20	0	0
Staying or living in a friend's room, apartment or house	47	37	8	0	2
Staying or living in a family member's room, apartment or house	59	42	17	0	0
Client Doesn't Know/Client Refused	2	2	0	0	0
Data Not Collected	133	82	48	1	2
<b>Subtotal</b>	309	204	100	1	4
<b>Total</b>	834	585	231	2	16

☞ Interim housing is retired as of 10/1/2019.

## Q16: Cash Income - Ranges

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No income	323	0	205
\$1 - \$150	42	0	26
\$151 - \$250	16	0	14
\$251 - \$500	32	0	28
\$501 - \$1000	141	0	93
\$1,001 - \$1,500	73	0	50
\$1,501 - \$2,000	45	0	29
\$2,001+	45	0	32
Client Doesn't Know/Client Refused	41	0	41
Data Not Collected	46	0	23
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	0	266	0
Number of Adult Stayers Without Required Annual Assessment	0	2	0
<b>Total Adults</b>	831	268	564

## Q17: Cash Income - Sources

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	186	2	121
Unemployment Insurance	17	0	12
SSI	89	2	64
SSDI	65	0	50
VA Service-Connected Disability Compensation	0	0	0
VA Non-Service Connected Disability Pension	0	0	0
Private Disability Insurance	0	0	0
Worker's Compensation	1	0	1
TANF or Equivalent	19	0	13
General Assistance	2	0	2
Retirement (Social Security)	5	0	5
Pension from Former Job	2	0	2
Child Support	14	0	4
Alimony (Spousal Support)	2	0	0
Other Source	75	0	58
Adults with Income Information at Start and Annual Assessment/Exit	10	4	108

## Q19b: Disabling Conditions and Income for Adults at Exit

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	35	71	102	33.92 %	3	17	20	14.70 %	0	0	0	--
Supplemental Security Income (SSI)	49	12	59	82.92 %	4	2	6	66.67 %	0	0	0	--
Social Security Disability Insurance (SSDI)	41	3	44	93.45 %	1	4	5	20.00 %	0	0	0	--
VA Service-Connected Disability Compensation	0	0	0	--	0	0	0	--	0	0	0	--
Private Disability Insurance	0	0	0	--	0	0	0	--	0	0	0	--
Worker's Compensation	0	0	0	--	0	1	1	0.00 %	0	0	0	--
Temporary Assistance for Needy Families (TANF)	0	1	1	0.00 %	4	8	12	33.33 %	0	0	0	--
Retirement Income from Social Security	3	2	5	60.00 %	0	0	0	--	0	0	0	--
Pension or retirement income from a former job	1	1	2	50.00 %	0	0	0	--	0	0	0	--
Child Support	0	0	0	--	1	3	4	24.75 %	0	0	0	--
Other source	34	23	57	59.30 %	5	8	13	38.31 %	0	2	2	0.00 %
No Sources	47	121	166	28.48 %	3	31	34	8.65 %	0	0	0	--
Unduplicated Total Adults	176	227	395		18	63	81		0	2	2	

## Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	337	0	228
WIC	8	0	5
TANF Child Care Services	16	0	6
TANF Transportation Services	6	0	1
Other TANF-Funded Services	3	0	4
Other Source	7	0	5

**Q21: Health Insurance**

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	681	0	361
Medicare	68	0	48
State Children's Health Insurance Program	3	0	2
VA Medical Services	5	0	5
Employer Provided Health Insurance	15	0	14
Health Insurance Through COBRA	2	0	0
Private Pay Health Insurance	3	0	1
State Health Insurance for Adults	5	0	0
Indian Health Services Program	1	0	0
Other	3	0	3
No Health Insurance	336	0	209
Client Doesn't Know/Client Refused	131	0	103
Data Not Collected	111	2	40
Number of Stayers Not Yet Required to Have an Annual Assessment	0	561	0
1 Source of Health Insurance	653	0	350
More than 1 Source of Health Insurance	65	0	41

**Q22a2: Length of Participation – ESG Projects**

	Total	Leavers	Stayers
0 to 7 days	184	164	20
8 to 14 days	103	79	24
15 to 21 days	119	63	56
22 to 30 days	102	84	18
31 to 60 days	238	182	56
61 to 90 days	105	77	28
91 to 180 days	152	82	70
181 to 365 days	303	14	289
366 to 730 days (1-2 Yrs)	2	0	2
731 to 1,095 days (2-3 Yrs)	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	1308	745	563

**Q22c: Length of Time between Project Start Date and Housing Move-in Date**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	20	3	17	0	0
8 to 14 days	0	0	0	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	5	3	2	0	0
31 to 60 days	17	1	12	0	4
61 to 180 days	67	4	58	0	5
181 to 365 days	10	0	10	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	113	9	95	0	9
Average length of time to housing	96.59	42.00	102.49	--	87.00
Persons who were exited without move-in	17	3	10	0	4
Total persons	136	14	109	0	13

**Q22d: Length of Participation by Household Type**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	184	119	65	0	0
8 to 14 days	103	41	62	0	0
15 to 21 days	119	46	55	0	18
22 to 30 days	102	74	28	0	0
31 to 60 days	238	123	108	5	0
61 to 90 days	105	61	44	0	0
91 to 180 days	152	81	71	0	0
181 to 365 days	303	38	237	2	26
366 to 730 days (1-2 Yrs)	2	2	0	0	0
731 to 1,095 days (2-3 Yrs)	0	0	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>1308</b>	<b>585</b>	<b>670</b>	<b>7</b>	<b>44</b>

**Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	157	123	34	0	0
8 to 14 days	17	13	4	0	0
15 to 21 days	11	11	0	0	0
22 to 30 days	23	19	4	0	0
31 to 60 days	49	34	15	0	0
61 to 180 days	109	66	43	0	0
181 to 365 days	160	35	107	0	18
366 to 730 days (1-2 Yrs)	85	43	42	0	0
731 days or more	92	62	30	0	0
<b>Total (persons moved into housing)</b>	<b>703</b>	<b>406</b>	<b>279</b>	<b>0</b>	<b>18</b>
Not yet moved into housing	281	33	216	6	26
Data not collected	324	140	150	1	4
<b>Total persons</b>	<b>1308</b>	<b>579</b>	<b>645</b>	<b>7</b>	<b>48</b>

## Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	4	1	3	0	0
Owned by client, with ongoing housing subsidy	1	1	0	0	0
Rental by client, no ongoing housing subsidy	39	26	13	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	12	8	4	0	0
Permanent housing (other than RRH) for formerly homeless persons	11	11	0	0	0
Staying or living with family, permanent tenure	23	23	0	0	0
Staying or living with friends, permanent tenure	1	1	0	0	0
Rental by client, with RRH or equivalent subsidy	12	5	7	0	0
Rental by client, with HCV voucher (tenant or project based)	1	1	0	0	0
Rental by client in a public housing unit	12	3	9	0	0
<b>Subtotal</b>	116	80	36	0	0
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	150	107	43	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	21	21	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	49	29	20	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	83	56	27	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	20	20	0	0	0
Safe Haven	1	1	0	0	0
Hotel or motel paid for without emergency shelter voucher	29	19	10	0	0
Host Home (non-crisis)	4	3	1	0	0
<b>Subtotal</b>	349	250	99	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	1	1	0	0	0
Psychiatric hospital or other psychiatric facility	4	4	0	0	0
Substance abuse treatment facility or detox center	4	4	0	0	0
Hospital or other residential non-psychiatric medical facility	15	15	0	0	0
Jail, prison, or juvenile detention facility	4	4	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	28	28	0	0	0
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	6	6	0	0	0
Deceased	0	0	0	0	0
Other	10	7	3	0	0
Client Doesn't Know/Client Refused	204	86	115	0	3
Data Not Collected (no exit interview completed)	205	65	133	0	7
<b>Subtotal</b>	251	106	138	0	7
<b>Total</b>	745	465	273	0	7
Total persons exiting to positive housing destinations	137	81	56	0	0
Total persons whose destinations excluded them from the calculation	214	79	133	0	2
Percentage	25.80 %	20.98 %	40.00 %	--	0.00 %

**Q24: Homelessness Prevention Housing Assessment at Exit**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	0	0	0	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	0	0	0	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0	0
Total	0	0	0	0	0

**Q25a: Number of Veterans**

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	3	3	0	0
Non-Chronically Homeless Veteran	30	26	4	0
Not a Veteran	859	541	303	15
Client Doesn't Know/Client Refused	31	15	14	1
Data Not Collected	6	0	6	0
Total	930	585	328	16

**Q26b: Number of Chronically Homeless Persons by Household**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	114	78	36	0	0
Not Chronically Homeless	1016	394	596	3	23
Client Doesn't Know/Client Refused	48	14	33	0	1
Data Not Collected	149	91	30	4	24
Total	1327	577	695	7	48

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