

**FY2015-2019 Consolidated Plan  
FY2019 Annual Action Plan  
Substantial Amendment**



**CARES Act Funding**

**Substantial Amendment to the**

**FY2015 – 2019 Consolidated Plan**

**Annual Action Plan for FY2019**  
**(July 1, 2019 – June 30, 2020)**

**And**

**Amended Citizen Participation Plan**

**Delaware State Housing Authority**

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## Executive Summary

The Annual Action Plan, prepared and implemented by the Delaware State Housing Authority (DSHA), is a planning document required by the U.S. Department of Housing and Urban Development (HUD). Using the goals and strategies set forth in the Five-Year Consolidated Plan for Housing and Community Development 2015-2019 (Consolidated Plan 2015 - 2019), this Action Plan is designed to explain how DSHA plans to distribute funding for FY2019 (July 1, 2019 to June 30, 2020).

This document included the following amendments and changes, on which the public is invited to comment:

- 1) The **FY2015-2019 Consolidated Plan** is amended to add a Priority Need and Goal for COVID-19 Pandemic Response and Prevention.
- 2) The **FY2019 Annual Action Plan** is amended to reflect CARES Act funding to the CDBG, ESG and HOPWA programs and how these will be prioritized.
- 3) The **Citizen Participation Plan** is updated to include provisions for a shortened public comment period in order to speed response to the COVID19 crisis and to allow for online public hearings when the State is under a State of Emergency.

This Substantial Amendment incorporates allocations of CARES Act funding and describes their intended uses and methods of distribution in response to the COVID-19 pandemic in Delaware. The following allocations and reallocations are included in this Substantial Amendment:

Program	Amount	Use
CDBG-19	\$400,000	Reallocated from Homeowner Rehabilitation to COVID-19 related Homeless or Homeless Prevention Services
CDBG20-CV	\$1,471,924	COVID19 prevention and response; primarily Homeless Services or Prevention
CDBG-CV2	\$3,228,336	COVID19 prevention and response; primarily Homeless Services or Prevention
ESG20-CV	\$807,114	Addressing homeless needs related to COVID19 prevention and response
ESG20-CV2	\$1,527,664	Addressing homeless needs related to COVID19 prevention and response
HOPWA20-CV	\$45,703	Addressing housing needs related to COVID19 prevention and response

Under the CARES Act, Congress provided supplemental funding to the Community Development Block Grants (CDBG-CV) Program for activities to prevent, prepare for and respond to the coronavirus (COVID

19). To ensure that CDBG-CV funds are used to towards the COVID 19, DSHA has chosen to limit the uses of these funds to certain activities. The eligible activities can be implemented immediately. All activities must be able to demonstrate that they are addressing COVID 19 needs.

ESG-CV, ESG-CV2, HOPWA-CV and CDBG-CV are allocated to DSHA for distribution in the State's non-entitlement jurisdictions. The non-entitlement jurisdictions are areas, primarily rural, which do not receive any direct allocations from HUD for the five formula programs mentioned above. Rather, the State administers these funds on their behalf. CDBG-CV2 can be used statewide.

Upon conferring with local and state stakeholders and partners such as nonprofit service providers, the Delaware Continuum of Care, Delaware Department of Health and Social Services (DHSS), Delaware Emergency Management Agency (DEMA), local government and others, DSHA has determined the most immediate needs are for non-congregate sheltering for homeless and vulnerable individuals and households for whom sheltering cannot be covered by other funding sources; associated services while sheltered, such as case management and food; rapid rehousing financial assistance and case management to assist households to move on from non-congregate shelter to permanent housing, and homelessness prevention. Other COVID-19 related homelessness activities may be considered within the goal of Homeless Services, eligible uses for CDBG20-CV and ESG20-CV, and related waivers that may be available from HUD.

### **Community Development Block Grant (CDBG)**

Public Service activities have been added as eligible activities under the FY2019, FY2020, and FY2020 CDBG-CV and CDBG-CV2 programs for COVID-19 related activities, and the 15% cap for Public Service Activities has been waived by HUD and DSHA for these programs.

Eligible COVID-19 Relief Related Public Services:

- a. Homeless Services: Emergency sheltering vouchers for homeless persons to stay in hotels/motels.
- b. Homelessness Prevention Services: Up to three months rental, mortgage and/or utility assistance for low- and moderate-income households who have lost their jobs due to COVID-19.
- c. Legal Services: Related to COVID-19 for homeless and low- and moderate-income households.
- d. Senior/Elderly Food Programs: Food Purchase, Delivery, New Staff
- e. Medical and Health Services: Supplies, Materials, Equipment, Operating Costs, and New Staff
- f. COVID19 Supplies, Materials, and New Staff
- g. Other Essential Services: Will be considered on a case by case basis to determine eligibility

Eligible Activities	Kent County FY 19 CDBG	Kent County FY20 CDBG*	CDBG-CV Allocation \$1,471,924		Households Assisted
			Kent	Sussex	
State Admin			\$144,157		
Reallocated	\$400,000	\$260,000	Kent	Sussex	
Hotel/Motel Vouchers	\$400,000	\$260,000		\$627,767	214 (2 months @ \$100 per night)
Rental Assistance			\$200,000	\$150,000	300 (\$1,500)
Legal Services			50,000	50,000	
Food			50,000	50,000	
General Admin for Counties			\$75,000	\$75,000	
<b>County TOTALS</b>	<b>\$400,000</b>	<b>\$260,000</b>	<b>\$375,000</b>	<b>\$952,767</b>	<b>514</b>
<i>*Note: CDBG20 will be covered in DSHA's upcoming FY2020-2024 Consolidated Plan and FY20 Annual Action Plan, which will also be released for public comment before they are finalized and submitted. These funds are shown here in order to reflect the allocation to COVID-19 related services.</i>					

An additional \$3,228,336 (CDBG-CV2) was allocated to DSHA on May 11, 2020, for total CDBG-CV funding of \$4,700,260. This allocation will similarly be prioritized for public services related to COVID-19 prevention and response.

### Emergency Solutions Grant (ESG)

The allocation of \$807,114 in ESG-CV funding will be allocated to support to emergency shelter operations to address significantly increased operating costs and increased rapid rehousing funding to increase or extend assistance for households currently receiving assistance if necessary, and to add rapid rehousing capacity to households experiencing homelessness, especially households placed in hotel/motel non-congregate shelter.

Eligible Activities	ESG-CV1	Households Assisted
State Admin	\$80,711	
Shelter Operations (Kent and Sussex)	\$350,000	80
RRH Activities Statewide	\$376,403	140
<b>Total</b>	<b>\$807,114</b>	<b>240</b>

Need to add plans for ESG-CV2 funding here

<b>Eligible Activities</b>	<b>ESG-CV2</b>	<b>Households Assisted</b>
State Admin	\$152,766	
Shelter Operations (Kent and Sussex)	174,898	40
RRH Activities Statewide	\$700,000	260
Homeless Prevention	\$400,000	250
Street Outreach	\$100,000	50
<b>Total</b>	<b>\$1,527,664</b>	<b>600</b>

# Amendments to FY2015-2019 Consolidated Plan

## SP-25 Priority Needs – 91.315(a)(2)

### Priority Needs

Table 52 – Priority Needs Summary

Table 52 is updated to add COVID-19 Pandemic Response and Prevention

<b>8</b>	<b>Priority Need Name</b>	COVID-19 Pandemic Response and Prevention
	<b>Priority Level</b>	High
	<b>Population</b>	Low Income Households Populations Experiencing Homelessness
	<b>Geographic Areas Affected</b>	Delaware non-entitlement areas
	<b>Associated Goals</b>	COVID-19 Pandemic Response and Prevention
	<b>Description</b>	The COVID-19 pandemic is a public health emergency which has led the State of Delaware to be under a State of Emergency since March 13, 2020. In addition to critical public health needs for non-congregate sheltering and related services for low-income households, pandemic-related closures are leading to mass unemployment and financial crisis for low-income households.
	<b>Basis for Relative Priority</b>	Many urgent needs are associated with the COVID-19 pandemic, including services and sheltering for people experiencing homelessness, many households at risk of homelessness and eviction, and immediate needs such as food for vulnerable households.

## SP-35 Anticipated Resources - 91.315(a)(4), 91.320(c)(1,2)

### Introduction

Anticipated Resources are updated to include funding allocated under CDBG20-CV, ESG20-CV, and HOPWA20-CV.

Program	Source of Funds	Uses of Funds	Expected Amount Available FY2020				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG20-CV	public - federal	Public Services	\$1,471,924	0	0	\$1,471,924	0	COVID-19 related prevention and response
CDBG20-CV2	Public-federal	Public Services	\$3,228,336	0	0	\$3,228,336	0	COVID-19 related prevention and response
CDBG19	public - federal	Public Services	\$400,000			\$400,000	0	COVID-19 related prevention and response
HOPWA20-CV	public - federal	Short Term Rental Assistance	\$45,703	n/a	n/a	\$45,703	0	Short term rental assistance for eligible populations
ESG20-CV	public - federal	Financial Assistance Overnight shelter Rapid re-housing Rental Assistance Services	\$807,114	n/a	n/a	\$807,114	0	Shelter, rapid rehousing financial and rental assistance, rapid rehousing services
ESG20-CV2	Public - federal	Financial Assistance Overnight shelter Rapid re-housing Homeless Prevention, Street Outreach	\$1,527,664					Shelter, rapid rehousing financial and homeless prevention, rapid rehousing services and street outreach

## SP-45 Goals Summary – 91.315(a)(4)

### Goals Summary Information

Goals are updated to add Goal: COVID-19 Pandemic Response and Prevention.

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	COVID-19 Pandemic Response and Prevention	2019	2020	Urgent Needs	State of Delaware (CDBG20-CV2)  Delaware Non-Entitlement Areas (CDBG20-CV; ESG20-CV; HOPWA20-CV)	COVID-19 Pandemic Response and Prevention	CDBG20-CV: \$1,471,924  CDBG20-CV2: \$3,228,336  FY2019 CDBG: \$400,000  ESG20-CV: \$807,114 ESG20-CV2: \$1,527,664  HOPWA20-CV: \$45,703	Direct funding to low- and moderate-income households to support local and state pandemic responses.  1300 Households assisted

### Goal Descriptions

1	<b>Goal Name</b>	Homebuyer Assistance
	<b>Goal Description</b>	DSHA will provide affordable mortgage financing, downpayment and settlement assistance, and support for homeownership counseling to assist prospective homebuyers.
2	<b>Goal Name</b>	Affordable rental housing



<b>Goal Description</b>	HOME, LIHTC, HDF, and Housing Trust Fund (if available) funds will be used to create and preserve affordable rental housing.
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3	<b>Goal Name</b>	Homeowner Rehabilitation
	<b>Goal Description</b>	Funds will be used to provide substantial and emergency repairs for low-income homeowners.
4	<b>Goal Name</b>	Homeless Assistance
	<b>Goal Description</b>	Funds will be used to provide support for emergency shelters, homelessness prevention, and rapid rehousing.
5	<b>Goal Name</b>	Permanent Supportive Housing
	<b>Goal Description</b>	Funds will be used to provide permanent supportive housing to special populations in need of rental assistance and supportive services to remain stably housed in the community.
6	<b>Goal Name</b>	Foreclosure Prevention and Recovery
	<b>Goal Description</b>	Assist households in default or at risk of default with foreclosure prevention counseling, financial assistance, and post-resolution counseling. Assist communities to recover with neighborhood stabilization- and revitalization-oriented housing development activity.
7	<b>Goal Name</b>	Non-housing Community development
	<b>Goal Description</b>	Make CDBG resources available to eligible units of local government in Delaware's non-entitlement areas for non-housing community development activities, including demolition, water and sewer hookups, infrastructure activities, and code enforcement. Outcomes will depend on the applications submitted by eligible communities.
8	<b>Goal Name</b>	COVID-19 Pandemic Response and Prevention
	<b>Goal Description</b>	Make CARES Act funding available in Delaware's non-entitlement areas to provide public services and housing assistance related to the COVID-19 pandemic.

## Expected Resources

### AP-15 Expected Resources – 91.320(c)(1,2)

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available FY2020				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG20-CV	public - federal	Public Services	\$1,471,924	0	0	\$1,471,924	0	COVID-19 related prevention and response
CDBG20-CV2	public - federal	Public Services	\$3,228,336	0	0	\$3,228,336	0	COVID-19 related prevention and response
CDBG19	public - federal	Public Services	\$400,000			\$400,000	0	COVID-19 related prevention and response
HOPWA20-CV	public - federal	Short Term Rental Assistance	\$45,703	n/a	n/a	\$45,703	0	Short term rental assistance for eligible populations
ESG20-CV	public - federal	Financial Assistance Overnight shelter Rapid re-housing Rental Assistance Services	\$807,114	n/a	n/a	\$807,114	0	Shelter, rapid rehousing financial and rental assistance, rapid rehousing services

Program	Source of Funds	Uses of Funds	Expected Amount Available FY2020				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG20-CV2	public - federal	Financial Assistance Overnight shelter Rapid re-housing Homeless Prevention, Street Outreach Services	\$1,527,664					Shelter, rapid rehousing financial and homeless prevention, rapid rehousing services, Street outreach

**Table 1 - Expected Resources – Priority Table**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives – 91.320(c)(3)&(e)

#### Goals Summary Information

**Goal 3:** Homeowner Rehabilitation is updated to show \$400,000 in FY2019 funding reallocated to COVID-19 Pandemic Response and Prevention.

**Goal 8:** COVID-19 Pandemic Response and Prevention is added.

**Goal 5:** Permanent Supportive Housing is updated to include HOPWA20-CV

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Homeowner Rehabilitation	2015	2019	Affordable Housing	Delaware Non-Entitlement Areas Delaware State	Homeowner Rehabilitation	CDBG: \$1,854,936	Homeowner Housing Rehabilitated: 350
8	COVID-19 Pandemic Response and Prevention	2019	2020	Affordable Housing	State of Delaware (CDBG20-CV2)	Homelessness	CDBG20-CV: \$1,471,924	Rapid Rehousing Homeless Person Overnight Shelter
				Homelessness	Delaware Non-Entitlement Areas		CDBG20-CV2: \$3,228,336	
				Urgent Needs	(CDBG19; CDBG20-CV; ESG20-CV)		FY2019 CDBG: \$400,000	Homelessness Prevention
							ESG20-CV: \$807,114	Street Outreach
							ESG20-CV2: \$1,527,664	

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Permanent Supportive Housing	2015	2019	Affordable Housing Non-Homeless Special Needs	Delaware Non-Entitlement Areas Delaware State	Permanent Supportive Housing	HOPWA20-CV: \$45,703	Direct funding for Short term rental assistance (STRMU), Resource identification, support services, hotel/motel vouchers, operations costs

## AP-25 Allocation Priorities – 91.320(d)

### Introduction:

Allocation priorities are reflective of the needs identified in the most recent Needs Assessment, the availability and range of funding sources, and the parameters of each specific funding source.

### Funding Allocation Priorities

	Homebuyer Assistance (%)	Affordable rental housing (%)	Homeowner Rehabilitation (%)	Homeless Assistance (%)	Permanent Supportive Housing (%)	Foreclosure Prevention and Recovery (%)	Non-housing Community development (%)	COVID-19 Pandemic Response and Prevention	Total (%)
CDBG19	0	0	62	0	0	0	18	20	100
CDBG20-CV	0	0		0	0	0		100	100
CDBG20-CV2	0	0	0	0	0	0	0	100	100
ESG20-CV1	0	0	0	0	0	0	0	100	100
ESG20-CV2	0	0	0	0	0	0	0	100	100
HOPWA20-CV	0	0	0	0	0	0	0	100	100

**Table 2 – Funding Allocation Priorities**

### Reason for Allocation Priorities

Upon conferring with state and local partners and stakeholders, DSHA has determined that homelessness related needs are the most critical for this initial round of CARES Act funding.

## AP-30 Methods of Distribution – 91.320(d)&(k)

### Distribution Methods

Table 3 - Distribution Methods by State Program

<b>1</b>	<b>State Program Name:</b>	Community Development Block Grant (CDBG, CDBG-CV, and CDBG-CV2)
	<b>Funding Sources:</b>	CDBG, CDBG-CV, CDBG-CV2 HOME
	<b>Describe the state program addressed by the Method of Distribution.</b>	<p>DSHA's Community Development Block Grant (CDBG) program distributes CDBG and some HOME funds to eligible units of local government for community development activities including homeowner rehabilitation, demolition, infrastructure, sewer and water hookups, and other activities. HOME funds are limited to homeowner rehabilitation.</p> <p>Under the CARES Act, Congress provided supplemental funding to the Community Development Block Grants (CDBG-CV, and CDBG-CV2) Program for activities to prevent, prepare for and respond to the coronavirus (COVID 19). To ensure that CDBG-CV and CDBG-CV2 funds are used to towards the COVID 19, DSHA has chosen to limit the uses of these funds to certain activities. The eligible activities can be implemented immediately. All activities must be able to demonstrate that they are addressing COVID 19 needs.</p> <p>HUD has granted the following waiver and alternative requirement to amend 24 CFR 91.320(d) and 24 CFR 91.320(k)(1)(i) to the extent necessary to require a state to submit a description of a method of distribution and include a list of the use of all funds for activities it will carry out directly, and how the use of the funds will prevent, prepare for, and respond to coronavirus. Therefore, DSHA plans to administer portions of FY2019, FY2020, CDBG-CV and all of CDBG-CV2 funding for public service activities.</p> <p>Public Service activities have been added as eligible activities under the FY2019, FY2020, FY2020 CDBG-CV, and CDBG-CV2 programs for COVID-19 related activities, and the 15% cap for Public Service Activities has been waived by HUD and DSHA for these programs.</p>



<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>DSHA provides the Application Review Panel, which is composed of persons with appropriate background and experience, the applications to evaluate. The Review Panel uses a point system with a maximum total of 100 points that may be received by an application, and with maximum total points achievable in the following categories: low- and moderate-income benefit (provided by DSHA staff) – 20 points; management capacity (provided by DSHA staff) – 5 points; targeting areas of minority concentration – 5 points; severity of need – 20 points; holistic impact of activity – 15 points; cost reasonableness – 15 points; leveraging of other resources – 15 points; and suitability/feasibility of work plan – 5 points. The Review Panel visits the project sites and then the applicants meet with the Review Panel to present their proposed projects. The Review Panel then scores the applications and makes funding recommendations to DSHA’s Director for final approval.</p> <p>In order to receive CDBG-CV funding, current Subgrantees must complete a brief application that clearly describe needs, solutions, and proposed benefits and accomplishments. Grantees must identify funding sources available or unavailable for activities. Eligible COVID-19 Relief Related Public Services:</p> <ul style="list-style-type: none"> <li>h. Homeless Services: Emergency sheltering vouchers for homeless persons to stay in hotels/motels.</li> <li>i. Homelessness Prevention Services: Up to six months rental, mortgage, and/or utility assistance for low- and moderate-income households who have lost their jobs due to COVID-19.</li> <li>j. Legal Services: Related to COVID-19 for homeless and low- and moderate-income households.</li> <li>k. Senior/Elderly Food Programs: Food Purchase, Delivery, New Staff</li> <li>l. Medical and Health Services: Supplies, Materials, Equipment, Operating Costs, and New Staff</li> <li>m. COVID19 Supplies, Materials, and New Staff</li> <li>n. Other Essential Services: Will be considered on a case by case basis to determine eligibility</li> </ul>
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	<p>In order to receive CDBG-CV2 funding, Units of General Local Government (UGLG's) statewide or to other eligible public service agencies must complete a brief application that clearly describe needs, solutions, and proposed benefits and accomplishments. Grantees must identify funding sources available or unavailable for activities. Eligible CDBG-CV2 COVID-19 Relief Related Public Services are the same as those listed above for CDBG-CV eligible COVID-19 Relief Related Public Services.</p>
<p><b>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</b></p>	<p>Potential applicants can access the Delaware CDBG Program Guidelines and Application Package on the DSHA website at:  <a href="http://destatehousing.com/Landlords/dv_cdbg.php">http://destatehousing.com/Landlords/dv_cdbg.php</a></p>

<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>The State has priorities and set-asides for CDBG funding. The three priority funding categories are: Maintenance of Existing Housing, Infrastructure, and Emergency Activities.</p> <p>The Maintenance of Existing Housing priority has a set-aside of 60-90% of CDBG funds available for allocation to project activities that include: rehabilitation of substandard residential properties; housing code enforcement, demolition of substandard structures; construction or rehabilitation of emergency/transitional/permanent supportive housing; relocation assistance as required under the Uniform Relocation Act, Delaware Code, and 24 CFR 570; substantial reconstruction of housing; and provision of housing-related services in conjunction with activities noted above.</p> <p>The Infrastructure priority has a set-aside of 10-40% of CDBG funds available for allocation to project activities that include: infrastructure such as the installation or improvement of water systems, sewer systems, streets, storm drainage systems, sidewalks, and all related activities; architectural/engineering studies for infrastructure; preparation of grant applications to other grantor agencies; acquisition of land for new housing development; clearance and site preparation for new housing development; installation or improvement of infrastructure benefiting service areas of at least 51 percent low- and moderate-income persons; and planning studies.</p> <p>The Emergency Activities (water, sewer, housing rehabilitation and demolition), which have a particular urgency has a set-aside of 0-7% of CDBG funds available for allocation to activities, excluding administrative costs.</p> <p>The State may supplement the CDBG scattered sites housing rehabilitation allocations with HOME housing rehabilitation funding. This is done by funding part of applicants' scattered sites housing rehabilitation activity funding requests with HOME program funds. This allows the State to use CDBG funds that would have gone towards scattered sites rehab but were replaced by HOME funds, to fund other CDBG-eligible activities, such as infrastructure.</p> <p>For CDBG-CV and CDBG-CV2 funds priorities are in accordance with the CARES Act and as outlined in DSHA's CDBG Guidelines.</p>
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<p><b>Describe threshold factors and grant size limits.</b></p>	<p>Within a single application or fiscal year, an applicant may seek funding for activities which address more than one community development need, as long as the total does not exceed the maximum allocation. The CDBG funds requested, either by themselves or in combination with other funds, must be sufficient to complete the proposed activities. An allocation to one community exceeding \$500,000 would have to be extremely competitive.</p> <p>The maximum allocation for all administrative and program delivery costs for any single applicant shall not exceed \$200,000 in any program year.</p> <p>Housing rehabilitation target areas must have at least four eligible units per target area.</p> <p>The State of Delaware was awarded \$1,471,924 in the first round of CDBG-CV funding. A maximum of \$144,157 (\$100,000 plus 3% of the State’s allocation) will be used for state administration funds. The remainder of the CDBG-CV funding (\$1,327,767) will be allocated to Kent and Sussex counties in accordance with their request for COVID 19 eligible activities. For certain COVID-19 eligible activities, DSHA will administer a portion of the CDBG and CDBG CV funding directly. This will be completed by contract assignment of CDBG or CDBG CV funds from Kent and Sussex counties back to DSHA to directly administer.</p> <p>The State of Delaware was also awarded \$3,228,336 in the second round (CDBG-CV2) of CDBG-CV funding. A maximum of \$196,850 (\$100,000 plus 3% of the State’s allocation) will be used for state administration funds. The remainder of the CDBG-CV2 funding (\$3,031,486) will be allocated statewide in accordance with requests from Units of General Local Government (UGLG’s) or to other eligible public service agencies and needs for COVID 19 eligible activities and administered directly by DSHA.</p> <p>Future funding rounds distributed by HUD will be allocated at DSHA’s discretion at a later date. DSHA reserves the right to distribute future funding based on need in accordance with the CARES Act CDBG-CV and CDBG-CV2 eligible activities.</p>
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<p><b>What are the outcome measures expected as a result of the method of distribution?</b></p>	<p>Homeowner rehab funds will allow low income homeowners to maintain and remain in their homes. Across all the eligible activities considered by this method of distribution, outcome measures will be:</p> <ul style="list-style-type: none"> <li>• Number of People Assisted</li> <li>• Number of Housing Units Assisted</li> <li>• Number of Units Demolished</li> </ul> <p>For CDBG-CV and CDBG-CV2 funds, COVID-19 outcome measures will be determined based on:</p> <ul style="list-style-type: none"> <li>• Number of People Assisted</li> </ul> <p>Number of Housing Units Assisted</p>
	<ul style="list-style-type: none"> <li>•</li> </ul>

2	<p><b>State Program Name:</b></p>	<p>Delaware Emergency Solutions Grants (ESG)</p>
<p><b>Funding Sources:</b></p>	<p>ESG &amp; ESG-CV1 ESG-CV2</p>	
<p><b>Describe the state program addressed by the Method of Distribution.</b></p>	<p>ESG Funds will be utilized to provide funding for activities that comprehensively address the needs of people who are homeless. The statewide centralized intake system works to ensure that people who are homeless are able to access emergency shelters and rapid rehousing services in Delaware. Shelters and rapid rehousing providers are encouraged to develop a plan for each individual and/or family that helps households stabilize and become more self-sufficient.</p> <p>Under the CARES Act, Congress provided supplemental funding to the Emergency Solutions Grants (ESG-CV) Program for activities to prevent, prepare for and respond to the coronavirus. To ensure that ESG-CV funds are used to towards the coronavirus crisis (COVID 19), DSHA has chosen to limit the uses of these funds to certain activities. The eligible activities can be implemented immediately. All activities must be able to demonstrate that they are addressing COVID 19 needs.</p>	

<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>ESG funds are distributed on a competitive basis and proposals are rated based on a weighted score of 100 points with the following criteria:</p> <p>Project Description and Services Plan (25 points); Description and Demonstrated Need (15 points); Community Commitment and Coordination (10 points); Organizational Capacity and Delivery (20 points); Program Outcomes (15 points); Cost Effectiveness (15 points).</p> <p>Using these criteria, applications are reviewed and rated by a review panel comprised of professionals with knowledge and experience in homeless issues and grant management.</p> <p>In order to receive ESG-CV funding, current grantees must complete a brief application that clearly describe needs, solutions, and proposed benefits and accomplishments. Grantees must identify funding sources available or unavailable for activities. Taking into consideration the quality and number of applications received, priority in awarding ESG-CV funding shall be given first to Emergency Shelter eligible activities in Kent and Sussex Counties. Second priority shall be given to any eligible Rapid Re-Housing agency that has been approved by Housing Alliance of Delaware for Rapid Re-Housing eligible activities in the State of Delaware. Third priority will be given to Homeless Prevention agencies that have been previously approved by DSHA.</p>
<p><b>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations. (ESG only)</b></p>	<p>Applicants may be local governmental entities, nonprofit agencies, or faith-based organizations that provide direct services to homeless persons or persons at risk of becoming homeless. The funds are made available each year through a "Notice of Funding Availability", which is mailed to interested parties and published in prominent newspapers statewide as well as posted to our website and e-mailed through our Highlights newsletter. Eligible applicants are units of general local government and private nonprofit organizations located or serving in Kent and Sussex Counties. Assistance may also be provided to religious organizations if the religious organizations agree to provide all eligible activities under this program in a manner that is free from religious influences in accordance to 24 CFR Part 576.23.</p> <p>The review panel evaluates and rates all proposals based on the criteria listed above. The panel forwards its recommendations and comments to the DSHA Director. Past contractual performance may also be considered for respondents that have previously received funding. Final funding decisions are made by the DSHA Director.</p> <p>ESG-CV funds will be awarded to existing grantees of emergency shelters for eligible activities such as Shelter Operations Support and Essential Services. These funds will also be awarded to existing grantees of Rapid Re-Housing for eligible activities such as Rental and Financial Assistance and Case Management Support for hotel/motel voucher recipients who are homeless due to COVID-19.</p>

<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>Delaware expects to receive approximately \$ 203,939 in ESG funding in FY2019. A minimum of \$81,575 (40% of the State’s allocation) must be used to fund Rapid Rehousing activities. \$5,098 (2.5% of the State’s allocation) will be used to support the Community Management Information System (CMIS). \$108,087 (53% of the State’s allocation) will be used for emergency shelter operations. \$9,179 (4.5% of the State’s allocation) will be used by DSHA for administrative costs.</p> <p>The State of Delaware was awarded \$807,114 for the non-entitlement communities in the first round of ESG-CV1 and \$1,527,664 in ESG-CV2 funding. A maximum of \$350,000 (44% of the State’s allocation) will be used for emergency shelter activities. A separate maximum of \$376,403 (46% of the State’s allocation) will be used for eligible rapid re-housing activities. A maximum of \$80,711 (10% of the State’s allocation) will be used for administration funds. The remainder of the ESG-CV CARES Act future funding rounds distributed by HUD will be allocated at DSHA’s discretion at a later date. For ESG-CV2 a maximum of % \$174,898 of the State’s allocation will be used for shelter activities. A separate maximum of % \$700,000 will be used for Rapid Re-Housing activities. A maximum of \$400,000 will be used for Homeless Prevention Activities and \$100,000 for Street Outreach. A maximum of \$152,766 will be used for administrative fee.</p> <p>DSHA reserves the right to distribute future funding based on need in accordance with the CARES Act ESG-CV eligible activities.</p>
<p><b>Describe threshold factors and grant size limits.</b></p>	<p>Applications will be reviewed to ensure that DSHA’s thresholds are met. These factors include a Non-Discrimination Policy, Environmental Review Requirements, Drug and Alcohol Free Facilities, Homeless Representation and Participation on the Board, Relocation and Displacement Policy, Conflict of Interest Policy, Lead-Based Paint Requirement, and Confidentiality Requirement. Grant size limits do not apply.</p> <p>DSHA’s threshold factors and grant size limits do not apply to ESG-CV funding.</p>

	<p><b>What are the outcome measures expected as a result of the method of distribution?</b></p>	<p>The expected outcome measures that will be achieved from FY19 DSHA’s method of distribution will assist qualified homeless providers to accommodate the homeless needs of Kent and Sussex counties and provide funding for rapid re-housing activities for permanent supportive housing. All recipients must report unduplicated counts of the number of homeless individuals and families assisted in the Community Homeless Management Information System (CMIS). This will continue to be required as part of the application process.</p> <p>The expected outcome measures that will be achieved from ESG-CV’s method of distribution will assist qualified homeless providers to accommodate homeless individuals and families that have been affected by COVID-19 in Kent and Sussex counties. All providers must report unduplicated counts of the number of homeless individuals and families assisted in with ESG-CV funding in the Homeless Community Management Information System (CMIS). This will continue to be required as part of the grant process.</p>
<p><b>4</b></p>	<p><b>State Program Name:</b></p>	<p>HOPWA</p>
<p><b>Funding Sources:</b></p>	<p>HOPWA &amp; HOPWA-CV</p>	
<p><b>Describe the state program addressed by the Method of Distribution.</b></p>	<p>Through DSHA, HOPWA funds will be utilized to provide rental assistance to low-income people living with HIV/AIDS and their families in Kent and Sussex Counties, through a rental assistance voucher program in accordance with 24 CFR 574.300(a) &amp; (b). The goal of this program is to address the extensive HIV/AIDS housing gap by providing long-term housing opportunities, while using those supportive services already funded by the Ryan White CARE Act, Part B which include but are not limited to: medical case management, medical care and medications, dental and eye care, transportation, food services, and counseling.</p> <p>Under the CARES Act, Congress provided supplemental funding to the Housing for Persons with Aids (HOPWA-CV) Program for activities to prevent, prepare for and respond to the coronavirus (COVID 19). To ensure that HOPWA-CV funds are used to towards the coronavirus crisis, Delaware State Housing Authority (DSHA) has chosen to limit the uses of these funds to certain activities. The eligible activities can be implemented immediately. All activities must be able to demonstrate that they are addressing COVID 19 needs.</p>	
<p><b>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</b></p>	<p>Delaware HIV Consortium Inc., as the project sponsor, will receive referrals to the program by community-based HIV/AIDS case managers.</p> <p>DSHA’s HOPWA program is non-competitive and DSHA has elected to select Delaware HIV Consortium (DHC) as the project sponsor and therefore, award its HOPWA-CV funding to the Delaware HIV Consortium.</p>	



<p><b>Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)</b></p>	<p>DSHA has elected to select Delaware HIV Consortium (DHC) as the project sponsor without undertaking a competitive bid process in accordance with Title 24 CFR 574.3. DSHA will therefore, award its funding under the HOPWA grant to the Delaware HIV Consortium, the only statewide nonprofit agency that provides a tenant-based rental assistance program in Kent and Sussex Counties.</p> <p>DSHA has elected to select Delaware HIV Consortium (DHC) as the project sponsor without undertaking a competitive bid process in accordance with Title 24 CFR 574.3. DSHA will therefore, award its funding under the HOPWA-CV grant to the Delaware HIV Consortium, the only statewide nonprofit agency that provides a tenant-based rental assistance program in Kent and Sussex Counties.</p>
<p><b>Describe how resources will be allocated among funding categories.</b></p>	<p>The State of Delaware anticipates receiving \$209,515 in HOPWA formula funds. Delaware HIV Consortium (DHC), as the project sponsor, will receive referrals to the program by community-based HIV/AIDS case managers. Categories available for funding include Tenant-Based Rental Assistance, Permanent Housing Placement, Short-Term Housing Assistance, Emergency Housing, Supportive Services and Project Sponsor Administration Costs. DSHA allocates a majority of funding towards the Tenant-Based Rental Assistance category.</p> <p>Delaware State Housing Authority (DSHA) has chosen to limit the uses of HOPWA-CV funds to certain activities. The eligible activities can be implemented immediately. All activities must be able to demonstrate that they are addressing coronavirus needs. Eligible activities include the following:</p> <ul style="list-style-type: none"> <li>• Assisting HOPWA eligible households in accessing essential services and supplies such as food, water, medications, medical care, and information;</li> <li>• Educating assisted households on ways to reduce the risk of getting sick or spreading infectious diseases such as COVID-19 to others;</li> <li>• Providing transportation services for eligible households, including costs for privately-owned vehicle transportation when needed, to access medical care, supplies, and food or to commute to places of employment;</li> <li>• Providing nutrition services for eligible households in the form of food banks, groceries, and meal deliveries;</li> <li>• Providing lodging at hotels, motels, or other locations to quarantine HOPWA-eligible persons or their household members; and</li> <li>• Providing short-term rent, mortgage, and utility (STRMU) assistance payments to prevent homelessness of a tenant or mortgagor of a dwelling for a period of up to 24 months</li> </ul>

<p><b>Describe threshold factors and grant size limits.</b></p>	<p>Delaware HIV Consortium Inc., as the project sponsor, will provide a written application to DSHA to ensure that DSHA’s HOPWA thresholds are met. These factors include a Non-Discrimination Policy, Drug and Alcohol Free Facilities, Conflict of Interest Policy, Lead-Based Paint Requirements, and Confidentiality requirement. Grant size limits do not apply.</p> <p>DSHA’s threshold factors and grant size limits do not apply to HOPWA-CV funding.</p>
<p><b>What are the outcome measures expected as a result of the method of distribution?</b></p>	<p>Delaware HIV Consortium Inc. operates Delaware’s largest HOPWA- funded program and is currently operating a tenant-based rental assistance program in Kent and Sussex Counties. DHC provides rental assistance to low-income people and their families through a rental assistance voucher program in accordance with 24 CFR 574.300(a) &amp; (b). The goal of this program is to address the extensive HIV/AIDS housing gap by providing long-term housing opportunities, while utilizing those supportive services already funded by the Ryan White CARE Act, Part B which include but are not limited to, : medical case management, medical care and medications, dental and eye care, transportation, food services, and counseling. DHC anticipates assisting 35 families with Tenant-Based Rental Assistance in FY2019.</p> <p>The expected outcome measures that will be achieved from HOPWA-CV’s method of distribution will assist Delaware HIV Consortium, Inc. to accommodate HOPWA eligible individuals and families that have been affected by COVID-19 in Kent and Sussex counties.</p>

## Affordable Housing

### AP-55 Affordable Housing – 24 CFR 91.320(g)

**Introduction:**

The goals as stated below include households assisted through both HUD and other federal and state programs in support of DSHA's strategic plan goals. Per instructions in the IDIS Con Plan Desk Guide, these goals exclude the provision of emergency shelter and other services such as housing counseling.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	1,354
Non-Homeless	1,636
Special-Needs	45
<b>Total</b>	<b>3,035</b>

**Table 4 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	191
The Production of New Units	185
Rehab of Existing Units	350
Acquisition of Existing Units	750
<b>Total</b>	<b>1,476</b>

**Table 5 - One Year Goals for Affordable Housing by Support Type**

**Discussion:**

The tables above summarize the number of households supported through all of the programs DSHA provides with the exceptions noted in the introduction and are updated to include estimates for the addition of FY20 CARES Act funding for ESG, HOPWA, and CDBG.

**AP-70 HOPWA Goals – 91.320(k)(4)**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	26
Tenant-based rental assistance	41
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
<b>Total</b>	<b>67</b>