

**EMERGENCY SOLUTIONS GRANTS PROGRAM
METHOD OF DISTRIBUTION
FOR FY2024**

The DELAWARE STATE HOUSING AUTHORITY (DSHA) is soliciting applications from qualified nonprofit organizations, units of general-purpose local governments and faith-based organizations (non-religious public services) interested in providing eligible services of the Emergency Solutions Grants (ESG) Program that address one or more of the public needs targeted in Kent and Sussex Counties.

DSHA estimates an amount of \$366,810 will be allocated by the State of Delaware under the FY24 ESG Program. These funds will be provided to emergency shelters for reimbursement of eligible emergency shelter operational costs and eligible homelessness prevention activities.

Taking into consideration the quality and number of applications received, priority in awarding ESG funds shall be given first to applications requesting funding assistance for the reimbursement of eligible operating costs to emergency shelters. Second priority shall be given to qualifying proposals requesting reimbursement of funding assistance for eligible homelessness prevention activities.

A maximum of \$197,876 may be used for activities relating to eligible operating costs of emergency shelters. A maximum of \$168,934 may be used for activities relating to eligible homelessness prevention costs.

Grantees shall be required to provide matching funds in an amount at least equal to their approved ESG funding amounts for eligible program activities. Other ESG funding cannot be counted towards a qualified match.

In order to receive funding, current grantees must complete a brief application that clearly describes needs, solutions, and proposed program and accomplishments. Grantees must identify other funding sources available or unavailable for activities.

The highest-rated applications are recommended for funding until the available funding is exhausted. DSHA reserves the right to reduce requested amounts or to not fund specific grantees identified in an application.

Upon project selection, an award letter and grant agreement will be forwarded to each awarded applicant. The grant agreement will indicate the activities and the corresponding approved funding amounts. Execution of the grant agreement is to be completed by a representative of the applicant and DSHA. Grant funds will be considered obligated once the grant agreement has been executed.

Funds will be disbursed through a competitive application process, as detailed in the Notice of Funding Availability available online at: [www.destatehousing.com/Programs/OtherPrograms/Emergency Solutions Grants \(ESG\) Program](http://www.destatehousing.com/Programs/OtherPrograms/EmergencySolutionsGrants(ESG)Program).

The ESG application is available online at: [www.destatehousing.com/OtherPrograms/Emergency Solutions Grants Programs](http://www.destatehousing.com/OtherPrograms/EmergencySolutionsGrantsPrograms). The ESG application process will be an electronic application process only. The application and required support documentation must be submitted to DSHA electronically to the DSHA_Comdev@delaware.gov e-mail no later than 4:00 p.m. on Thursday, March 28, 2024. Applications will not be accepted in any other format.

In the event that requests for funding exceed the amount available, DSHA has the discretion to convene a panel of evaluators to make funding recommendations to the Director. DSHA staff and/or the panel of evaluators shall review all FY24 applications for completeness, accuracy and eligibility.

The evaluation will ensure that:

- The application has met all threshold requirements; and
- The application includes documentation of equal matching funds, with special consideration given to non-federal sources.

The evaluation of FY24 ESG Program applications will include, but will not be limited to, the following minimum criteria:

- Organizational capacity in completing the proposed activity, past performance, and past compliance;
- Cost effectiveness in comparison with the number of homeless beneficiaries served; and
- The organization's community commitment and client coordination with mainstream services.

The ESG Program administrator shall prepare a summary evaluation of all applications received, including any comments and recommendations from evaluators, if applicable.

The Director of DSHA will decide on allocating ESG funds based upon the staffs' and/or the evaluators' recommendations and/or any additional information obtained subsequent to those recommendations.

The effective date of the FY24 ESG Program contracts will be July 1, 2024. If you have any questions, please contact Janell Stanton of the Community Development Section at (302) 739-4263 ext. 219, or via e-mail at Janell.Stanton@delaware.gov.