

PLANS/SPECIFICATIONS REVIEW CHECKLIST

Upon a reservation of credits or funding, the following items must be completed as applicable:

DATE

_____ 1. *Department of Natural Resources*

- A. *Erosion and sedimentation if site disturbance is more than 25 acres*
- B. *On-site septic*
- C. *On-site public well*
- D. *NPDES - NOI Permit for over 5 acres*
- E. *NESHAP - Building older than 1980*
- F. *Lead Based Paint Assessment - Building older than 1978*

_____ 2. *Soil Conservation District*

- A. *Sediment and Storm Water Management*
 - 1. *Erosion and Sedimentation Control Plan and Narrative*
- B. *Wetlands survey, if applicable _____*
 - 1. *Wetlands delineation*
- C. *Flood plain, if applicable _____*

_____ 3. *Utilities (approval documentation)*

- A. *DelDot - Entrance Permit*
Contact Person _____
- B. *Sewer Line tie in*
 - 1. *Location _____*
 - 2. *Capacity verification _____*
- C. *Storm Line tie in*
 - 1. *Location _____*
 - 2. *Capacity verification _____*

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- D. *Electrical Contact Person* _____
 - E. *Gas - natural or propane*
Contact Person _____
 - F. *Water*
 - 1. *Public Water tie in*
 - A. *Location* _____
 - G. *Streets, sidewalks and curbing*
 - H. *Underground/Aboveground Storage Tanks, Yes or No*
 - I. *Model Energy Code* _____
- _____ 4. *Fire Marshal Approval (send letter to Fire Marshal to waive fee)*
 - A. *Conditional* _____
 - B. *Final approval* _____
- _____ 5. *Architectural Accessibility Board*
 - A. *Conditional* _____
 - B. *Final approval* _____
- _____ 6. *City Requirements, if applicable*
- _____ 7. *Utility Easements, Agreements*
 - A. *Existing* _____
 - B. *Proposed* _____
- _____ 8. *Access Easements, Agreements*
 - A. *Existing* _____
 - B. *Proposed* _____
- _____ 9. *Permits, Building Contact Person* _____
- _____ 10. *Environmental Audit, Test Borings, Engineering/Geotechnical Report*

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- _____ 11. *Survey, Property, Boundary*
A. *Sealed and Signed* _____
- _____ 12. *Other State and Federal Requirements*
- _____ 13. *Zoning Verification*
A. *Contact Person* _____
- _____ 14. *Copy of Deed*
A. *Deed Book and Number* _____
- _____ 15. *Federal Fair Housing Amendment Act*
Design Guideline Compliance yes _____ no _____
- _____ 16. *American with Disabilities Act (ADA)*
Design Guideline Compliance yes _____ no _____
- _____ 17. *Noise Assessment Guidelines*
Federal Guideline Compliance yes _____ no _____

esl

Revised: 12/09

Energy Efficiency Table

Item		Exceed Standard		QAP Points		Estimated Material Costs		Notes
Insulation shall meet all applicable codes for new construction and rehabilitation		25% or better		1 point		\$0.14/SF		High Density Batt
		50% or better		2 points		\$0.31/SF		Blown-in
Windows shall be thermal insulated with a minimum "U" value of 0.33 or below		Below 0.33 Low E, Argon Gas		1 point		\$35 to \$65 per window		
Entry doors shall have a minimum "U" value of 0.33 or below		Below 0.14		1 point		\$45 per door		
Hot water heater shall have integral R=16 insulation		Energy Factor between 0.82 to 0.91EF		1 point				
High efficiency HVAC unit 90% or better Minimum SEER rating = 13		SEER =14		1 point		\$2,075		
		SEER=16		2 points		\$3,000		
		SEER=18		3 points		\$3,675		

Actual costs may vary, not all manufacturer's were compared.
Installation not part of estimate (Unit cost only)

The sample on the previous page would receive a total of 5 points for exceeding DSHA's standards. Other proposed energy efficiency may be approved at DSHA's discretion. Any substitutions for energy efficiency amenities will only be allowed if the substitution is for the benefit of the tenant and must be approved by DSHA.

Failure to provide the energy efficiency amenities after points are awarded and a Carryover Agreement is executed will result in a noncompliance penalty point (in the same amount awarded) and will be imposed upon the applicant and responsible development team. The noncompliance point penalty will be carried over to the subsequent application submission.